

CITY OF MENASHA
PARKS AND RECREATION BOARD
Council Chambers, City Hall – 140 Main Street
January 11, 2010
MINUTES

A. CALL TO ORDER

Meeting called to order by Chr. D. Sturm at 6:02 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. D. Sturm, Ald. Joanne Roush, Ron Suttner, Lisa Hopwood, George Korth, Tom Konetzke, and Nancy Barker

MEMBERS EXCUSED: None

OTHERS PRESENT: PRD Tungate, PS Maas and Mike King – *The Post-Crescent*

C. MINTUES TO APPROVE

1. **Minutes of the December 14, 2009 Park Board Meeting**

Moved by G. Korth, seconded by Ald. Roush to approve the minutes of the December 14, 2009 Park Board meeting. Motion carried 7-0.

D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute limit for each person.

1. None

E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. **Park Project and Tree Update and Vandalism Report – PS Maas**

PS Maas reported on the following park related projects: holiday lights taken down, working on new Resthaven and Conservancy sign, flooding ice rink, flooding truck has mechanical problems, building new picnic tables, ski trail grooming, trail grooming machine is a 1979 model and more mechanical problems occurring, chip berm by Heckrodt has been removed, berm will be rebuilt and planted next spring as part of the trail lighting project, upstairs of Memorial Building will be painted, some terrace tree removals occurring. PS Maas also stated that the city has received an Urban Forestry Grant to hire a forestry intern and help develop an Emerald Ash Borer management plan. T. Konetzke expressed his preference for seeing the interior of the Memorial Building have a more patriotic or historic theme possibly accenting the Isle of Valor. Other Board members seemed to concur.

2. **Youth Involvement on Park Board – PRD Tungate**

PRD Tungate reported on a successful contact with a junior at Menasha High School that is interested in assisting the Park Board on youth related issues and projects. Kirstyn Kennedy will be invited to next months meeting. The Board agreed that a youth related topic should be placed on the Board's agenda each month. The Board discussed several ways Ms. Kennedy could assist the Board and department staff.

3. **Regional Park Update – PRD Tungate**

PRD Tungate updated the Board on the Regional Park. CDD Keil and PRD Tungate have attempted but have not yet met with the landowners. An appraisal has been completed. The goal is to reach some agreement with the landowner and bring an offer to purchase for all three entities to approval in the coming months. Board members felt this land acquisition was a top priority and encouraged staff to take the necessary steps to make it happen.

F. DISCUSSION ITEMS

1. **Army Reserve Building – Requested by Nancy Barker**

At the request of N. Barker, PRD Tungate gave a brief history of his attempts to find out when or if the Army Reserve building and property would come to the City. N. Barker seemed willing to do some further checking on this through some of her contacts. The item will again be placed on next

months agenda.

2. **Status of Ordinance 12-1-12 Relating to Park Sponsorship Signage and For Profit Events**
CA Captain has met with PRD Tungate regarding a revision to Ordinance 12-1-12. The change will make it possible for the Board to consider sponsorship signage and some for-profit events in the parks, provided there is some financial benefit to the city. The ordinance should be ready for Board review next month.
3. **Availability of WE Energies Abby Street Substation Site – Referred by Plan Commission**
The Plan Commission referred the possible availability of approximately 1.4 acres of property immediately south of the Neenah/Menasha water treatment plant with frontage on Little Lake Butte des Morts. Some members felt the site could have merit as a dog park; however, the size was a concern. There appeared to be a possibility of adding some additional size to the parcel, if the treatment plant were to make available some adjacent land that they own. WE Energies could be interested in donating the property. Staff will investigate the site further and report back next month.

G. ACTION ITEMS

1. **Election of Officers for 2010**

Moved by G. Korth, seconded by N. Barker to nominate Dick Sturm as Park Board Chairman for 2010. Nominations were closed.

Moved by R. Suttner, seconded by N. Barker to nominate Tom Konetzke as Park Board Vice-Chairman for 2010. Nominations were closed.

On a unanimous ballot, both people were elected to their respective positions.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person.

1. None

I. ADJOURNMENT

Moved by G. Korth, seconded by R. Suttner to adjourn at 7:24 PM. Motion carried 7-0.