

**CITY OF MENASHA**  
**PARKS AND RECREATION BOARD**  
**Conference Room, 1<sup>st</sup> Floor, City Hall – 140 Main Street, Menasha**  
November 8, 2010  
**MINUTES**

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**A. CALL TO ORDER**

Meeting called to order by Chr. D. Sturm at 6:00 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Steve Krueger, Sue Pawlowski, Nancy Barker and Ron Suttner

MEMBERS EXCUSED: Lisa Hopwood

OTHERS PRESENT: PRD Tungate, PS Maas and Greg Karch – Fishing Instructor

**C. MINTUES TO APPROVE**

1. **Minutes of the October 11, 2010 Park Board Meeting**

Moved by R. Suttner, seconded by S. Krueger to approve the minutes of the October 11, 2010 Park Board meeting. Motion carried 5-0.

**D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute limit for each person.

1. No one spoke.

**E. REPORT OF DEPARTMENT HEADS/STAFF/ YOUTH LIAISON OR CONSULTANTS**

1. **Park, Pool and Vandalism Report – PS Maas**

PS Maas reported on vandalism last month, approximately 85 trees being planted this fall in Districts 3 & 4, Marina float and redecking project has been started, park shelters are being closed for the season, Memorial Building sign is on the work list for late fall or early winter, no update on Army Reserve Building.

2. **Director Report – Gilbert Site, Regional Park, Trail Grant, Recreation Programs – PRD Tungate**

Gilbert Site: discussions continue with RA Smith on an agreement to perform shoreline greenspace and trail engineering for the Gilbert site. Staff hopes to reach an agreement soon so plans to submit a DNR Stewardship grant next year can occur. Regional Park: City of Appleton and Town of Harrison officials have offered to make contact with 2-3 property owners in the vicinity of Manitowoc Road and Lake Park Road to gauge interest on selling land for a regional park. PRD Tungate hopes that staff from the three communities can meet soon to hear if any progress has been made. Trail Grant: \$301,000 DOT trail grant was awarded to the city. This grant provides 80% of the funding for an important trail segment between Natures Way south to near Kwik Trip on the corner of HWY 10/114. The immediate challenge for staff will be to obtain a couple key pieces of property or potentially select a route that circumvents property owners unwilling to sell a small piece of land or grant a trail easement. Trail construction could begin in 2012. Recreation Programs: Pumpkin Hunt was held October 25, good turnout. Holiday Hayride is December 3. Progress has been made on the Harbormaster contract. Tom Konetzke and George Korth will be recognized at next month's joint meeting of City of Menasha, Town of Menasha and City of Neenah Park Board/Commission meeting.

**F. DISCUSSION ITEMS**

1. **Introduction of Greg Karch and Kids Fishing Program**

Greg Karch explained his fishing background and experience to the Board. Mr. Karch was contacted by Board member Steve Krueger. The Board and staff were impressed by Mr. Karch's credentials. PRD Tungate will contact Mr. Karch to work out some programming ideas for this summer.

**G. ACTION ITEMS**

**1. Accept the Executive Summary of the Emerald Ash Borer Management Plan and Tree Inventory – Kim Miller**

Kim Miller, a temporary forestry consultant to the department, gave a summary of the tree inventory and Emerald Ash Borer (EAB) management plan. In general, a preemptive strategy in terms of dealing with EAB is recommended. This means removing all trees rated as dead or critical over the next 7 years. Secondary, all ash trees 0"-6" in diameter, regardless of condition will be removed and replaced by city crews. Ms. Miller is in the process of planning a public open house at the Library and is expected to present her summary and recommendation to the Common Council on December 6. Moved by N. Barker, seconded by R. Suttner to accept the findings and recommend the plans implementation as presented by Kim Miller. Motion carried 6-0

**H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA**

Five (5) minute time limit for each person.

1. No one spoke.

**I. ADJOURNMENT**

Moved by R. Suttner, seconded by N. Barker to adjourn at 7:30 PM. Motion carried 6-0.