

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
June 13, 2011
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. Dick Sturm at 6:01 p.m.

B. ROLL CALL/EXCUSED ABSENCES

1. MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Luke Schiller, Lisa Hopwood, Nancy Barker, and Sue Pawlowski

MEMBERS EXCUSED: Ron Suttner

OTHERS PRESENT: PRD Tungate, PS Maas, Julie Pollnow – ThedaCare Picnic, Derek Hughes – New Wheelers Bike Race and Joe and Mary Jo Weidert – Sunrunner

C. MINTUES TO APPROVE

1. **Minutes of the May 9, 2011 Park Board Meeting**
Moved by N. Barker, seconded by S. Pawlowski to approve the May 9, 2011 Park Board meeting minutes. Motion carried 6-0.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. No one spoke.

E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS

1. **Department Report – PRD Tungate**
PRD Tungate reported that the pool has opened, couple of warm days but mostly cool weather so far, recreation programs have also started. In an effort to run summer rec. classes more cost effectively in some cases, fewer class periods were offered. So far, registration has been good with better attendance in many time periods. Two new kayak/canoe launches were dedicated on May 24; good attendance.
2. **Park Project, Forestry and Vandalism Report – PS Maas**
PS Maas reported that some vandalism occurred to lights along the trail near Heckrodt Wetland Reserve, other vandalism at the Clovis Grove park shelter, new pvc pipe installed into the surge tank at the pool, soft rubber playground surfacing material has been shipped, a lot of grass cutting, purple Emerald Ash Borer traps placed around the city, more stump clearing still has to occur.

F. DISCUSSION

1. **Regional Park Update – PRD Tungate**
PRD Tungate reported the three communities recently met to discuss the viability of a parcel of land near the corner of Manitowoc Road and Lake Park Road. The site meets the criteria for serving all these communities. A Kimberly soccer organization has expressed an interest in perhaps partnering in some way on acquisition and development of the park. A simple park facility layout map was reviewed by the Board. Board members agreed that staff should also identify some smaller park options just in case this larger park option does not move forward.

2. **Gilbert Site Update – PRD Tungate**

PRD Tungate updated the Board on progress at the Gilbert site. Staff from both Community Development and Parks is working with RA Smith to prepare a DNR grant application by July 15.

3. **Smith Park Garden – East Side Tree Planting – N. Barker**

PS Mass was in agreement to a suggestion to plant trees on the east side of the Smith Park garden area to balance the look of the current landscape.

G. ACTION ITEMS

1. **Recommend Proclamation Designating July as Parks and Recreation Month**

Moved by Ald. M. Langdon, seconded by L. Hopwood to recommend the Mayor designate July as Parks and Recreation month. Motion carried 6-0.

2. **Approve ThedaCare Picnic to be held September 17, 2011 in Jefferson Park – Anna Portelli**

Moved by S. Pawlowski, seconded by N. Barker to approve the ThedaCare picnic to be held September 17, 2011 in Jefferson Park. Event coordinator, Julie Pollnow, indicated that fireworks would not be part of this year's event. Motion carried 6-0.

3. **Approve Sunrunner Events to be held June 16, June 30, July 7, July 21, August 11 and August 18, 2011 in Curtis Reed Square – Mary Jo Weidert**

Moved by N. Barker, seconded by L. Schiller to approve Sunrunner events sponsored by Menasha Action Council (MAC) to be held June 16, June 30, July 7, July 21, August 11 and August 18, 2011 in Curtis Reed Square. Joe and Mary Jo Weidert represented MAC and described the music and movie event. Park staff will coordinate area set up details. Motion carried 6-0.

4. **Approve New Wheelers Bike Race Event Sponsored by O2 Cycling to be held August 14, 2011 in the Jefferson Park Vicinity – Derek Hughes**

Moved by Ald. M. Langdon, seconded by L. Hopwood to approve the New Wheelers Bike Race sponsored by O2 Cycling to be held August 14, 2011 in and near Jefferson Park. Derek Hughes still needs to submit his insurance forms and will meet with park officials to discuss final event set up details. It was noted that races would begin between 9:00-10:00 a.m. and music is not planned due to a church group using the pavilion on that day. Motion carried 6-0.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

No one spoke.

I. ADJOURNMENT

Moved by L. Hopwood, seconded by S. Pawlowski to adjourn at 7:42 p.m. Motion carried 6-0.