

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD
Barker Farm Park
2170 Plank Road, Menasha**

June 13, 2011

6:00 PM

AGENDA

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [Minutes of the May 9, 2011 Parks and Recreation Board Meeting](#)

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

Five (5) minute time limit for each person

E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS

1. Department Report – PRD Tungate
2. Park, Pool and Vandalism Report – PS Maas

F. DISCUSSION

1. Regional Park Update – PRD Tungate
2. Gilbert Site – PRD Tungate
3. Smith Park Garden – East Side Tree Planting – N. Barker

G. ACTION ITEMS

1. [Recommend Proclamation Designating July at Parks and Recreation Month](#)
2. [Approve ThedaCare Picnic to be held September 17, 2011 in Jefferson Park – Anna Portelli](#)
3. [Approve Sunrunner Events to be held June 16, June 30, July 7, July 21, August 11 and August 18, 2011 in Curtis Reed Square – Mary Jo Weidert](#)
4. [Approve New Wheelers Bike Race Event Sponsored by O2 Cycling to be held August 14, 2011 in the Jefferson Park Vicinity – Derek Hughes](#)

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

I. ADJOURNMENT

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
May 9, 2011
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by R. Suttner at 6:03 p.m.

B. ROLL CALL/EXCUSED ABSENCES

1. Members welcomed Luke Schiller to the Board.
2. MEMBERS PRESENT: Luke Schiller, Lisa Hopwood, Nancy Barker, Sue Pawlowski and Ron Suttner

MEMBERS EXCUSED: Ald. Mark Langdon and Chr. Dick Sturm

OTHERS PRESENT: PRD Tungate, PS Maas and Ald. Chris Klein

C. MINTUES TO APPROVE

1. **Minutes of the April 11, 2011 Park Board Meeting**
Moved by S. Pawlowski, seconded by L. Hopwood to approve the April 11, 2011 Park Board meeting minutes. Motion carried 5-0.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. No one spoke.

E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS

1. **Recreation Program and Department Project Report – PRD Tungate**
PRD Tungate reported that seasonal hiring for the pool and recreation programs is nearly complete. A gymnastics instructor is still being sought. Adult softball leagues have begun. Park Corps meeting was postponed last week. Sledding hill discussion will take place when the Board meeting is at Smith Park this summer. A marketing meeting was held with S. Pawlowski from the YMCA to finalize plans to market both the Grunski Runski and the pool to YMCA members. Summer Board meeting locations were mentioned. June will be at Barker Park, July at Jefferson Park and August at Smith Park. September will be a park tour, open to the public, as well as the Board. Pick up site to be determined.
2. **Park Project, Forestry and Vandalism Report – PS Maas**
PS Maas reported Arbor Day was April 29th, twenty-five trees were planted with the help of some students of Clovis Grove School and employees of SCA; SCA also donated \$1,200 for the trees. Heckrod's roofs are completed, kayak/canoe launches are installed, stump grinding clean-up from the storm damage will begin soon, Hydro tight was installed at the pool to stop water leaks in the pool liner, and we will start surveying the park and recreation facilities for ADA issues. Sledding hill discussion will be added to the agenda when we meet at Smith Park.

F. DISCUSSION

1. **Regional Park Update – PRD Tungate**
A different site of approximately 40 acres, near the corner of Lake Park Road and Manitowoc Road is being investigated as a possible community park site. The cities of Appleton and Menasha and the Town of Harrison continue to pursue the idea of a joint park. An area soccer

club may also be interested in partnering with the communities on acquisition and development of a community park.

2. **Gilbert Site Update – PRD Tungate**

An engineering contract will be finalized soon so that design work can begin on Phase I of this project. RA Smith will be doing the engineering of shoreline and trail improvements at the Gilbert site. The final design and cost estimate will be submitted as part of a WDNR Stewardship grant by the city.

3. **Kayak/Canoe Launch Grand Opening**

Kayak launch dedication will be held on May 24 at 6:00 p.m. at the new Jefferson Park launch. Representatives from Friends of the Fox, Fox Cities Greenways and local kayakers will be in attendance.

4. **Calder Welcome Sign**

PRD Tungate reported that the Mayor will likely appoint an ad-hoc committee to review options for a new sign at the Calder location. For the time being, there will not be a sign at this location.

5. **Jefferson Park Pavilion Downspouts**

PS Maas explained that the downspouts have been damaged several times over the past couple of years; they have been repaired again at the top only to keep water away from the building. Park staff will look at repairing some of the siding.

G. ACTION ITEMS

1. None

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

No one spoke.

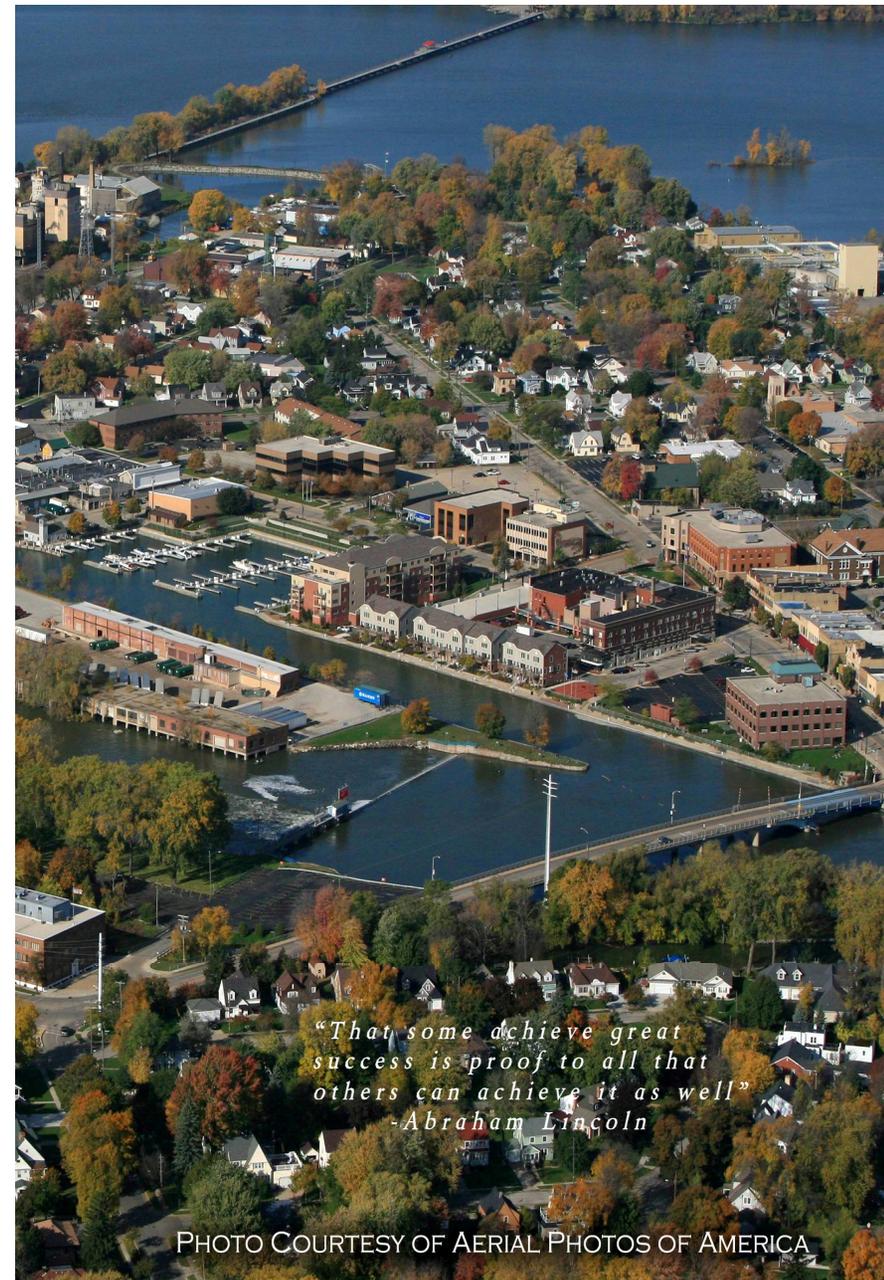
I. ADJOURNMENT

Moved by L. Hopwood, seconded by L. Schiller to adjourn at 7:00 p.m. Motion carried 5-0.

PROCLAMATION

DESIGNATION OF JULY AS PARKS AND RECREATION MONTH

- WHEREAS,** parks and recreation programs are an integral part of communities throughout this country, including the City of Menasha; and,
- WHEREAS,** our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and,
- WHEREAS,** parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and,
- WHEREAS,** parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and,
- WHEREAS,** parks and recreation areas are fundamental to the environmental well-being of our community; and,
- WHEREAS,** parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and,
- WHEREAS,** our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and,
- WHEREAS,** the U.S. House of Representatives has designated July as Parks and Recreation Month; and,
- WHEREAS,** the City of Menasha recognizes the benefits derived from parks and recreation resources.
- NOW, THEREFORE,** I, Donald Merkes, Mayor of the City of Menasha, do hereby proclaim the month of July as **PARKS AND RECREATION MONTH** in the City of Menasha.



Dated this _____ day of June, 2011

Donald Merkes, Mayor



PARK FACILITY RESERVATION FORM AND BEER PERMIT

(Important reservation information listed on the back of this form)

Form A

aportelli@gofcx.com

Set up ~~with~~ tables.

Take Down ~~sun~~

Menasha Parks & Recreation Department
140 Main Street
Menasha, WI 54952-3190

Questions? Call: 967-3640
8:00 AM - 4:00 PM Monday - Friday
Office Location: 2nd Floor, City Hall

Group Name or Sponsor of Event: THE DACARE Date of Event: 9/17/11
Event Coordinator: ANNA PORTELLI Daytime Telephone: 920-236-8030 ext 13
Address: 2150 S. WASHINGTON ST, OSHKOSH Home Telephone: 1339

Time of Event: From 8am to 10pm Group Size: _____ Fees: (see attached page)

Does your group qualify for resident rates? No Yes (City of Menasha, Neenah, Appleton & Town of Menasha residents only)

Do you plan to consume beer or wine? No Yes (Fill out permit, page 2 - see #5, page 3)

Do you plan to sell beer or wine? No Yes (You will need more than a Beer Permit, see #6, page 3)

Do you plan to sell food to the public? No Yes (You will need a Temporary Food Permit, see #13, page 3)

Certificate of Insurance needed? No Yes (For tournaments, public events, rides, etc. - see #4, page 3)

Are you planning "kiddie" rides or other amusements? No Yes (Carnival Permit required, contact City Clerk)

Do you plan to have an amplified sound system? No Yes (See #12, page 3) Describe: _____

Do you plan to set up tent(s) for the event? No Yes (See #9, page 3)

Parks & Recreation Board approval needed? No Yes (When selling beer and multi-day events, contact Director)

Building Keys Needed? No Yes (Usually for kitchen use - see #10, page 3)

Facility

(circle all that apply)

Jefferson

Pavilion Kitchen West Shelter East Shelter Launch Shelter Pool
Picnic Area # _____ Diamond(s) ALL

Smith

Pavilion Kitchen Wedding/Garden (80 benches available)
Diamond/Field _____

Memorial Building

(pre-wedding ceremony only)
Start Time: _____
End Time: _____

Hart

Shelter Diamond/Field _____

Clovis

Shelter Diamond/Field _____

Barker Farm

Shelter Diamond/Field _____

Koslo

Shelter Diamond/Field _____

Pleasants

Diamond/Field _____

Shepard

Diamond/Field _____

Curtis Reed Square

Marina Terrace

Trestle Trail

Office Notes: See breakdown of fee charges

OFFICE USE ONLY

Facility Fee: \$ _____
User Fee: \$ _____
Area Fee: \$ _____
Beer Permit: \$ _____
Total: \$ _____
Receipt # _____
Permit # _____

HOLD HARMLESS AGREEMENT

I, ANNA PORTELLI, agree and bind THE DANCE
(person in charge) (group name)

to hold the City of Menasha harmless from any claim for damage or injury arising out of our activities in connection with this event. I further understand this agreement to indemnify is for any and all liability of the City of Menasha, including costs of defense and attorneys' fees, including: Damage or injury caused in part by the City's negligence, unless I demonstrate by clear and convincing evidence, that such damage or injury was caused solely by the City's negligence.

I further agree to exercise due care in the preservation of the premises. I further agree to pay for all damages to park property or grounds beyond what the Department determines to be normal wear and tear. I further agree that I will ensure compliance with all rules, regulations, or ordinances applicable to the use of City of Menasha parks.

Signature: Anna Portello Date: 4/11/11

BEER PERMIT

For Consumption Only!

Sale of Beer and/or Wine Requires a Temporary Class "B" License in Addition to the Permit (See #6 on page 3)

The below named assumes responsibility for exercising control over attendees behavior at the event. **This person or designee must be present for the duration of the event.** The Menasha Police Department will contact the permittee if any problem arises. **UNRULY/ILLEGAL GROUP BEHAVIOR WILL JEOPARDIZE FUTURE RESERVATION PRIVILEGES.**

Permittee Name: (print) PORTELLI ANNA DOB: 7/29/59
Last First
 Address: 2150 S. WASHBURN, OSHKOSH M.I. Phone: 920-236-8030
 Area that beer and/or wine can be consumed: MAIN TENT
 Signature: Anna Portello
 Permittee has read list of City ordinances pertaining to alcohol Yes Dept. Initials

2011 PARK FACILITY RENTAL

(all fees are "per day" unless otherwise stated)

Pavilion/Shelter Fees	Resident	Non-Resident
Jefferson Park		
Large Pavilion	\$ 55.00	\$ 85.00
Kitchen*	30.00	50.00
West Shelter	35.00	55.00
East Shelter*	20.00	40.00
Launch Shelter	15.00	32.00
Picnic Area #3 & #5 with electric	20.00	40.00
Wedding	User Fee Only	User Fee Only
Pool Rental (1 hour)	115.00	115.00
Smith Park		
Pavilion	50.00	75.00
Kitchen*	30.00	50.00
Wedding Set-Up**	200.00	250.00
Memorial Building (pre-ceremony only)	10.00/hour	10.00/hour
Hart Park Shelter*	25.00	45.00
Clovis Grove Shelter	20.00	40.00
Koslo Park Shelter (no electric)	20.00	40.00
Barker Farm Park Shelter	25.00	45.00
Curtis Reed Square	20.00	40.00
Beer Permit (Jefferson and Koslo only)	5.00	5.00
Amplifier w/microphone (per event/season) <small>(Jefferson East/West Diamonds only)</small>	20.00	20.00
Jefferson Volleyball Courts N & S	5.00	5.00
<small>Koslo, Municipal Beach, Smith Park VB Courts</small>	NC	NC
Soccer Fields	8.00/hour	8.00/hour
Koslo Baseball Diamonds (with/without lights)	75/game	75/game
Softball Diamonds (with/without lights)	15/game	15/game
Building/Shelter Key Deposit	20.00	20.00

2011 PARK USER FEES

Groups that reserve park shelters or picnic areas are subject to the following user fees:

Persons in Attendance	Resident	Non-Resident
1 - 20	\$ 5.00	\$ 11.00
21 - 75	\$ 24.00	36.00
76 - 150	42.00	60.00
151 - 300	79.00	102.00
301 - 600	134.00	162.00
601 - 1,100	240.00	275.00
1,101 - 2,000	360.00	400.00
2,001 & up	480.00	525.00

* Indicates need for key

** Includes use of pavilion whether used or not, also includes 80 benches. Final arrangements made through Park Superintendent (967-3642).

For 2012 only 50 benches will be available for use.

Here is the
"Hoedown Low-Down"

Morning



Games and Activities

For all ages!
10:00am-6:00pm

**Petting Zoo,
Pony Rides, &
Horse Drawn
Carriage Rides**

11:00am-4:00pm
(Located by the Volleyball Courts)



**Softball, Volleyball,
& Kickball
Tournament**

11:00am-6:00pm

Lunch

Begins at 11:00am



Music:

Mr. Billy
Children's Musical
Interactive Entertainment
11:00am-1:00pm

Afternoon

Lunch

11:00am-2:00pm

**50/50 Raffle
Drawing**

1:00pm
Red Tickets

**Demonstrations
and Activities**

**Julie's
Touch of Silver**

1:00 pm-2:00pm
Baton twirling, Tumbling,
and Hip Hop Demonstrations



**Shut Up
and Dance**

2:00pm-3:30pm
Dancing Lessons

Music:

The ThedaCare band
Mad Cat Band
3:30pm-6:30pm

**50/50 Raffle
Drawing**

4:00pm
Blue Tickets

Evening



Dinner

5:00pm-8:00pm

**Softball, Volleyball,
& Kickball
Tournament**

continues
Championship Games
at 5:00pm

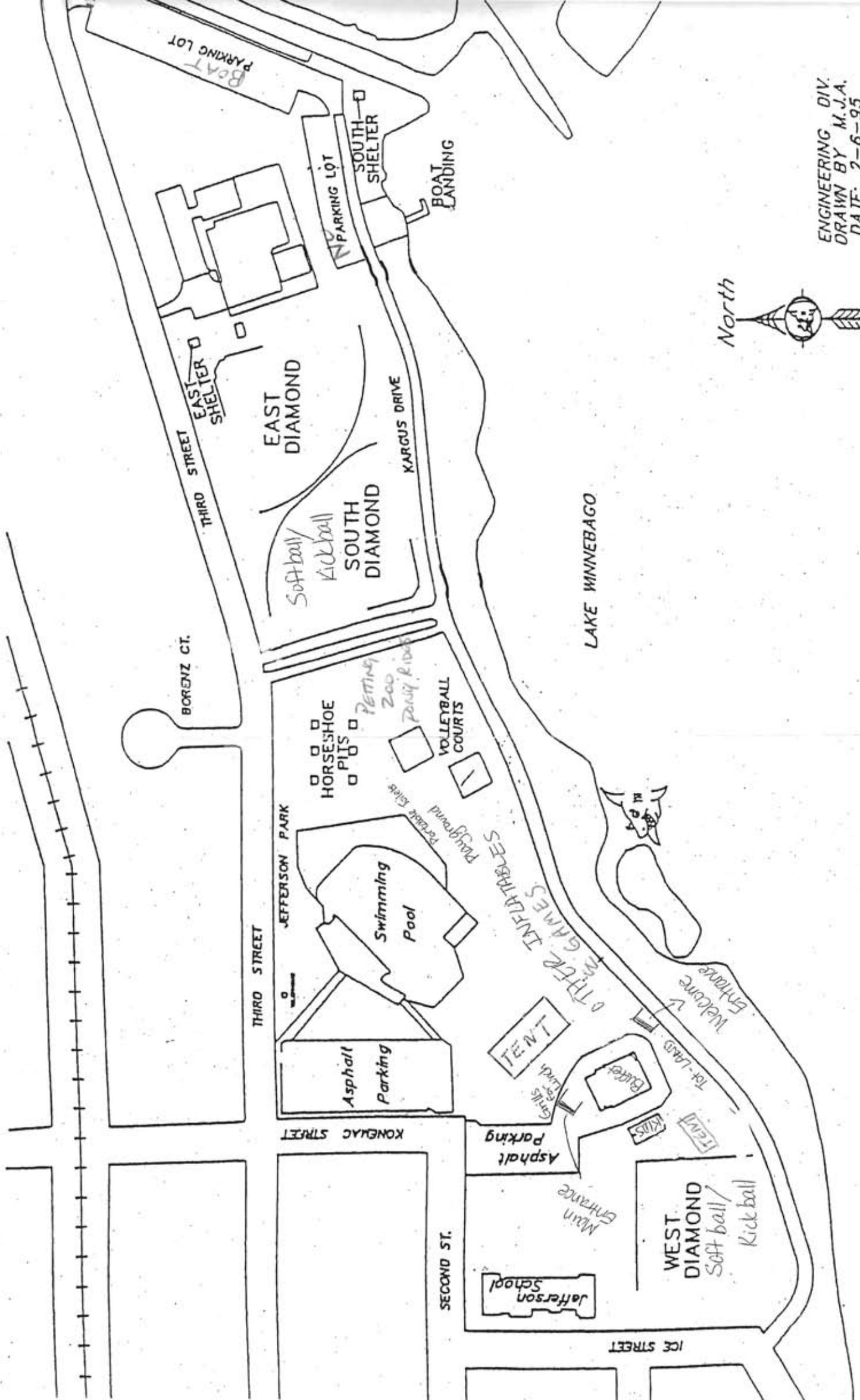
Music:

Geoff Landon &
Wolfpack
6:30pm-10:00pm

**50/50 Raffle
Drawing**

7:00pm
Green Tickets

ENGINEERING DIV.
DRAWN BY M.J.A.
DATE: 2-6-95





PARK FACILITY RESERVATION FORM AND BEER PERMIT

(Important reservation information listed on the back of this form)

Form A

Menasha Parks & Recreation Department
140 Main Street
Menasha, WI 54952-3190

Questions? Call: 967-3640
8:00 AM - 4:00 PM Monday - Friday
Office Location: 2nd Floor, City Hall

Group Name or Sponsor of Event: SUNRUNNER Date of Event: See Below
Event Coordinator: PAUL BRUNETTE / MARY JO WEIDERT Daytime Telephone: 886-6636
Address: 210 MAIN ST. MENASHA, WI Home Telephone: 969-1065
Time of Event: From 6 pm to 9 pm Group Size: 100-150 Fees: (see attached page)

Does your group qualify for resident rates? No Yes (City of Menasha, Neenah, Appleton & Town of Menasha residents only)
Do you plan to consume beer or wine? No Yes (Fill out permit, page 2 - see #5, page 3)
Do you plan to sell beer or wine? No Yes (You will need more than a Beer Permit, see #6, page 3)
Do you plan to sell food to the public? No Yes (You will need a Temporary Food Permit, see #13, page 3)
Certificate of Insurance needed? No Yes (For tournaments, public events, rides, etc. - see #4, page 3)
Are you planning "kiddie" rides or other amusements? No Yes (Carnival Permit required, contact City Clerk)
Do you plan to have an amplified sound system? No Yes (See #12, page 3) Describe: _____
Do you plan to set up tent(s) for the event? No Yes (See #9, page 3)
Parks & Recreation Board approval needed? No ? Yes (When selling beer and multi-day events, contact Director)
Building Keys Needed? No Yes (Usually for kitchen use - see #10, page 3)

Facility (circle all that apply)					
Jefferson					
Pavilion	Kitchen	West Shelter	East Shelter	Launch Shelter	Pool
Picnic Area # _____		Diamond(s) _____			
Smith					Memorial Building (pre-wedding ceremony only)
Pavilion	Kitchen	Wedding/Garden (80 benches available)			Start Time: _____
Diamond/Field _____					End Time: _____
Hart		Clovis		Barker Farm	
Shelter	Diamond/Field _____	Shelter	Diamond/Field _____	Shelter	Diamond/Field _____
Koslo		Pleasants		Shepard	
Shelter	Diamond/Field _____	Diamond/Field _____		Diamond/Field _____	
Curtis Reed Square		Marina Terrace		Trestle Trail	

Office Notes: _____
_____ JUNE 16 - Beer Sales - Stage
_____ JUNE 30 - Beer Sales?
_____ JULY 7 Possible Beer Sales?
_____ <JULY 21 Beer sales - stage?
_____ AUG 11 Possible Beer Sales?
_____ AUG 18 Beer Sales - Stage

Stage Use on
What days?

OFFICE USE ONLY	
Facility Fee: \$	_____
User Fee: \$	_____
Area Fee: \$	_____
Beer Permit: \$	_____
Total: \$	_____
Receipt #	_____
Permit #	_____

HOLD HARMLESS AGREEMENT

I, Mary Jo Weidert (person in charge), agree and bind SUN RUNNER (group name)

to hold the City of Menasha harmless from any claim for damage or injury arising out of our activities in connection with this event. I further understand this agreement to indemnify is for any and all liability of the City of Menasha, including costs of defense and attorneys' fees, including: Damage or injury caused in part by the City's negligence, unless I demonstrate by clear and convincing evidence, that such damage or injury was caused solely by the City's negligence.

I further agree to exercise due care in the preservation of the premises. I further agree to pay for all damages to park property or grounds beyond what the Department determines to be normal wear and tear. I further agree that I will ensure compliance with all rules, regulations, or ordinances applicable to the use of City of Menasha parks.

Signature: Mary Jo Weidert

Date: 6/1/11

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Permittee Name: (print) WEIDERZT MARY JO DOB: 7/5/56
 Address: 210 MAIN STREET, MENASHA, WI M.I. Phone: 920 886 6636
 Area that beer and/or wine can be consumed: CURTIS REED PLAZA
 Signature: Mary Jo Weidert
 Permittee has read list of City ordinances pertaining to alcohol Yes Dept. Initials

2011 PARK FACILITY RENTAL

(all fees are "per day" unless otherwise stated)

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Smith Park		
Pavilion	50.00	75.00
Kitchen*	30.00	50.00
Wedding Set-Up**	200.00	250.00
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601 - 1,100	240.00	275.00
1,101 - 2,000	360.00	400.00
2,001 & up	480.00	525.00

* Indicates need for key

** Includes use of pavilion whether used or not, also includes 80 benches. Final arrangements made through Park Superintendent (967-3642).

For 2012 only 50 benches will be available for use.

*Mi Casa
Managua
Grill*

- June 16 Road Trip**
6-10PM
Location Curtis Reed Square, band on city provided stage
Anticipate 200 people
← Beer sales \$1000 anticipated
Food by private vendor with own license
- June 30 Iron Man 2**
Dusk- 10PM
Outdoor movie
Location Curtis Reed Square, projected on screen located on square
Anticipate 200 people
No beer sales
Food by private vendor with own license
- July 7 Mars Needs Moms**
Dusk- 10PM
Outdoor movie
Location Curtis Reed Square, projected on screen located on square
Anticipate 200 people
No beer sales
Food by private vendor with own license
- July 21 Men in Suits**
6-10PM
Location Curtis Reed Square, band on privately provided stage
Anticipate 200 people
← Beer sales \$1000 anticipated
Food by private vendor with own license
- Aug 11 Toy Story 3**
Dusk- 10PM
Outdoor movie
Location Curtis Reed Square, projected on screen located on square
Anticipate 200 people
No beer sales
Food by private vendor with own license
- Aug 18 Andy's Automatics**
6-10PM
Location Curtis Reed Square, band on city provided stage
Anticipate 300 people
← Beer sales \$1500 anticipated
Food by private vendor with own license
← Car show located on Main Street & Milwaukee St– street will be closed to traffic
Anticipate 200 cars – cars to have own insurance



PARK FACILITY RESERVATION FORM AND BEER PERMIT

(Important reservation information listed on the back of this form)

Menasha Parks & Recreation Department
 140 Main Street
 Menasha, WI 54952-3190

Questions? Call: 967-3640
 8:00 AM - 4:00 PM Monday - Friday
 Office Location: 2nd Floor, City Hall

Group Name or Sponsor of Event: OR CYCLING Date of Event: AUGUST 14, 2011
 Event Coordinator: DEREK HUGHES Daytime Telephone: 920 731 3652
 Address: 1007 LEMINWAH ST. APPLETON, WI. 54911 Home Telephone: 920 277 7729
 Time of Event: From 8AM to 7PM Group Size: 275⁰⁰ Fees: *(see attached page)*

- Does your group qualify for resident rates? No Yes *(City of Menasha, Neenah, Appleton & Town of Menasha residents only)*
- Do you plan to consume beer or wine? No Yes *(Fill out permit, page 2 - see #5, page 3)*
- Do you plan to sell beer or wine? No Yes *(You will need more than a Beer Permit, see #6, page 3)*
- Do you plan to sell food to the public? No Yes *(You will need a Temporary Food Permit, see #13, page 3)*
- Certificate of Insurance needed? No Yes *(For tournaments, public events, rides, etc. - see #4, page 3)*
- Are you planning "kiddie" rides or other amusements? No Yes *(Carnival Permit required, contact City Clerk)*
- Do you plan to have an amplified sound system? No Yes *(See #12, page 3) Describe: _____*
- Do you plan to set up tent(s) for the event? No Yes *(See #9, page 3)*
- Parks & Recreation Board approval needed? No Yes *(When selling beer and multi-day events, contact Director)*
- Building Keys Needed? No Yes *(Usually for kitchen use - see #10, page 3)*

Facility <i>(circle all that apply)</i>		
Jefferson Pavilion Kitchen <input checked="" type="checkbox"/> West Shelter <input checked="" type="checkbox"/> East Shelter <input checked="" type="checkbox"/> Launch Shelter Pool Picnic Area # _____ Diamond(s) _____		
Smith Pavilion Kitchen Wedding/Garden (80 benches available) Diamond/Field _____		Memorial Building <i>(pre-wedding ceremony only)</i> Start Time: _____ End Time: _____
Hart Shelter Diamond/Field _____	Clovis Shelter Diamond/Field _____	Barker Farm Shelter Diamond/Field _____
Koslo Shelter Diamond/Field _____	Pleasants Diamond/Field _____	Shepard Diamond/Field _____
Curtis Reed Square	Marina Terrace	Trestle Trail

Office Notes: WE ARE ALSO LOOKING TO RESERVE ~~WINZ~~ WINZ PARK IF POSSIBLE.

OFFICE USE ONLY	
Facility Fee: \$	_____
User Fee: \$	_____
Area Fee: \$	_____
Beer Permit: \$	_____
Total: \$	_____
Receipt #	_____
Permit #	_____

HOLD HARMLESS AGREEMENT

I, DEREK HUGHES, agree and bind 02 CYCLING
(person in charge) (group name)

to hold the City of Menasha harmless from any claim for damage or injury arising out of our activities in connection with this event. I further understand this agreement to indemnify is for any and all liability of the City of Menasha, including costs of defense and attorneys' fees, including: Damage or injury caused in part by the City's negligence, unless I demonstrate by clear and convincing evidence, that such damage or injury was caused solely by the City's negligence.

I further agree to exercise due care in the preservation of the premises. I further agree to pay for all damages to park property or grounds beyond what the Department determines to be normal wear and tear. I further agree that I will ensure compliance with all rules, regulations, or ordinances applicable to the use of City of Menasha parks.

Signature: [Signature] Date: 4-13-11

BEER PERMIT

For Consumption Only!

Sale of Beer and/or Wine Requires a Temporary Class "B" License in Addition to the Permit (See #6 on page 3)

The below named assumes responsibility for exercising control over attendees behavior at the event. **This person or designee must be present for the duration of the event.** The Menasha Police Department will contact the permittee if any problem arises. **UNRULY/ILLEGAL GROUP BEHAVIOR WILL JEOPARDIZE FUTURE RESERVATION PRIVILEGES.**

Permittee Name: (print) HUGHES DEREK T DOB: 3-10-77
Last First M.I.
 Address: 1007 LEMINWAH ST. APPLETON, WI 54911 Phone: 920 277 7229
 Area that beer and/or wine can be consumed: EAST PAVILLION & ON CLOSED BIKE COURSE
 Signature: [Signature]
 Permittee has read list of City ordinances pertaining to alcohol Yes Dept. Initials _____

2011 PARK FACILITY RENTAL

(all fees are "per day" unless otherwise stated)

	Pavilion/Shelter Fees	Resident	Non-Resident
Jefferson Park			
Large Pavilion		\$ 55.00	\$ 85.00
Kitchen*		30.00	50.00
West Shelter		35.00	55.00
East Shelter*		20.00	40.00
Launch Shelter		15.00	32.00
Picnic Area #3 & #5 with electric		20.00	40.00
Wedding		User Fee Only	User Fee Only
Pool Rental (1 hour)		115.00	115.00
Smith Park			
Pavilion		50.00	75.00
Kitchen*		30.00	50.00
Wedding Set-Up**		200.00	250.00
Memorial Building (pre-ceremony only)		10.00/hour	10.00/hour
Hart Park Shelter*		25.00	45.00
Clovis Grove Shelter		20.00	40.00
Koslo Park Shelter (no electric)		20.00	40.00
Barker Farm Park Shelter		25.00	45.00
Curtis Reed Square		20.00	40.00
Beer Permit (Jefferson and Koslo only)		5.00	5.00
Amplifier w/microphone (per event/season) <i>(Jefferson East/West Diamonds only)</i>		20.00	20.00
Jefferson Volleyball Courts N & S		5.00	5.00
<i>Koslo, Municipal Beach, Smith Park VB Courts</i>		NC	NC
Soccer Fields		8.00/hour	8.00/hour
Koslo Baseball Diamonds (with/without lights)		75/game	75/game
Softball Diamonds (with/without lights)		15/game	15/game
Building/Shelter Key Deposit		20.00	20.00

2011 PARK USER FEES

Groups that reserve park shelters or picnic areas are subject to the following user fees:

Persons in Attendance	Resident	Non-Resident
1 - 20	\$ 5.00	\$ 11.00
21 - 75	\$ 24.00	36.00
76 - 150	42.00	60.00
151 - 300	79.00	102.00
301 - 600	134.00	162.00
601 - 1,100	240.00	275.00
1,101 - 2,000	360.00	400.00
2,001 & up	480.00	525.00

* Indicates need for key

** Includes use of pavilion whether used or not, also includes 80 benches. Final arrangements made through Park Superintendent (967-3642).

For 2012 only 50 benches will be available for use.

