

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, 3rd Floor City Hall - 140 Main Street, Menasha
July 16, 2008

MINUTES

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1. CALL TO ORDER

Meeting was called to order by Vice-Chairman T. Konetzke at 1:00 PM.

2. ROLL CALL/EXCUSED ABSENCES

A.

Members Present: Vice-Chairman Tom Konetzke, Mary Francis, George Korth, Nancy Barker

Members Excused: Chairman Dick Sturm, Ron Suttner, Ald. Michael Taylor

Others Present: PRD Tungate, PS Huss and James Taylor, Addie Mahoney and Stacey Reinhardt representing Community Forward, Inc. (Otto Grunski Family Festival and Market on Main)

3. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A.

G. Korth suggested a no right turn sign be placed off of Third Street before the boat trailer parking lot on the east end of Jefferson Park.

4. DISCUSSION

A. [Otto Grunski Family Festival - July 26, 2008 Curtis Reed Square](#)

James Taylor described both the Otto Grunski Family Festival to be held on July 26, 2008 and the Market on Main event to be held July 26, August 2, August 9, August 16, August 23, August 30, September 6, September 13 and September 20, 2008 in Curtis Reed Square. Board members had questions about security, alcohol, street closing, fees, music times, where the proceeds go and stage requirements. It was stated that the music would likely be off by 9:30 PM. The Board was supportive of the events. PRD Tungate encouraged Mr. Taylor to come in a couple months earlier in the future so that last minute Board meetings are not necessary.

B. [Market on Main Events - July 26, August 2, August 9, August 16, August 23, August 30, September 6, September 13, September 20 - Curtis Reed Square](#)

C. [Request to Include Community Forward, Inc. to the Exempt List on the City Policy on the Use of City Stage, Picnic Tables, Bleachers, Refuse Containers and Park Benches by Non-Profit Groups](#)

Community Forward, Inc. requested to be placed on the Fee Exempt list for use of the city stage, picnic tables, etc. Mr. Taylor stated that Community Forward, Inc. has taken over festival/event planning functions that the downtown Menasha Action Council (MAC) used to carry out. Board members seemed to want more time to consider this request. G. Korth asked that it be placed on the August meeting agenda. PRD Tungate stated that Mayor Merkes and Ald. Steve Pack are planning to explore ways of receiving reimbursement for city services for special events, so adding another organization to the exempt list might be counter-productive. There is also no need to decide this now because it will be quite awhile before Community Forward, Inc. would be invoiced for any upcoming events.

D. Offer Free Admission Day at Jefferson Pool on Saturday, August 2 or August 9, 2008

The Board continued its discussion from their last meeting regarding offering a free admission day at the pool. PRD Tungate suggested that August 9 be considered over August 2 because a company picnic is already planning to send a group to the pool. August 9 has a coed softball tournament in the park, so a lot of people will have a chance to use the pool. The Board liked the idea because it might encourage people to come to the pool who for whatever reason may have been hesitant in the past. PRD Tungate said it is hard to predict what the revenue loss would be, but it could be around \$400-\$600.

5. ACTION ITEMS

A. Otto Grunski Family Festival - July 26, 2008 Curtis Reed Square

Moved by George Korth, seconded by Nancy Barker to approve the Otto Grunski Family Festival on July 26, 2008 in Curtis Reed Square.

Motion carried 4-0.

Motion Passed
Results:

B. Market on Main Events - July 26, August 2, August 9, August 16, August 23, August 30, September 6, September 13, September 20 - Curtis Reed Square

Moved by Nancy Barker, seconded by George Korth to approve the Market on Main events on July 26, August 2, 9, 16, 23, 30, September 6, 13 and 20, 2008 in Curtis Reed Square.

Motion carried 4-0.

Motion Passed
Results:

C. Request to Include Community Forward, Inc. to the Exempt List on the City Policy on the Use of City Stage, Picnic Tables, Bleachers, Refuse Containers and Park Benches by Non-Profit Groups

No action was taken on this item.

D. Offer Free Admission Day at Jefferson Pool on Saturday, August 2 or August 9, 2008

Moved by George Korth, seconded by Nancy Barker to recommend a free admission day be offered at the pool on Saturday, August 9, 2008.

Further discussion - some means of tracking new or returning customers should be developed and the day should be marketed to families.

Motion carried 4-0.

Motion Passed
Results:

6. ADJOURNMENT

A.

Moved by George Korth, seconded by Nancy Barker to adjourn at 1:49 PM.

Motion carried 4-0.

Motion Passed
Results: