

CITY OF MENASHA
Parks and Recreation Board
Smith Park Pavilion – 301 Park Street, Menasha
June 10, 2013
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. Dick Sturm at 6:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Lisa Hopwood, Nancy Barker, Cindy Schaefer-Kemps
Luke Schiller, Ald. Mark Langdon and Sue Pawlowski

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Tungate, PS Maas, Ald. Becky Nichols, Lori Lacey with Jazzfest and
Jack Fry

C. MINUTES TO APPROVE

1. **Minutes of the May 13, 2013 Park Board Meeting**

Moved by Ald. M. Langdon, seconded by L. Schiller to approve the May 13, 2013 Park Board
minutes. Motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

No one spoke.

E. COMMUNICATION

1. **Comments about Site Visit to the Menasha Conservancy – Jack Fry**

Jack Fry summarized the results of the on-site meeting at the Conservancy on May 15. Several
bird club members, DNR staff and others toured the site and made some management and
project idea recommendations for the property. All attendees thought it was a great site,
especially as a migratory bird habitat. Other relatively minor trail improvements were discussed
along with removal of invasive species, especially phragmites. Staff is planning to make some
revisions to the Open Space Plan to reflect some of these new recommendations and bring
them to Board for their review.

2. **Photos of Park Rule Signs**

Board members reviewed the park rule signs located throughout the park system. Some older
signs are scheduled for replacement. The Board suggested the last line of the newer signs be
changed to make it clearer that people should take their trash with them (except for larger
events). The department phone number also needs to be changed.

3. **Letter from David Zerrien, MD**

The Board accepted a letter from Dr. Zerrien supporting platform tennis. A non-profit group
currently runs a facility on Doty Island and they would like to remain there and try to offer more
public programming opportunities. Staff will try to work with this group on programming efforts.

F. REPORT OF DEPARTMENT HEADS/STAFF/ OR CONSULTANTS

1. **Department Report**

PRD Tungate reported the pool will be opening on June 11. Everything is in place for the
opening. Staff has cleaned and spruced up the facility to the best of their ability (and budget).

Adult softball program is up and running. Recreation programs begin the week of June 17. No word on the Gilbert grant yet. Planning is underway for fall/winter programs. Nothing to report on the Jefferson Park neighborhood/park planning initiative.

2. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported no vandalism last month. Plenty of grass cutting being done. Flower planting at Smith Park was somewhat delayed due to weather issues. Tree stumps along the trail on 114 near Lake Park Road were ground out; new shrubs are being planted thanks to a Menasha Utilities grant. New filter bags working well at the pool. Slide inspection report to be completed soon. Youth life jacket station installed a Jefferson Park boat landing. New grass to be planted at new park as quickly as possible.

G. DISCUSSION

1. **Smith Park Current and Future Challenges**

The Board seemed happy with the current look and use of the park. A walking tour was held and N. Barker led a tour of the caboose. The Menasha Historical Society is planning to have the caboose re-painted

2. **Trestle Trail – Issues with Fishing**

PRD Tungate described the ongoing problem of fishing conflicting with other trail users on the Trestle Trail. Fishing is permitted on the bump out deck areas only, but fishermen routinely fish virtually anywhere on the structure. Several education efforts, including additional signage and police contact, have had some positive impact but have seemed not to have satisfied the public's ongoing concern for safety. Park and Police staffs believe it may be time to revise the City ordinance that would designate some areas for fishing, but actually make a citable offense to be fishing in other areas. The Board supported this plan, but wanted to explore the idea of building a better fishing platform(s) on the trail. Private fundraising could potentially be sought for this project. PRD Tungate will contact Police officials and City Attorney about the next step in revising the City ordinance.

3. **Clovis Grove Tennis Courts**

PRD Tungate explained a plan that staff has to begin a regular program to repair and repaint a couple tennis courts per year rather than wait until major court rehabilitation is required. In 2014, they would like to begin with two courts at Clovis Grove Park. Along with this, the idea would be to eventually reduce the number of courts from 7 to 6 and to light just 4 courts. Staff will be seeking estimates to perform this work and the timing is good at Clovis because repair can still happen at a reasonable cost because court conditions are not yet critical.

H. ACTION ITEMS

1. **Approve Jazzfest to be held on August 30-September 1, 2013 in Jefferson Park**

Motion by S. Pawlowski, seconded by N. Barker to approve Jazzfest to be held in Jefferson Park on August 30-September 1, 2013. Staff will be in touch with fest officials to discuss final set up detail a couple weeks before the event. Motion carried.

I. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

No one spoke.

J. ADJOURNMENT

Moved by L, Hopwood, seconded by N. Barker, to adjourn at 8:10 p.m. Motion carried.