

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD**

**Winz Park (Maintenance Building)
6:00-6:30pm
101 Manitowoc Street**

**City Hall – 3rd Floor, Council Chambers
6:45pm
140 Main Street**

Monday, September 14, 2015

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. Minutes of the August 10, 2015 Park Board Meeting
- D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION
 - 1. Winz Park neighbors
 - 2. Caboose letter – *Menasha Historical Society*
- E. REPORT OF DEPARTMENT HEAD/STAFF
 - 1. Department Report – PRD Tungate
 - 2. Park, Pool and Vandalism Report – PS Maas
 - 3. Column Committee Report – Chairman Sturm
- F. DISCUSSION
 - 1. N-M Fire Rescue proposal to generate revenue for the dive team
 - 2. Brighton Beach green space update
 - 3. Koslo Park – ball diamond project update – PRD Tungate
 - 4. Gilbert Project update
 - 5. Neighborhood Partners letter regarding Jefferson Park – PRD Tungate
- G. ACTION ITEMS
- H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
 - Five (5) minute time limit for each person
- I. ADJOURNMENT

Lori Walbrun

From: Brian Tungate
Sent: Thursday, September 10, 2015 12:19 PM
To: Lori Walbrun
Subject: FW: Meeting to discuss Jefferson Park projects
Attachments: Process description for Brian Tungate 9.15.docx

Just add this attachment to the park board agenda, thanks

From: Julie Filapek [<mailto:julief@sustainfy.org>]
Sent: Wednesday, September 09, 2015 9:43 AM
To: Brian Tungate
Cc: Wayne & Vicki Bokelman; Robert Gehringer; Tim & Cheryl Jacobson
Subject: Meeting to discuss Jefferson Park projects

Hi Brian.

Vicki Bokelman, Bob Gehringer and Cheryl Jacobsen are all available to meet with you and Vince next week. I'd like to suggest we meet Tuesday, September 15th, 11:00am at your offices in City Hall.

Also, I have attached here a brief summary of the community process that led up to the neighbors' interest and energy around participating in the care and improvement of Jefferson Park. Also a bit of background about Neighborhood Partners as a supporting organization to the developing Jefferson Park Neighbors group.

Julie Filapek
Program Coordinator, Neighborhood Partners
A program of Goodwill Industries of North Central Wisconsin
920-217-8744

September 9, 2015

Brian Tungate, Parks & Recreation Director
City of Menasha
2nd Floor, City Hall
140 Main Street
Menasha, WI 54952



Brian,

In March of this year, a small group of residents of the area surrounding and to the west of Jefferson Park¹ met to start a neighborhood organization. After several meetings involving about 40 residents, it was decided as a first step to conduct a door-to-door survey throughout the entire neighborhood to learn several things:

1. What do people love about living in the Jefferson Park Neighborhood?
2. What do people generally value in neighborhoods?
3. What concerns do people have about the Jefferson Park Neighborhood?
4. What personal interests do Jefferson Park Neighbors share in common?
5. What could neighbors do together to make the Jefferson Park Neighborhood the best place it can be?

The survey was distributed to all approximately 750 households, of which just over 200 participated. Much was learned, and neighborhood residents are gathering later this month to do some planning around the following core question: *What can neighbors do together to celebrate and improve their Jefferson Park Neighborhood?*

One thing that came clear immediately is that Jefferson Park is – no surprise – the heart of the neighborhood, near and dear to pretty much everyone. And it was also clear that lots of people had ideas about what would make it an even better park for the community. Neighbors would like to share those ideas with the Parks and Recreation Board.

In the short term, however, neighbors have already done a walk-through of the park to identify improvement projects that neighbors themselves might undertake this fall, with the approval of the Parks Dept. That discussion has already begun with Parks Department staff.

Neighborhood Partners is working alongside Jefferson Park Neighbors to facilitate the development of a neighborhood organization that:

- employs a credible community decision-making process
- is welcoming and inclusive of everyone who lives and works within its boundaries
- places supreme value on the development of relationships among neighbors and the power of citizens, working together, to make great things happen

¹ *Neighborhood boundaries as established by Jefferson Park Neighbors are Racine St. to the West, 3rd St. to the north (extending north to include Konemac/4th), Brighton Dr. to the east and the water to the south.*

Neighborhood Partners, formally established 2013, has been working with residents of a core neighborhood of Appleton since 2010. The program has recently been taken under the organizational wing of Goodwill Industries of North Central Wisconsin. Julie Filapek, Coordinator, has 15 years of neighborhood development experience, and is committed to an Asset-Based Community Development approach. Funding for Neighborhood Partners comes from private and community foundations, corporations and individual contributions.

Thanks for your interest in working with this emerging neighborhood organization in its desire to make the neighborhood parks the best amenities they can be for the community.

Sincerely,

Julie Filapek

Julie Filapek, Program Coordinator
Neighborhood Partners
c/o Goodwill Industries NCW
1800 Appleton Rd.
Menasha, WI 54952