

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD
Council Chambers, 3RD Floor City Hall
140 Main Street, Menasha**

December 8, 2008

6:00 PM

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [Minutes of the November 10, 2008 Meeting](#)

D. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Park Project Update – PS Huss
2. Recreation Program Update – PRD Tungate
3. Friendship Trail East of LP Update

E. DISCUSSION

1. Hart Park Well
2. Joint Park Resolution

F. ACTION ITEMS

1. [Recommend Revision to Ordinance Relating to Public Sites and Open Places](#)
2. Recommendation on the Hart Park Well
3. [Recommendation on Joint Park Resolution](#)

G. PUBLIC COMMENT ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

H. ADJOURNMENT

Holiday Gathering at Wise Guys Pizza
on Oneida Street, just south of the Citgo Station.
Your spouse or significant other is welcome to attend
7:30 PM or following the meeting

CITY OF MENASHA
Park Board
Council Chambers, City Hall – 140 Main Street
November 10, 2008
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chr. Dick Sturm at 6:02 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Ron Suttner, George Korth, Tom Konetzke, Nancy Barker

MEMBERS EXCUSED: Ald. Michael Taylor (Budget Review Session), Mary Francis

OTHERS PRESENT: PRD Tungate

C. MINTUES TO APPROVE-MINUTES

1. **Minutes to Approve:**

Moved by G. Korth, seconded by T. Konetzke to approve the minutes of the October 13, 2008 meeting. Motion carried 5-0.

D. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. **Park Project Update**

Board reviewed a list of park crew work activities highlighted by the completion of painting the pool vessel, the bike/pedestrian access trail near Barker Farm Park and some paving at and near the Jefferson Park boat landing. The crew has been very busy this fall.

2. **Recreation Program Update**

PRD Tungate mentioned some upcoming events including the Holiday Hayride on December 5 and the Smith Park Winter Gala on February 7. Plans are in the works to make the Winter Gala bigger and better this year.

E. DISCUSSION ITEMS

1. **Joint Park Update**

A draft resolution supporting the concept of a joint park near the corner of Manitowoc Road and Lake Park Road was discussed. It is hoped that this resolution will be ready to go before the Town of Harrison, City of Appleton, City of Menasha and Calumet County before the end of the year. The Board reiterated its preference to make this a high priority.

2. **Solar Project/2009 Budget Update**

The proposed solar project at the pool was discussed. Several questions were asked. The general feeling was that the city should consider a smaller solar project at the pool to verify the collectors efficiency, maintenance, etc before going to a full scale project. Maximizing the area for collectors around the chemical building was discussed. The Board questioned the efficiency of the panels after 10-30 years. What would the drop off be? Other heat conservation measures like a pool blanket were discussed. Very few, if any, pools in the region use pool blankets. Cumbersome, time consuming installation and expense were cited as possible reasons. New pool boiler efficiency is also being examined by the Focus on Energy organization.

3. **Hart Park Well Update**

A temporary cap to close the Hart Park well will be purchased. The topic of permanently closing the well will be on the December agenda.

4. **Status of Parkland Ordinance Revision**

PRD Tungate will be meeting with CA Brandt on Tuesday to revise the Fee in Lieu of Parkland Ordinance. Hopefully the revised ordinance will go before the Council by December.

5. **Summary of Solar Presentation**

A written summary of the Greensky's solar presentation was reviewed and will be forwarded to the Common Council.

F. ACTION ITEMS

1. **None**

G. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

1. Armory building was brought up; time permitting staff should try to get an update on Menasha's facility now that Neenah's new building is close to opening.
2. Locktender house grounds maintenance was mentioned. Historical Society not interested in Locktender house, could use more space at the Memorial Building.
3. Ninth Street boat landing brush trimming was perhaps a bit excessive.
4. Neighbor just beyond the NE corner of Hart Park doesn't like snow and debris pushed on to his walk by city crews.
5. Holiday gathering will be at Wise Guys Pizza on December 8.

H. ADJOURNMENT

Moved by G. Korth, seconded by N. Barker to adjourn at 8:01 PM. Motion carried 5-0.

ORDINANCE O- x -09

AN ORDINANCE RELATING TO PUBLIC SITES AND OPEN PLACES

Introduced by Aldermen Taylor and Wisneski

The Common Council of the City of Menasha does ordain as follows:

SECTION 1: Sec. 14-1-16(d)(2)d. is amended by deleting Two Hundred Seventy-five (\$275.00) and inserting in lieu thereof Five Hundred Fifty (\$550.00).

SECTION 2: Sec. 14-1-16(d)(2)e. is amended by adding:

Any fee that remains unpaid after one year shall constitute a special charge pursuant to sec. 3-2-12.

SECTION 3: Sec. 14-1-16(d)(2)g. is created to read:

g. Notwithstanding sec. 14-1-16(d)(2)f, the Park and Recreation Director is authorized to expend amounts less than \$5000 without the specific approval of the Common Council

SECTION 4: This ordinance shall become effective upon its passage and publication as provided by law.

Passed and approved this _____ day of _____,

Donald Merkes, Mayor

ATTEST:

Deborah A. Galeazzi, City Clerk

A RESOLUTION ENDORSING THE CONCEPT OF A SHARED PARK FACILITY
IN NORTHWESTERN CALUMET COUNTY.

Introduced by _____

WHEREAS, The Town of Harrison and the cities of Menasha and Appleton have adopted Open Space and Recreation Plans; and,

WHEREAS these plans call for additional open space and active recreational facilities for residents in northwestern Calumet County; and,

WHEREAS, a regional approach to meeting the need for such additional parkland can produce efficiencies and economies through the joint purchase of land, and through shared facility development and maintenance costs; and,

WHEREAS, an assessment of the recreational potential of prospective park sites in northwestern Calumet County has been undertaken; and,

WHEREAS, a site in the vicinity of Manitowoc Road and Plank Road is of suitable size and exhibits other characteristics which are deemed to meet open space and recreational needs of residents of the respective communities.

NOW THEREFORE BE IT RESOLVED that the _____ supports the concept of a shared park facility in northwestern Calumet County and hereby directs appropriate staff to facilitate the development of a proposal for such a facility; and,

BE IT FURTHER RESOLVED that this proposal may include costs for survey and appraisal work with the understanding that such costs shall be borne equally among those entities adopting a resolution supporting the concept of a shared park facility in northwestern Calumet County.

Passed and approved this ____ day of _____, 2008.