

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
April 9, 2012
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D. Sturm at 6:08 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Dick Sturm, Ald. Mark Langdon, Lisa Hopwood, Nancy Barker

MEMBERS EXCUSED: Luke Schiller, Sue Pawlowski, Ron Suttner

OTHERS PRESENT: PRD Tungate, PS Maas

C. MINTUES TO APPROVE

1. **Minutes of the March 12, 2012 Park Board Meeting**

Moved L. Hopwood, seconded by N. Barker to approve the minutes of the March 12, 2012 Park Board meeting. Motion carried 4-0.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. No one spoke.

E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS

1. **Director's Report – PRD Tungate**

Interviewing and hiring for summer recreation programs and the pool is continuing and is nearing completion. N/M Park Corps is still moving forward, staff will be trained on how to enter volunteer projects on Google Calendar. The Wave swim team will likely be using the pool a couple mornings a week and paying a fee for this use. Arbor Day ceremony will be April 27 by the trail near Heckrodt. Berms in that area will be planted. SCA Tissue employees are again expected to help with the planting. April 26 is the date for an indoor fishing clinic at Maplewood Middle School, co-sponsored by the MJSD and Heckrodt Wetland Reserve. June 2 Free Fishing Day event has recently been sponsored by Community First Credit Union.

2. **Park, Pool and Vandalism Report – PS Maas**

Graffiti was found at Jefferson and Shepard parks. Couple trees were broken at Barker Farm Park. Grass cutting has started early this year. Some repairs were made to the skatepark. Tennis nets were put up. MHS is giving the pool some old lane lines and timeclocks. Marina fence project to begin soon. Summer Park Laborers and a Seasonal Park Labor have been hired.

F. DISCUSSION

1. **Review of 2012-2016 Open Space and Recreation Facilities Plan**

The Board took a considerable amount of time reviewing this revised plan. Major changes were made to the goal section, which took the most time to review. PRD Tungate stated that the plan serves two purposes. First, it is a working document that gives staff direction on what is important in terms of parks and recreation services for the community. While the cost of certain improvements may be daunting, it still is worthwhile to plan for the future and to prioritize how limited financial resources may be utilized. Second, the plan keeps the City eligible for State grant programs. The Board will continue its review of the plan at its next meeting and will

discuss ways of seeking public input on its contents.

2. **Gilbert Site Update – PRD Tungate**

Not much to report on this matter. A staff meeting will be held soon to discuss the next step. This topic will be on the next Park Board agenda.

G. ACTION ITEMS

1. **Recommend a Resolution Supporting the Adoption of an Open Space and Recreation Facilities Plan**

No action was taken on this item. Action will be taken when the plan is closer to its final form.

2. **Recommend a Resolution to Apply for Matching Grant Funds for Acquisition of Park Land**

Motion by N. Barker, seconded by L. Hopwood to approve this resolution sponsored by Ald. M. Langdon and send it to the Common Council. The resolution supports the submittal of a grant to purchase a 5.24 acre parcel of land near Lake Park Road and Manitowoc Road. The grant must be submitted by May 1. Ald. Langdon asked if there were any stipulations on the city if the grant is received. PRD Tungate stated that if the land is purchased with grant money, the land must remain a park in perpetuity. Motion carried 4-0.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

1. No one spoke.

I. ADJOURNMENT

Moved by N. Barker, seconded by L. Hopwood to adjourn at 8:00 p.m. Motion carried 4-0.