

CITY OF MENASHA
Parks and Recreation Board
Menasha Public Library, Company E Room – 440 First Street, Menasha
May 13, 2013
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. Dick Sturm at 6:05 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Lisa Hopwood, Nancy Barker, Cindy Schaefer-Kemps

MEMBERS EXCUSED: Sue Pawlowski, Luke Schiller

OTHERS PRESENT: PRD Tungate, PS Maas

C. MINTUES TO APPROVE

1. **Minutes of the April 8, 2013 Park Board Meeting**

Moved by N. Barker, seconded by L. Hopwood to approve the April 8, 2013 Park Board minutes.
Motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

No one spoke.

E. COMMUNICATION

1. **E-mail from Laurie Spiegel**

The Board reviewed the email sent by Ms. Spiegel concerning recent garbage concerns in Jefferson Park. It was felt that litter has generally not been a problem in Jefferson Park. A regular staff person had not yet been assigned to the park at the time of the incident and if they had been, the trash would have been picked up sooner. Staff explained the number of garage and recycling containers that are presently in the park. The current container policy has been in place for about 15 years.

F. REPORT OF DEPARTMENT HEADS/STAFF/ OR CONSULTANTS

1. **Department Report – PRD Tungate**

PRD Tungate reported planning for the upcoming pool and summer recreation season is continuing. Gilbert grant has submitted. Results of the application should be known in about two months. Arbor Day celebration at UW-Fox was a success.

2. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported the Koslo dugouts were tagged with graffiti, many ball games have be lost or rescheduled due to poor weather, regular mowing is occurring, pool prep and tree planting has been ongoing this spring.

G. DISCUSSION

1. **Park System Garbage Can Policy**

The Board felt that no policy change was warranted at this time. PRD will draft a memo explaining this to the Common Council

2. **Pool Study and Jefferson Park/Neighborhood Planning**

PRD Tungate reported that the pool study is near completion. The remaining work on it has to do with some budget projections for possible future design options for the pool. The Mayor, PRD Tungate and Chairman Sturm recently met with a representative from Community Perceptions about perhaps broadening the scope of the planned master plan for Jefferson Park and the surrounding neighborhood. Community Perceptions (also known as School Perceptions) worked with the Menasha School District on the recent high school referendum survey. One idea is that Community Perceptions could help the city develop a broader planning framework to determine what are the most important strategies of improvement the city should be pursuing. Having “exceptional outdoor spaces” could be one of these strategies and the pool and Jefferson Park would logically fit within this category. How and when to incorporate the pool study into this broader planning effort was also discussed. PRD Tungate will keep the Board apprised on this initiative as it moves forward.

3. **Pickelball Court in Smith Park**

PRD Tungate presented some handouts on the sport of pickleball. It’s been called the fastest growing sport no one has heard of. The small tennis court at Smith Park had a set of pickleball lines painted on it years ago. As time permits, staff would like to convert this court into a regular court. Cost would be minimal. The idea would be to have a few balls and paddles available on the honor system at the court for people to try. The current tennis net would have to be replaced. The Board supported the idea of converting the court for pickleball.

4. **Site Visit to New Park off Tana Lane (approx. 7:00 PM)**

a. **Preliminary Public Access into the Park**

The Board made a site visit to the land the city has purchased for a new city park. Staff led the tour and described some ways the park could be made accessible to the public before a more complete development plan is created. It was determined that access paths into the park and seeding and mowing of the open space in the park should occur first followed by a neighborhood input meeting to receive input on what the neighbors would like to see in the park.

H. ACTION ITEMS

1. **None**

I. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

No one spoke.

J. ADJOURNMENT

Moved by L. Hopwood, seconded by C. Schaefer-Kemps, to adjourn at 8:12 p.m. Motion carried.