

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
March 12, 2012
MINUTES

A. CALL TO ORDER

The meeting was called to order by Vice Chr. R. Suttner at 6:01 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Ald. Mark Langdon, Sue Pawlowski, Ron Suttner, Luke Schiller, Lisa Hopwood and Nancy Barker

MEMBERS EXCUSED: Chr. Dick Sturm

OTHERS PRESENT: PRD Tungate, PS Maas, Jeremy Maass, Student from FVTC

C. MINTUES TO APPROVE

1. **Minutes of the February 14, 2012 Plan Commission Meeting**

Moved L. Hopwood, seconded by N. Barker to approve the minutes of the February 14, 2012 Park Board meeting. Motion carried 6-0.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. No one spoke.

E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS

1. **Director's Report**

PRD Tungate reported that a lot of time has been spent on the hiring process for the upcoming summer. The hiring of a seasonal park laborer has added time to this process. Work is also being done on the City's 5-Year Open Space and Recreation Facilities Plan. The hope is to have a revised draft for the Board to review in the next month or so. He also reported that the Common Council recently voted to remove the \$5 electric receptacle charge earlier recommended by the Board.

2. **Park Project and Vandalism Report**

PS Maas reported that several new park identification signs were built by park staff, some areas are being prepped for some pool tile replacement, downtown fountains will have timers installed, Kolso concession stand had some interior remodeling done, fascia on the Jefferson Park pavilion is being replaced. PS Maas will be at the WPRA Spring Workshop to demonstrate how to use poured in place rubberized playground surfacing to other communities.

3. **Update on Neenah/Menasha Park Corps and Friends of the Menasha Pool**

PRD Tungate reported on the Neenah/Menasha Park Corps and the Friends of the Menasha Pool. The Park Corps is meeting on March 13. Website updates are being done. The group plans to be in the Memorial Day parade and some brochures will also be printed. The group is also very close to "going live". The pool friends group is also meeting on March 13. They are working on three main initiatives. They include: participation in this year's Duck Drop, starting a small triathlon in early June as fundraiser and planning a ten music event at the pool, probably sometime in August.

F. DISCUSSION

1. **Letter from Mike Jones, U.S. Department of Agriculture, regarding James Island Cormorant Population Control**

PS Maas described plans that the US Dept. of Agriculture- Wildlife Services Division has for reducing the cormorant population on James Island. The USDA has secured a grant for this population reduction action, which is set for sometime this spring. No City labor or other resources are required. Cormorants are a nuisance bird that have started to devastate the tree population on the island.

2. **April Meeting Topics**

PRD Tungate stated that work is being done on creating city-wide donation policy as well as some language that would pertain specifically to park and recreation donations. This topic may be on next month's agenda. Rules must also be adopted by the Board pertaining to sponsorships. A status report on the new neighborhood park and the Gilbert site were also requested.

G. ACTION ITEMS

1. **Recommendation to Proceed with Small Greenpace Expansion Inside the Marina**

Motion by N. Barker, seconded by L. Hopwood to proceed with moving a section of fence at the Marina to create a small greenspace within the Marina in the southeast corner. Work will not commence until staff has contacted the nearby apartment building manager and/or tenants to discuss the project with them. There is a concern that sounds from this new area could impact renters, however, rules for use of the area by slip renters should alleviate any concerns. Motion carried 6-0

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

1. No one spoke.

I. ADJOURNMENT

Moved by N. Barker, seconded by L. Hopwood to adjourn at 7:21 p.m. Motion carried 6-0.