

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD
Council Chambers, 3RD Floor City Hall
140 Main Street, Menasha**

January 12, 2009

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Minutes of the December 8, 2008 Meeting](#)
- D. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS
 - 1. Park Project Update
 - 2. Recreation Program Update
 - a. 2009 Fee Changes Next Month
 - b. Smith Park Winter Gala
 - 3. Joint Park Resolution Neighboring Community Update
 - 4. Fee in Lieu of Parkland Increase
 - 5. [Friendship Trail – North Shore Road to Fire Lane #12](#)
- E. DISCUSSION
 - 1. None
- F. ACTION ITEMS
 - 1. Election of Officers for 2009
 - 2. Hart Park Well
- G. PUBLIC COMMENT ON ANY MATTER OF CONCERN TO THE CITY
 - Five (5) minute time limit for each person
- H. ADJOURNMENT

CITY OF MENASHA
Park Board
Council Chambers, City Hall – 140 Main Street
December 8, 2008
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chr. Dick Sturm at 6:05 PM.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Ald. Michael Taylor, Run Suttner, Mary Francis, Chr. Dick Sturm, George Korth, Tom Konetzke, Nancy Barker

MEMBERS EXCUSED:

OTHERS PRESENT: PRD Tungate, PS Huss, Resident Mary Kay Suttner and Mike King from *The Post Crescent*

C. MINTUES TO APPROVE-MINUTES

1. **Minutes to Approve:**

Moved by G. Korth, seconded by R. Suttner to approve the minutes of the November 10, 2008 meeting. Motion carried 7-0.

D. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. **Park Project Update**

Koslo Park sanitary line was replaced, Hart Park well has been temporarily capped, fountain cover on downtown is temporary (new one to be put on soon), snow removal and ice rink preparation has begun, a vehicle damaged the port-a-potty at Jefferson Park.

2. **Recreation Program Update**

PRD Tungate gave a summary of the Holiday Hayride held on Friday, December 5. Event was well attended. The Smith Park Winter Gala on February 7 is also being planned. Event flyers were distributed to Board members.

3. **Friendship Trail East of LP Update**

PRD Tungate gave a brief summary on the status of Friendship Trail development east of LP towards High Cliff State Park. Town of Harrison Administrator, Tracy Fluke, has been in discussion with Calumet County officials about the trail. The major sticking point appears to be who will maintain the trail. A 2006 resolution passed by the County Board seemed to indicate that the Calumet County would participate in maintaining the trail.

E. DISCUSSION ITEMS

1. **Hart Park Well**

The Board held a lengthy discussion on the future of the Hart Park well which has been temporary capped. The well has been out of service for at least four months. Staff has not heard any complaints in that time. It was generally felt that one factor for this may have been the taste improvement of city water. PS Huss was asked to bring back information on the cost to switching to an enclosed submersible pump that still could be used by the public.

2. **Joint Park Resolution**

Board members expressed enthusiasm about moving ahead with a joint park with the City of Appleton, Town of Harrison and possibly Calumet County. PRD Tungate indicated that while Calumet County was not listed on the joint resolution, they are being contacted regarding their interest in the joint park.

F. ACTION ITEMS

1. **Recommend Revision of Ordinance Relating to Public Sites and Open Spaces**

Moved by Ald. M. Taylor, seconded by T. Konetzke to recommend an Ordinance Relating to

Public Sites and Open Spaces to the Common Council. The most noteworthy change to this ordinance would increase the fee in lieu of land dedication to \$550.00. Motion carried 7-0.

2. **Recommendation on the Hart Park Well**

No action was taken on this item.

3. **Recommendation on Joint Park Resolution**

Moved by N. Barker, seconded by T. Konezke to recommend a Joint Park Resolution to the Common Council. Motion carried 7-0.

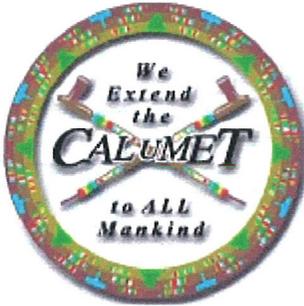
G. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

1. Mary Kay Suttner asked about the Santa Float schedule.
2. Ald. M. Taylor and N. Barker asked about when the small Isle of Valor sign will be installed.
3. M. Francis commented on the Smith Park pavilion being left open for winter.
4. T. Konezke liked the end result of the new Barker Farm pedestrian access trail.
5. N. Barker asked about when the Memorial Building ceiling in the Historical Society would be repaired.
6. Ald. M. Taylor stated the solar project at the pool has been put on hold. Big boiler at the pool was removed from next year's budget. He also wished everyone a Merry Christmas.

H. ADJOURNMENT

Moved by R. Suttner, seconded by T. Konezke to adjourn at 7:20 PM. Motion carried 7-0.



**CALUMET COUNTY PARKS
DEPARTMENT
N6150 CTY EE
HILBERT, WI 54129-9207**

**Calumet County Park • Ledge View Nature Center • Stockbridge Harbor
Becker Lake • Friendship Trail • Brothertown Harbor • Fox River Trail**

PHONE: 920-439-1008 • FAX: 920-439-1009 • E-MAIL: Wasdovitch.Frank@co.calumet.wi.us

WEBSITE / www.co.calumet.wi.us ACTIVITY LINE: 920-849-1494

**FROM THE OFFICE OF THE PARKS DIRECTOR
FRANK J WASDOVITCH
November 13, 2008**

Fox Cities Greenways
Vicki Milde
W5465 Mielke Rd
Menasha, WI 54952-9737

Dear Vicki,

This letter is to inform you of Calumet County Parks Department's gratitude of Fox Cities Greenways offer to donate Calumet County financial support to construct a segment of the Friendship Trail in 2009.

Calumet County Parks Department is in a situation where we cannot nor do we feel as if we should, in this case, add a facility that would increase any cost for maintenance to the Parks Department.

I have been directed by the Calumet County Parks Commission on November 13, 2008, to inform you that we cannot accept your financial assistance until the Town of Harrison agrees to take over ALL maintenance after the trail is built (Parks Commission meeting dated October 9, 2008)

As of this date we have not been contacted by the Town of Harrison about this subject. So until we do or something else can be worked out that is agreeable to Calumet County we will refrain from any further discussion about funding or constructing this trail.

We also feel as if our partner in this project, the Wisconsin DNR, has not come forward with any assistance Calumet County in this matter.

On behalf of the Calumet County Parks Commission, again, thank you for your offer but we will have to respectfully decline at this time,

A handwritten signature in black ink, appearing to read 'Frank J. Wasdovitch'.

**FRANK J WASDOVITCH
PARKS DIRECTOR**

copy to: Town of Harrison

RESOLUTION 2006-22

RESOLUTION FOR DEVELOPMENT OF A MULTIPURPOSE RECREATIONAL TRAIL FROM COUNTY HIGHWAY LP WITH HIGH CLIFF STATE PARK

Motion:	Adopted:	<input checked="" type="checkbox"/>
1 st <u>Connors</u>	Lost:	<input type="checkbox"/>
2 nd <u>Ballering</u>	Tabled:	<input type="checkbox"/>
Yes: <u>19</u> No: <u>2</u> Absent: <u>0</u>		
Number of votes required:		
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds	
Reviewed by:	Pamela Captain	Corp Counsel

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Calumet County Planning Department, through the Smart Growth Program, with the aid of other Calumet County municipalities, has been planning proposed trail connections throughout the county; one such trail connecting the City of Menasha, Town of Harrison, and Village of Sherwood to High Cliff State Park; said trail ultimately to extend east to connect with the existing Friendship Trail segment and the Fox River Trail, and south to connect Calumet County Park to the trail system, and

WHEREAS, In February 2005, Calumet County received an earmarked grant from the United States Congress, through Congressman Thomas Petri's efforts, of \$350,000 for the development of this trail, and

WHEREAS, The State of Wisconsin has identified this trail as a major bicycle transportation route in the WI DOT Plan 20/20: Transportation in the 21st Century, and this trail segment is identified in the Wisconsin State Trails Network Plan and adopted by the WI DNR, as State Trail Link #8, and is a key link in the east-west Friendship State Trail, and

WHEREAS, The Fox Cities Greenways Trail System Plan has identified this segment as a critical segment of the Paper Trail loop that connects communities of the Fox Cities, and this segment is identified in the Calumet County Outdoor Recreation Plan, adopted in January 2005, under General Recommendations, and

	YES	NO	A
1 <u>BALLERING</u>	X		
2 <u>BARRIBEAU</u>	X		
3 <u>BROCK</u>	X		
4 <u>CONNORS</u>	X		
5 <u>CRITER</u>	X		
6 <u>DRAHEIM</u>		X	
7 <u>DIETZEN</u>	X		
8 <u>GENTZ</u>	X		
9 <u>KOENIG</u>	X		
10 <u>KRAUSE</u>	X		
11 <u>LAUGHRIN</u>	X		
12 <u>LEHRER</u>	X		
13 <u>LEONHARDT</u>	X		
14 <u>PHIPPS</u>	X		
15 <u>SCHOLZ</u>		X	
16 <u>SCHWOBE</u>	X		
17 <u>SCHUH</u>	X		
18 <u>SOMMERS</u>	X		
19 <u>STANKE</u>	X		
20 <u>STECKER</u>	X		
21 <u>STILLMAN</u>	X		

WHEREAS, The Wisconsin DNR has facilitated a partnership with Calumet County for the purpose of development of this trail segment, and

WHEREAS, The development of the multipurpose trail would greatly improve the safety of bikers, and other pedestrians, and expand the recreational opportunities in the region especially for the residents of northern Calumet County, and

WHEREAS, The Calumet County Parks Department and the Wisconsin DNR have conducted public informational meetings where strong support was indicated to pursue the development of a multipurpose recreational trail.

NOW THEREFORE BE IT RESOLVED By the Board of Supervisors herein assembled, that Calumet County and the Wisconsin Department of Natural Resources enter into an agreement to acquire, develop, replace, maintain and operate approximately 6.5 miles of trail to be located in northern Calumet County, starting at County Highway LP, east through the Town of Harrison and the Village of Sherwood connecting to High Cliff State Park at no development cost to Calumet County.

BE IT FURTHER RESOLVED That, Parks Director, Calumet County Parks Department, through the County Administrator, submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available and be authorized to act on behalf of Calumet County to take necessary action to undertake, direct and complete this project, and

BE IT FURTHER RESOLVED That Calumet County will comply with State or Federal rules for the programs; allow county employees to perform work on the project, if necessary; maintain the trail in an attractive, inviting and safe manner; make the trail available to the general public during reasonable hours consistent with this type of facility; and, obtain from the State Department of Natural Resources approval in writing before any change is made in the use of this trail.

Dated this 30th day of October 2006.

INTRODUCED BY THE PARKS COMMISSION

/s/ _____
Alice Connors, Chair

/s/ _____
Jerry Koenig

/s/ _____
Kate Ballering

COUNTERSIGNED BY

/s/ _____
Merlin Gentz, County Board Chair

Beth Hauser
Calumet County Clerk
206 Court Street
Chilton, WI 53014-1198

Dear Beth:

This letter is in regard to the grant that the County received for the construction of the Friendship Trail. County staff was successful in receiving a \$350,000 grant in 2005 to help in the development of the Friendship Trail. To date no money has been spent on the trail project with the grant expiring at the end of 2009.

In 2006 the Calumet County Board approved resolution 2006-22 (please see enclosed) which stated the county would enter into an agreement to acquire, develop, replace, maintain and operate approximately 6.5 miles of the trail at no development cost to Calumet County.

Fox Cities Greenways Inc. has committed to provide the financial match for the \$350,000 grant so the county does not lose the grant dollars. Unfortunately at the November 13, 2008 Calumet County Park Commission meeting the commission said they would only accept the match from Greenways if the Town of Harrison takes on all maintenance of the trail after the trail is built. (please see enclosed letter from Frank Wasdovitch)

The Town of Harrison has already gone on record that we would take care of the daily maintenance of the trail but feel strongly that the trail should be a County trail and long term maintenance should be the County's responsibility.

The Park Commission's action at the November 13, 2008 meeting is in conflict with the Resolution the County passed in 2006. This is holding up the construction of the next trail section from North Shore Road to Fire Lane #12 which the Town of Harrison has already acquired trail easements through. This section is ready for development and would be totally funded by the grant and Greenways financial match, so there would be no cost to Calumet County.

The county currently does all maintenance on the Fox River Trail and the section of the Friendship Trail between Brillion and Forest Junction. We ask that the County be consistent with past practice and maintain the Friendship Trail through the northwest communities.

We respectfully request the Calumet County Board honor Resolution 2006-22 and direct staff to immediately begin work on the next section of the Friendship Trail so the County does not lose the \$350,000 grant. Please let us know when this issue will be discussed again, we would like to be in attendance at the meeting.

Thank you.

Sincerely,

Joe Sprangers
Town Chairman

Tracy Flucke
Administrator

CC: Harrison Town Board Members
Frank Wasdovich, Calumet County Parks Director
Gary Hansen, DNR
Vickie Milde, Fox Cities Greenways
Walt Raith, East Central Regional Planning Commission
Pam Deneys, DOT
John Duffe, DOT

Addresses for:

Pam Deneys 944 Vanderperren Green Bay, WI 54304
John Duffe DOT Central Office 4802 Sheboygan Ave Room 951 Madison WI 53702