

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD
Jefferson Park Main Pavilion
915 Third Street, Menasha**

June 14, 2010

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Minutes of the May 10, 2010 Park Board Meeting](#)
- D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION
Five (5) minute time limit for each person
- E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS
 - 1. Youth Liaison Report – Kirstyn Kennedy
 - 2. Park, Pool and Vandalism Report – PS Maas
 - 3. Regional Park Update – PRD Tungate
 - 4. May 19 Waterfront Forum Summary – PRD Tungate
 - 5. Staff Update on New Public Event in 2011
- F. DISCUSSION
 - 1. Memorial Building Maintenance Update – R. Suttner
 - 2. Update on Sub-Group Meeting on Vending Hot Dogs in the Parks – PRD Tungate, T. Konetzke
 - 3. Future of Winz Park – Chr. D. Sturm
- G. ACTION ITEMS
 - 1. None
- H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
Five (5) minute time limit for each person
- I. ADJOURNMENT

CITY OF MENASHA
PARKS AND RECREATION BOARD
Hart Park Shelter – 700 Seventh Street, Menasha
May 10, 2010
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chr. D. Sturm at 6:00 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Ald. Mark Langdon, Lisa Hopwood, George Korth, Tom Konetzke, Nancy Barker and Ron Suttner

MEMBERS EXCUSED:

OTHERS PRESENT: PRD Tungate, PS Maas and Jessica Boor representing JazzFest

C. MINTUES TO APPROVE

1. **Minutes of the April 12, 2010 Park Board Meeting**

Moved by T. Konetzke, seconded by G. Korth to approve the minutes of the April 12, 2010 Park Board meeting. Motion carried 7-0.

D. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute limit for each person.

1. None

E. REPORT OF DEPARTMENT HEADS/STAFF/ YOUTH LIAISON OR CONSULTANTS

1. **Youth Liaison to Park Board – Introduction of Kirstyn Kennedy**

No Youth Liaison report was provided.

2. **Park Project and Vandalism Report – PS Maas**

PS Maas reported on several recent park projects including: Arbor Day ceremony, swimming pool start up, new batting cage on the West Diamond, new Memorial Building sign and the locking of park facility doors.

3. **Upcoming Menasha Waterfront Renewal Forum – May 19, 6:30 PM, Menasha Library Company E room**

May 19, 6:30 p.m. Menasha Library waterfront renewal forum to include concept plans for the Gilbert site.

F. DISCUSSION ITEMS

1. **Memorial Building Electrical Upgrades, Cost Estimates and Other Improvements – PS Maas**

PS Maas presented all electrical upgrades that are being considered for the Memorial Building. Plumbing issues were also discussed. The main problem is that when large evens are held and equipment like Nesco cookers, etc are used, circuit breakers are tripped because insufficient amperage is available. The first step to correct this problem would be to change the main service panel. The existing panel is obsolete and replacement breakers are unavailable. Staff will consider for next year's budget. Adding some light switches, as opposed to using breakers to turn on some lights, by the front entrance could be done this year. Memorial Building topic will be placed on the June agenda.

2. **Update on Area Dog Park Efforts – N. Barker**

Winnebago County is investigating a site for a possible dog park. The WE Energies site next to the water treatment plant is not available at this time.

3. **Regional Park Update – PRD Tungate**

PRD Tungate reported that negotiations with landowners of a potential regional park site has not gone well. Staff members from Appleton and Town of Harrison will meet soon to discuss options.

4. **Hart Park Security Update – PRD Tungate**

PRD Tungate has stayed in contact with CPO Zemlock on initiatives to improve security at Hart Park. Most notably, a security camera will soon be in operation. Discussion continues on how to get some CSO or Auxiliary uniformed police presence at the Skatepark.

G. ACTION ITEMS

1. **JazzFest to be Held September 4-5, 2010 in Jefferson Park – Jessica Boor**
Jessica Boor, representing JazzFest was present to discuss this year's event. Several matters were discussed. The Board appeared satisfied with plans for the event. Moved by T. Konezke, seconded by N. Barker to approve JazzFest to be held September 3-5, 2010 in Jefferson Park. Motion carried 7-0.
2. **Ordinance Relating to Temporarily Closure of Park Facilities – PRD Tungate**
No action was taken on a Police Department initiative to change the ordinance related to temporarily closing park facilities. PRD Tungate will discuss the Boards feedback with CA Captain.
3. **Upcoming Meeting Locations**
Moved by G. Korth, seconded by T. Konezke to set the Board meeting locations to include: June – Jefferson Park, July – Barker Farm Park, August – Smith Park, September – Public Works Facility. Motion carried 7-0.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person.

1. None

I. ADJOURNMENT

Moved by R. Suttner, seconded by G. Korth to adjourn at 8:17 PM. Motion carried 7-0.