

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

JOINT MEETING OF
THE CITY OF MENASHA
PARKS AND RECREATION BOARD AND PLAN COMMISSION

City Hall – Council Chambers
140 Main Street

Tuesday, January 12, 2016
6:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. REPORT
 - 1. Update by staff on the Loop the Little Lake project and route across Doty Island
- D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
 - Five (5) minute time limit for each person
- E. ACTION ITEMS
 - 1. Recommend on-street bike/pedestrian route through Menasha's portion of Doty Island as part of the Loop the Little Lake project
- F. ADJOURNMENT



MEMORANDUM

To: Park Board and Plan Commission

From: PRD Tungate

Date: January 6, 2016

RE: Loop the Little Lake – Doty Island On-Street Route

In early December, the City of Neenah took action to establish their section of the on-street bike/pedestrian route through Doty Island as part of the Loop the Little Lake Project. This route needs to be designated so that planning of the overall project can proceed in an orderly fashion. Excerpts from the minutes of Neenah's action are attached.

Menasha staff concurs with Neenah that very little would need to be done other than signing the route. Traffic volumes are light enough that additional pavement markings will not be needed. On-street parking is sufficient at this time for trail users who may choose to access the pedestrian bridge off Mathewson Street.

Suggested motion: Recommend approval of Menasha's portion of the bicycle/pedestrian route through Doty Island as part of the Loop the Little Lake Project commencing on Lawson Street, proceeding north to Fox Street, then west on Fox Street to Mathewson Street, then north on Mathewson to the south shore of the Fox River.

REPORT

Following discussion, **Motion/Second/Carried Stevenson/Lang to recommend Council approve the application for outdoor extension of retail "Class B" license for the Sidetracked Bar & Grill, LLC, 129 N. Lake Street, Kevin Redlin, Agent.** All voting aye.

Resolution No. 2015-43: Establishing On-Street Route on Doty Island for the Loop the Lake Trestle Trail: Committee reviewed Director Kaiser's December 2, 2015, memo. He noted that Neenah and Menasha staff had reviewed the route options through Doty Island for the connection between the Neenah Trestle and the Menasha Trestle. He stated the preferred route is River Street and Abbey Avenue in Neenah and Lawson Street, Fox Street and Mathewson Street in Menasha. He noted that only signing and crosswalk marking was needed along the Neenah portion of the route. Staff requests that Council endorse the route by approving Resolution 2015-43. Alderman Lendrum expressed several concerns with the route including the general appearance of the area through which it passed, the potential for noise and inconvenience the abutting neighbors, and the indirectness of the route. Director Kaiser noted that a portion of the route through Neenah abuts a railroad track compared to which noise generated by pedestrians and bicyclists would be negligible. Committee discussed the alternate route and design issues at the bridge's landing point on the north side of the river.

RES.

Following discussion, **Motion/Second/Carried Stevenson/Bates to recommend Council approve Resolution 2015-43 establishing an on-street route on Doty Island for the Loop the Lake Trestle Trail.** Motion Passed 4-1 (Ald. Lendrum voting No).

Letter of Support for Senate Bill 340: Committee discussed Senate Bill 340 which would restore \$2.3 million to the recycling grant program. A letter to State Senator Roth asking support of the bill has been prepared. Staff is requesting that the Council authorize Mayor Kaufert to send this letter to Senator Roth. Director Kaiser indicated that an increase in the program of that amount could increase the City's grant by about \$23,000. Committee discussed whether this Committee or the Legislative Review Committee was the appropriate venue for an item like this. Mayor Kaufert indicated that there are additional items for the Legislative Review Committee to discuss. Ald. Pollnow addressed the Committee to support having the Legislative Review Committee meet with state senate and assembly representatives to discuss all of those items. City Attorney Godlewski informed the Committee that SB340 had a public hearing on December 2 but that no further action was scheduled yet.

REPORT

Following discussion, **Motion/Second/Carried Bates/Lendrum to recommend Council authorize Mayor Kaufert to send a letter to State Senator Roth in support of Senate Bill 340 and to direct the issue to the Legislative Review Committee along with other state legislative matters as appropriate.** All voting aye.

Public Works General Construction and Department Activity:

1. (Contract 3-15, Epoxy Pavement Marking) Work is complete. Final quantities are being prepared.
2. (Contract 5-15, Cured in Place Pipe/Grouting) The Board of Public Works reviewed bids for the project and recommended award to Michels Pipe Services for the low bid \$162,682.

- B. Monday December 21st at 1:30 pm a Memory Café will be held with holiday crafts.
- C. The week of December 26th to 31st is a week of warm fun for winter breaks for kids. It is a week of free activities.
- D. December 20-21st is Patron Appreciation Days. The Library will sponsor a number of fun events. Check their website for more information.

Ordinances

- I. **Ordinance No. 2015-16** Amending Code §§ 3-17 & 11-85 relating to Trapping and Bow Hunting Regulations was referred back to Committee.

Resolutions

- I. ~~**Resolution No. 2015-42** to refund \$3.5 million of the 2008 CDA Lease Revenue Bonds, with staff to continue to evaluate the proper timing to recommend the issuance of up to \$6.5 million to finance 2016 Capital Projects. (RollCall-Pro)~~ Previously acted on.
- II. **Resolution No. 2015-43** establishing an on-street route on Doty Island for the Loop the Lake Trestle Trail was presented.
 - A. **MS Kunz/Stevenson to adopt Resolution No. 2015-43.**
 - B. Ald. Lendrum expressed concern over the route indicating she will vote against this resolution.
 - C. **Motion carried, by an 8-1 RollCall-Pro System vote, all voting aye, Ald. Lendrum voting nay.**

Unfinished Business

- I. Ald. Pollnow asked the status of the sidewalk discussion in the Committee of the Whole.
 - A. Dir. Kaiser advised he is in the process of compiling the criteria from the last meeting. When hard numbers are available he will make Mayor Kaufert and Council President Stevenson aware and schedule a Committee of the Whole meeting. He does not have a time estimate for completion of that work. He will update the Council with at least a timeline in the next couple of weeks.
 - B. Ald. Pollnow questioned if the ordinance should be included as part of that discussion.
 - C. City Atty. Godlewski indicated if the Committee of the Whole met to discuss the sidewalk and formulate a plan addressing the criteria results then it would be appropriate to make changes to the ordinance. Right now we have no changes to make.
 - D. Ald. Pollnow asked that when the Committee of the Whole agenda is posted it include an items to discuss ordinance changes.
- II. Ald. Bates thanked everyone attending A Very Neenah Christmas. It was a wonderful event and had a great turnout. She thanked the businesses, Future Neenah, the BID and all the volunteers.



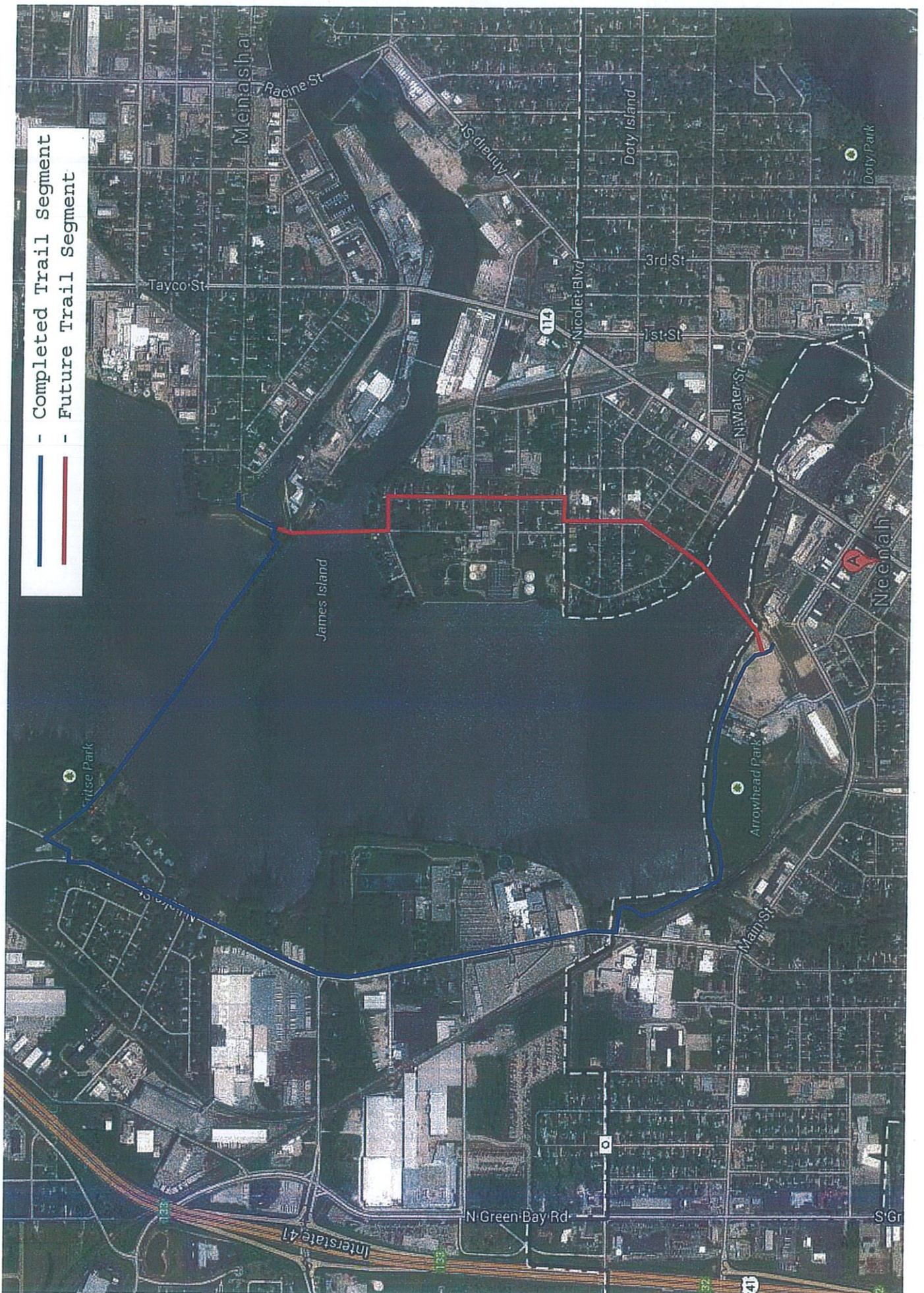
M E M O R A N D U M

TO: Mayor Kaufert and Members of the Common Council
FROM: Gerry Kaiser, Director
DATE: December 2, 2015
RE: Loop the Lake - Doty Island Routing

In early November, Neenah and Menasha city staff and the respective mayors reviewed the route options through Doty Island to connect the Neenah Trestle with the Menasha Trestle of the Loop the Lake project. As is shown on the attached map, the consensus of the group was to use River Street and Abby Avenue in Neenah and Lawson Street, Fox Street and Mathewson Street in Menasha. An alternative route using North Water Street and Abby Avenue in Neenah was also considered, but it was the general opinion that, unless a connection along the lake can be provided, the direct route would be used more.

For the Neenah portion of the route, there is very little that needs to be done other than signing the route and marking a crosswalk on River Street at Edna Avenue. Sidewalk exists throughout the route and traffic volumes are light enough that additional pavement markings will not be needed.

If this routing is agreeable to the Council, staff requests that the Council endorse the route by approving the attached resolution.



- Completed Trail Segment
- Future Trail Segment

Racine St

Tayco St

Meinaishar

N Sidebury

14

Nicolet Blvd

3rd St

1st St

Doty Island

Doty Park

James Island

Nee'mah

Titse Park

Arrowhead Park

Mill St

Main St

N Green Bay Rd

S Gr

Interstate 41

9

15

