

**CITY OF MENASHA**  
**Parks and Recreation Board**  
**Smith Park – 301 Park Street, Menasha**  
**August 13, 2012**  
**MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order by Chr. Dick Sturm at 6:04 p.m.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Kevin Benner, Sue Pawlowski, Ron Suttner, Nancy Barker, Luke Schiller, Lisa Hopwood

MEMBERS EXCUSED:

OTHERS PRESENT: PRD Tungate, PS Maas, Ald. Dan Zielinski, Ald. Mike Taylor, Paul Feider

**C. MINTUES TO APPROVE**

1. **Minutes of the July 9, 2012 Park Board Meeting**

Moved by L. Hopwood, seconded by L. Schiller to approve the July 9, 2012 Park Board minutes. Motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

Five (5) minute time limit for each person.

1. Ald. M. Taylor read into the record a letter from Jim Bartz, Chairman of the Heckrodt Wetland Reserve Board. The letter cited Heckrodt's concerns about vandalism, Reserve rule violations and habitat destruction. Heckrodt is seeking permission to install a fence along the west line of their management area.

**E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS**

1. **Department Report – PRD Tungate**

PRD Tungate reported on Council approval of the City's 5-Year Park and Open Space Plan, Grunski Runski held Aug. 11, Pool Dive-In Movie event on Aug. 16, Fall program planning, pool study, Army Reserve building tour and the upcoming 2013 department budget.

2. **Park, Pool and Vandalism Report – PS Maas**

Barker Farm Park restroom was tagged twice by vandals, concrete work done on edge of skatepark, trying to keep the lagoon clear of weeds behind the Memorial Building.

**F. DISCUSSION**

1. **Recommendation for Army Reserve Buildings and Property (photos available at meeting)**

Staff described a recent tour of the building and the poor condition that it is in. PS Maas had photos showing several problem areas. Asbestos, a non-winterized boiler system, foundation problems, leaky pipes, lead paint, and a roof in poor condition were the most noteworthy issues. Ald. K. Benner and Chair D. Sturm would like to tour the building before next month's meeting and because the Board's recommendation will be discussed at the September Plan Commission meeting.

2. **Heckrodt Wetland Reserve Fence Proposed Along Friendship Trail (aerial photo available at meeting)**

The Board reviewed information contained in Jim Bartz's letter. L. Schiller stated that Heckrodt has seen a loss of species diversity because of human intervention- both legal and not along the west edge of their managed property. D. Sturm summarized that we also must look at the impacts of a fence to the trail user- both aesthetically, loss of access and possible perceived or

real safety concerns by feeling hemmed in between two fences. PRD Tungate will seek a Police perspective on the safety question. Part of the fence would clearly be on HWR managed property, some would be on City land that is considered part of the trail corridor and thus falls under Park Board authority. There was discussion on perhaps bringing in a neutral, third party to help the two sides come to some sort of compromise. The Board would like to make some type of decision on this matter at next month's meeting.

3. **Letter from Paul and Julie Feider – Concerns about Municipal Beach**

Paul Feider explained his concern about Muni Beach users coming on his land and dock during the swimming season. Several alternatives were discussed. Park staff was not in favor of adding more buoys because of past anchor problems and lack of effectiveness. Park staff will pursue placing a sign near the property boundary and will work with Mr. Feider on suggesting some type of sign or method of marking his dock as private property.

4. **Vending in Parks Update- PRD Tungate**

PRD Tungate reported that Street Eats has stopped vending near the pool. This was attempted on a trial basis. Big Pigeons Swim Team was also vending by the pool. Neither vendor was very successful. It was felt that Jefferson Park is not as productive of a site that most vendors think it might be. PRD Tungate will still bring back a park vending policy for the Board's consideration next month.

**G. ACTION ITEMS**

1. **None**

**H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person

1. **None**

**I. ADJOURNMENT**

Moved by R. Suttner, seconded by L. Hopwood, to adjourn at 8:07 p.m. Motion carried.