

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
January 10, 2011
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Sue Pawlowski, Ron Suttner, Lisa Hopwood, Nancy Barker and Steve Krueger

MEMBERS EXCUSED: None

OTHERS PRESENT: Ald. Joanne Roush, Eric Roush, Merikay Suttner, Sarah Paterson, PRD Tungate, and PS Maas

C. MINTUES TO APPROVE

1. **Minutes of the December 8, 2010 Joint Meeting of the City of Menasha Parks and Recreation Board, City of Neenah Park Commission and Town of Menasha Parks Commission Board**

Moved by N. Barker, seconded by R. Suttner to approve the December 8, 2010 meeting minutes. Motion carried 7-0.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. **E-mail from Sarah Paterson, 204 Elm Street**

The Board listened to comments by Sarah Paterson about building a sledding hill in Smith Park. Discussion was held with others in attendance. Staff was asked to bring back a recommendation by March or April on this topic. It was felt that just building a hill out of snow as not a good idea.

E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS

1. **Park Project and Vandalism Report – PS Maas**

Minor graffiti incident inside Hart Park shelter, Marina decking project almost complete, new sign installed at Memorial Building, Park Caretaker retired, second urban forestry grant for removing ash trees awarded to the city.

2. **Director's Report – Upcoming Programs, Gilbert Site and Koslo Park Fundraising – PRD Tungate**

Upcoming meeting with Greg Karch to discuss youth fishing program, Winter Gala on February 5, ice rink having a good season so far, engineering work for the Gilbert site expected to begin soon, a plan for increasing revenue from groups using Koslo Park has been determined. It includes raising fees for use of the field.

F. DISCUSSION

1. **None**

G. ACTION ITEMS

1. **Approval of Menasha Utilities Sign for 441/Calder Location**

Moved by N. Barker, seconded by S. Pawlowski to approve Menasha Utilities sign for the

441/Calder location. Staff will try to install it, at a minimum during Public Power Week. Motion carried 7-0.

2. **Recommend Approval of Parks and Recreation Fees for 2011**

Considerable discussion was held on fees for 2011. The Board supported the notion of keeping youth program fees as reasonable as possible given the socioeconomic makeup of the community. A 50% cost recovery for youth programs and 100% or greater for adult programs was a goal they would like to see. PRD Tungate gave some information on program examples where this goal is being met. Moved by S. Pawlowski, seconded by N. Barker to recommend the program and service fee changes recommended by staff for 2011. Motion carried 7-0.

3. **Recommend Approval of Pool Fee Reciprocity for all YMCA Members**

Motion by R. Suttner, seconded by S. Krueger to recommend approval of pool fee reciprocity with the YMCA. A draft agreement was discussed. In return for receiving fee reciprocity, the YMCA will provide a comprehensive marketing plan for the pool in an effort to increase revenues. It was noted that the pool has sufficient capacity to accommodate more daily users, so that residents will not be turned away. It was expected that a final agreement will be brought to the Common Council. Motion carried 7-0.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

1. Next month: election of officers, proposal for donated kayak launches.

I. ADJOURNMENT

Moved by R. Suttner, seconded by N. Barker to adjourn at 8:10 p.m. Motion carried 7-0.