

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
May 11, 2015
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:04 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Sue Pawlowski, Lisa Hopwood, Tom Marshall, Cindy Schaefer-Kemps, Nancy Barker, Ald. Dan Zielinski

MEMBERS EXCUSED:

OTHERS PRESENT: PRD Tungate, PS Maas

C. MINUTES TO APPROVE

1. **Minutes of the April 13, 2015 Park Board Meeting:** Moved by N. Barker, seconded by T. Marshall to approve the minutes of the April 13, 2015 Park Board meetings. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

PRD Tungate was asked by the Board to look into who is currently managing the Tayco St. museum and report back on this matter next month. Chr. D. Sturm stated that the column committee met on May 4. 23 ideas for the reuse of the columns have been received and are on display at the Library. The committee hopes to narrow the choices at their June meeting. Summer Board meeting dates/locations were mentioned. Five possible sites include: Gilbert, Jefferson, Smith, Barker and Shepard parks.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported that the Twin Trestle grant has been submitted in cooperation with the city of Neenah. Next month the topic of Winz Park will be on the agenda. There is a futsal group that has interest in using a portion of the park. Coordination and planning for Koslo Park field improvements later this summer has consumed a fair amount of staff time. Hiring for the pool and recreation programs is nearly complete and work has begun to make sure all paperwork and payroll information is completed.
2. **Park, Pool and Vandalism Report:** PS Maas reported that inside of the Hart Park restroom was tagged with graffiti. Softball and baseball diamonds are now being groomed regularly for league play. Arbor Day celebration was held on April 24, 25 trees planted around the Nicolet School area. Jefferson Park shoreline rehabilitation is nearly complete, grass seed fertilizer has been put down. 75 trees coming for Menasha High School, the cost of the trees will be reimbursed.

F. DISCUSSION

1. **Review revised play equipment plans for new park: Two slightly different layouts were presented to the Board.** Both layouts took into consideration the public voting that took place on March 30. The Board preferred to see a second swing set and they liked the option that included some elevated hard decks and a rope bridge that was a feature that scored well in the public voting. Staff will make some minor modifications to the layout, then post the two color options on the city website and Facebook page and will seek some final public input, mainly on the color choices. The Board will be informed when the layouts are placed online.
2. **Park Department duties as they relate to the Trestle Trail shootings:** PRD Tungate informed the Board of the follow up duties performed by the park department following the shootings on the

Trestle trail. The department has been coordinating efforts with the Town of Menasha in the area of trail maintenance, establishing memorial protocol and attempting to keep track of all the follow up memorial events and vigils.

3. **Gilbert Project Update:** PRD Tungate gave a short summary on recent work activity on the project. The pond area has been the center of attention as of late. The pond has been dredged and re-shaped. Work will likely progress from west to east. The condition of the trestle structure is being re-examined to make sure it is sound. City engineering staff have been inspecting work on a daily basis.
4. **Adult Softball begins May 10:** PRD Tungate described the current status of the adult softball leagues. Twenty eight teams have registered for this year's leagues. That total is about the average over the past few years. Adult softball as a sport, while still popular, has dipped somewhat in the area in the past few years.

G. ACTION ITEMS

None

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

I. ADJOURNMENT

Moved by L. Hopwood, seconded by S. Pawlowski to adjourn at 7:42 pm. Motion carried.