

CITY OF MENASHA
Parks and Recreation Board
City Hall – 1st Floor Conference Room
January 12, 2016
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 7:16 pm following the joint meeting.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: D.Sturm, B. Adesso, T. Marshall, L. Hopwood,

MEMBERS EXCUSED: Ald. Dan Zielinski, Nancy Barker, Sue Pawlowski

OTHERS PRESENT: PRD Tungate, PS Maas

C. MINUTES TO APPROVE

1. **Minutes of the December 8, 2015 Park Board Meeting** – Moved by B. Adesso, seconded by L. Hopwood to approve the minutes of the December 8, 2015 meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

None

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report** – PRD Tungate reported on hiring staff and opening the ice rink, RFPs have gone out for tennis court work and new play equipment at Hart park, planning for the January 30 Smith Park Winter Gala has been ongoing.
2. **Park, Pool and Vandalism Report** – PS Maas reported no vandalism occurred this past month. Installation of donated piece of play equipment was nearly completed when the rain and cold weather hit. Crew has also worked on snow removal, making ice at the skating rink and set up for New Year's Eve. Need for pool filter bags was also mentioned. Funding for this is contained in the 2016 budget and installing the bags could be a winter project.

F. DISCUSSION

1. **Revision to shelter and wedding reservation dates** – Staff has suggested a change to the start date that park shelters can be reserved. The proposed date would be the first working day in January instead of February. This date would serve the public better because many people already assume that is the date. The Board seemed to like this idea and little discussion ensued. Changing the dates for resident and non-resident wedding reservations was also proposed. Board members collectively mentioned that preserving a resident advantage or date preference was important. The initial revision was to have a new start date; however, the Board seemed to prefer a rolling calendar option where residents would have a twelve month advanced sign up preference over non-residents. This item will be placed on next month's agenda as an action item.

G. ACTION ITEMS

1. **Recommend revisions to parks and recreation programs and services for 2016** – Motion by L. Hopwood, seconded by B. Adesso to make the following fee increases effective in 2016: increase the two-row stage fee from \$275 to \$375, increase the stage wall fee from \$125 to \$175, begin a non-electric picnic area fee and charge \$10 for residents and \$20 for non-residents, increase the pool rental fee from \$145 to \$155 per hour and increase the wedding fee

at Smith Park from \$200 to \$250 for residents and from \$300 to \$400 for non-residents. Motion carried and will be sent on for approval of the Common Council.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

None

I. ADJOURNMENT

Moved by L. Hopwood, seconded by B. Adesso to adjourn at 8:20 pm. Motion carried.