

CITY OF MENASHA
PARKS AND RECREATION BOARD
Memorial Building – 640 Keyes Street, Menasha
April 12, 2010
MINUTES

A. CALL TO ORDER

Meeting called to order by Chr. D. Sturm at 6:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Joanne Roush, Ron Suttner, George Korth, Tom Konetzke, Nancy Barker and Lisa Hopwood,

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Tungate, PS Maas, Mayor Don Merkes, CPO Aaron Zemlock and Kirstyn Kennedy – Youth Liaison to the Board

C. MINUTES TO APPROVE

1. **Minutes of the March 8, 2010 Park Board Meeting**

Moved by G. Korth, seconded by Ald. J. Roush to approve the minutes of the March 8, 2010 Park Board meeting. Motion carried 6-0.

2. **Minutes of the March 29, 2010 Park Board Meeting**

Moved by Ald. J. Roush, seconded by G. Korth to approve the minutes of the March 29, 2010 Park Board meeting. Motion carried 7-0.

D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute limit for each person.

1. None

E. REPORT OF DEPARTMENT HEADS/STAFF/ YOUTH LIAISON OR CONSULTANTS

1. **Youth Liaison to Park Board – Introduction of Kirstyn Kennedy**

Kirstyn Kennedy was introduced to the Board. She agreed to be an active member of the Board and will plan to be involved throughout the summer. There is a possibility she may take on specific tasks, but for now she will be an active participant during each Board meeting.

2. **Park Project and Vandalism Report – PS Maas**

PS Maas reported that: new pumpout equipment will soon be installed, restroom water being turned on, gazebo handrails have been repaired, on April 27 the pool will have its final inspection on compliance with the Virginia Graham Baker Act (VGBA), Arbor Day ceremony and planting being planned, handicapped parking stalls and signage will be installed soon. Vandalism on a bench and a broken tree in Jefferson Park, graffiti at Smith Park. \$275.00 estimated total damage.

R. Suttner had some mirrors donated for the Memorial Building; new handrails have already been installed at the Memorial Building. R. Suttner has a lead on donated toilets for the building. He will confer with PS Maas on the type of toilets that are needed. The Memorial Building topic will be placed on the May agenda.

PS Maas mentioned that tree stump removal will be occurring soon. Board members commented on park crew tree trimming techniques.

3. **MHS Fastpitch Club – Batting Cage Report – PRD Tungate**

PRD Tungate reported that the batting cage to be donated by the MHS Fastpitch Club will be installed on the first base side on the West Diamond in Jefferson Park.

4. **JazzFest Representative to Attend May Meeting**

PRD Tungate reported that a JazzFest representative will be at the May Board meeting.

5. **Army Reserve Building Lease and Update– PRD Tungate**

PRD Tungate reported that the Army Corps of Engineers has begun the process of terminating the lease for the Army Reserve Building. However, it was suggested that it still could be a long time before the city is officially contacted.

6. **Regional Park Update – PRD Tungate**

PRD Tungate reported that the offer to purchase land for a regional park was rejected by the landowners. Several questions and options were discussed. Chr. D. Sturm would like a timeline for park acquisition put together. PRD Tungate commented that the consortium of three communities will have to meet to collectively decide the next step. The topic will be placed on the May agenda.

F. DISCUSSION ITEMS

1. **Hart Park Update – CPO Zemlock, PRD Tungate**

CPO Aaron Zemlock distributed a handout outlining steps and ideas for improving user behavior and the Hart Park skatepark and basketball court. For the most part, it seemed a good deal of the problems are not coming for the users themselves, but rather people loitering or just hanging out. A video camera will soon be operational. CPO Zemlock stated that most drug issues center on the basketball court. CPO Zemlock commented that eliminating smoking in the park will be difficult and maybe its best to concentrate on the things we can change or control. CPO Zemlock and PRD Tungate have discussed bringing some park ordinance changes forward.

2. **Parking for Marina Patrons – G. Korth**

G. Korth commented that the Marina parking letter that was recently mailed to all renter. He questioned why changes had to be made along Center Street.

3. **Abby Street Site Update – N. Barker**

PRD Tungate stated that the possibility of WE Energies donating land on Abby Street is off the table at this point. N. Barker mentioned there as a recent discussion at the County level about a possible site for a dog park. This topic will be placed on the May agenda.

G. ACTION ITEMS

1. None

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person.

1. The May meeting will be held at Hart Park. Other summer meeting locations will be discussed at the May meeting.

I. ADJOURNMENT

Moved by G. Korth, seconded by T. Konetzke to adjourn at 8:35 PM. Motion carried 7-0.