

CITY OF MENASHA
Parks and Recreation Board
Jefferson Park Pavilion
June 14, 2016
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:05 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Brian Adesso, Lisa Hopwood, Chr. Dick Sturm, Nancy Barker, Tom Marshall

MEMBERS EXCUSED: Ald A. Zielinski

OTHERS PRESENT: PRD Tungate, PS Maas

C. MINUTES TO APPROVE

1. **Minutes of the May 10, 2016 Regular Park Board Meeting:** Moved by L. Hopwood, seconded by N. Barker to approve the minutes of the May 10, 2016 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported that summer recreation programs began on June 11. Poor weather hampered the start of swimming lessons on June 13-14. Staff has also begun to work on the CIP budget for 2017-2021.
2. **Park, Pool and Vandalism Report:** PS Maas reported that grass cutting has been ongoing, automatic door locks have been installed at Koslo Park. Jefferson Park neighborhood group recently expanded and enhanced planting beds near the west entrance to the park. Playground opened up at the new east side park.

F. DISCUSSION

1. **Recap of June 4 Community Playground Build:** PRD Tungate reported on a very successful event. About 40 people showed up to help throughout the day. Menasha Rotary and Elks clubs were particularly helpful. The equipment was open to the public about a week later after concrete was poured and wood chips added.
2. **Schedule to update Park and Rec 2017-2021 CIP Budget:** PRD Tungate indicated he is hoping to be able to share some preliminary capital improvement budget information at next month's meeting.
3. **Status of 100 Fox Street lot acquisition:** staff received Common Council approval to complete the acquisition of this lot which will be used to accommodate the south approach for the new pedestrian bridge and provide a small public parking lot and greenspace.
4. **Status of 2017 boat launch fee increase:** the Common Council is currently discussing the specifics of how to allocate a portion of the boat launch fee. This recommendation was received from both the Park Board and the Joint Finance Committee.
5. **Jefferson Park / Neighborhood vision plan – consultant selection update:** staff is planning to review/rank the five proposals that were received. Interviews of the top firms will follow.

G. ACTION ITEMS

None

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

Moved by L. Hopwood, seconded by N. Barker to adjourn at 7:10 pm. Motion carried.