

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD**

Jefferson Park

Monday, June 8, 2015

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. Minutes of the May 11, 2015 Park Board Meetings
- D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION
- E. REPORT OF DEPARTMENT HEAD/STAFF
 - 1. Department Report – PRD Tungate
 - 2. Park, Pool and Vandalism Report – PS Maas
- F. DISCUSSION
 - 1. Update on public feedback on new play equipment
 - 2. Trestle Trail mosaics
 - 3. Winz Park – Futsal and surface coating options
- G. ACTION ITEMS
- H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
 - Five (5) minute time limit for each person
- I. Approval of Community Fest activities in Curtis Reed Square and Jefferson Park July 3/4, 2015
- J. ADJOURNMENT

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
May 11, 2015
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:04 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Chr. Dick Sturm, Sue Pawlowski, Lisa Hopwood, Tom Marshall, Cindy Schaefer-Kemps, Nancy Barker, Ald. Dan Zielinski

MEMBERS EXCUSED:

OTHERS PRESENT: PRD Tungate, PS Maas

C. MINUTES TO APPROVE

1. **Minutes of the April 13, 2015 Park Board Meeting:** Moved by N. Barker, seconded by T. Marshall to approve the minutes of the April 13, 2015 Park Board meetings. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

PRD Tungate was asked by the Board to look into who is currently managing the Tayco St. museum and report back on this matter next month. Chr. D. Sturm stated that the column committee met on May 4. 23 ideas for the reuse of the columns have been received and are on display at the Library. The committee hopes to narrow the choices at their June meeting. Summer Board meeting dates/locations were mentioned. Five possible sites include: Gilbert, Jefferson, Smith, Barker and Shepard parks.

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate reported that the Twin Trestle grant has been submitted in cooperation with the city of Neenah. Next month the topic of Winz Park will be on the agenda. There is a futsal group that has interest in using a portion of the park. Coordination and planning for Koslo Park field improvements later this summer has consumed a fair amount of staff time. Hiring for the pool and recreation programs is nearly complete and work has begun to make sure all paperwork and payroll information is completed.
2. **Park, Pool and Vandalism Report:** PS Maas reported that inside of the Hart Park restroom was tagged with graffiti. Softball and baseball diamonds are now being groomed regularly for league play. Arbor Day celebration was held on April 24, 25 trees planted around the Nicolet School area. Jefferson Park shoreline rehabilitation is nearly complete, grass seed fertilizer has been put down. 75 trees coming for Menasha High School, the cost of the trees will be reimbursed.

F. DISCUSSION

1. **Review revised play equipment plans for new park: Two slightly different layouts were presented to the Board.** Both layouts took into consideration the public voting that took place on March 30. The Board preferred to see a second swing set and they liked the option that included some elevated hard decks and a rope bridge that was a feature that scored well in the public voting. Staff will make some minor modifications to the layout, then post the two color options on the city website and Facebook page and will seek some final public input, mainly on the color choices. The Board will be informed when the layouts are placed online.
2. **Park Department duties as they relate to the Trestle Trail shootings:** PRD Tungate informed the Board of the follow up duties performed by the park department following the shootings on the

Trestle trail. The department has been coordinating efforts with the Town of Menasha in the area of trail maintenance, establishing memorial protocol and attempting to keep track of all the follow up memorial events and vigils.

3. **Gilbert Project Update:** PRD Tungate gave a short summary on recent work activity on the project. The pond area has been the center of attention as of late. The pond has been dredged and re-shaped. Work will likely progress from west to east. The condition of the trestle structure is being re-examined to make sure it is sound. City engineering staff have been inspecting work on a daily basis.
4. **Adult Softball begins May 10:** PRD Tungate described the current status of the adult softball leagues. Twenty eight teams have registered for this year's leagues. That total is about the average over the past few years. Adult softball as a sport, while still popular, has dipped somewhat in the area in the past few years.

G. ACTION ITEMS

None

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

I. ADJOURNMENT

Moved by L. Hopwood, seconded by S. Pawlowski to adjourn at 7:42 pm. Motion carried.



Winz Park
Surface Sealing

Tim Gosz

From: Bill York [bill@vseal.com]
Sent: Friday, August 22, 2014 9:57 AM
To: Tim Gosz
Subject: V-SEAL Concrete Sealers - Clear Water Container
Attachments: 1111 participating companies by category.xls; 1111 flier core products page 2 2010.pdf

Tim:

Thanks for you call yesterday. Below is an outline of the options we discussed:

V-SEAL 101 – reactive penetrating sealer that soaks into porous concrete making the concrete itself water repellent. It can be applied with a broom, roller or low pressure sprayer and generally only one coat is required. When dry, 101 is insoluble and complies with the FDA and USDA so it is often used on concrete countertops and cisterns containing potable water. It can also be an effective primer and is often used in conjunction with topical coatings. **\$0.10 - \$0.15 per SF.**

Industra-Coat #3814 – flexible copolymer coating used for low traffic areas such as roofs. It does not require mixing and is applied with a normal paint roller – generally two coats. It is available in white, gray or black. **\$0.20 - \$0.25 per SF.**

Industra-Coat #3139 – flexible epoxy coating that is suitable to withstand vehicle traffic. This is topped with our **Industra-Coat #3321** high performance urethane topcoat. Mixing is required and it can be applied with a normal paint roller. **\$0.95 - \$1.10 per SF.** Typically epoxy is applied to properly prepared concrete – shot blast or grind.

Industra-Coat High Traffic System - #3139 primer coat applied with roller. #3139 build coat applied with notched squeegee into which aggregate is broadcast to the point of rejection while the epoxy remains wet. #3321 urethane 1 -2 coats for abrasion resistance. This system creates a durable layer suitable for heavy traffic with aggressive traction. **\$1.50 - \$2.00 per SF.** It is available in a variety of colors. Typically epoxy is applied to properly prepared concrete – shot blast or grind.

With all of these systems it is expected that large cracks and joints are repaired and sealed. We can assist you with this as well.

I hope this provides you with a useful range of alternatives. One of our specialties is commercial DIY, so we feel confident that we can explain these systems in sufficient detail to allow application by non-professionals.

Please feel free to call again if you have any questions or when you are ready to order. I will be sending additional emails with tech data sheets attached.

Bill York

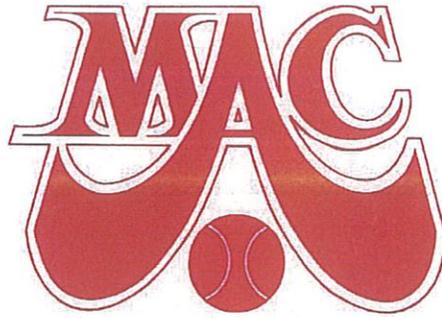
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www.vseal.com



Dear Park Board Members,

I am writing in regards to the July 4th Communityfest celebration at Jefferson Park run by the Menasha Athletic Association in conjunction with the city and park departments and Jean Wollerman from the Senior Center. Sorry that I can not attend your June 8th Park Board meeting due to a prior commitment.

This year's event will start a little bit earlier than last year. We have added a few things such as Menasha Senior Center Line Dancers at 10:30am, the MHS Football Skills course (which we added last year) at 11:00am and the Fox Valley Swing Band at Noon. Food beverages, merchants and other events kick off around Noon with regular past year events throughout the afternoon and evening.

This year the band will play about 30 minutes after the fireworks until a little before 11pm. The police department and the Mac's think this will alleviate some of the traffic congestion after the fireworks because people will stay to hear the music.

Three members of the Mac's and Jean Wollerman have been meeting in Neenah with the Neenah Recreation Dept, and the Neenah mayor as part of the Communityfest committee monthly since October of 2014. Planning for the celebration has gone smoothly with lots of ideas presented for consideration.

The committee has approved a public address system for Jefferson Park much like the one used at Riverside Park in Neenah. This should enable us to make announcements of event times along with any other possible emergency announcements such as lost children.

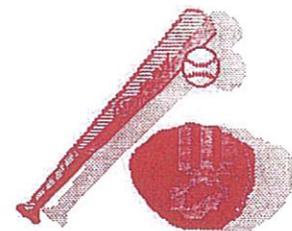
The Mac's secure the bands, food vendors and merchants. We arrange for vendor set-up locations including electrical hook-ups, port-a-potties, Rondini's two shows, maintenance of trash barrels and pavilion restrooms, disability parking, obtain permits and licensing for use of the park and handle any problems that may come up during the day. We also run our own beer stand.

If you have any questions or concerns please give me a call at 840-8312 during your meeting and I will try to answer them.

We are all praying for a nice sunny, warm day and approval from your committee for Communityfest 2015.

Thank you!!

Gary Coopman
Treasurer
Menasha Athletic Association



Menasha Athletic Association • P.O. Box 342 • Menasha, Wi. 54952

July 3rd Events



JOIN THE PARTY! PAJAMA JAM

Shattuck Park, Neenah

Friday, July 3rd, 7:45 - 8:45PM

the

Bring the whole family down to Shattuck Park and Move to the Groove with Rhex Arboleda and the Y. Come down and secure your spot for the parade, then join us to dance the night away.

This free event is sponsored by the Neenah-Menasha YMCA and CommunityFest.

Don't forget to wear your P.J.s!



Join us for a family friendly non-competitive walk ahead of the Parade of Lights and end at Curtis Reed Square to enjoy more festivities. The walk will start at 9:15PM. Register by June 26 at the NM-YMCA or Menasha Senior Center. Adults \$12, 12 & under \$8. Fee includes neon t-shirt and one glow item. Everyone is encouraged to wear neon clothes, glow sticks, etc.

Parade of Lights

A JULY 3RD EVENT

Patriotism on Parade

Parade coordinated by Boy Scout Troop 14

- 9:15PM - Parade starts at Riverside Park going West on Wisconsin Ave.
- 9:25PM - Parade turns North on Commercial St.
- 9:40PM - Parade reaches the intersection of Nicolet Blvd. & Commercial St.
- 9:50PM - Parade arrives in downtown Menasha

CURTIS REED SQUARE Downtown Menasha



noon - 11:00PM

Brats, Burgers, Hot Dogs
Carry Out Available

Benefits Menasha Girls Basketball



5:00 - 7:00PM



Youth Rock Band

7:30 - 9:30PM

CommunityFest

A NEENAH | MENASHA EVENT

July 3 & 4, 2015

CommunityFest

A NEENAH | MENASHA EVENT

July 4th Riverside Park, Neenah

July 4th Jefferson Park, Menasha



START TIME	END TIME	ACTIVITY/ENTERTAINMENT	LOCATION
8:00AM	8:45AM	YMCA Liberty Run Registration begins at 8:00AM. Race starts at 8:45AM	Outside Park Pavilion
8:30AM	12:30PM	Pancake Breakfast	Inside Park Pavilion
9:00AM	12:00PM	YMCA Make & Take Art Project	Park Grounds
9:00AM	5:00PM	FCM Rotary Club Carnival Games	Park Grounds
10:00AM	10:30AM	Little Red, White & Blue Parade	Starts at 'Playing In The Rain' Fountain
10:45AM	11:15AM	Karate America Demonstration	Harbor Stage
11:00AM	2:00PM	Neenah Historical Society Walking Tours Tours will run at 11:00AM, 12:00PM, 1:00PM & 2:00PM	Neenah Historical Society Booth
11:00AM	11:30AM	Valley Academy for the Arts	Main Stage
11:00AM	2:00PM	Petting Zoo & Carriage Rides	Across park road from Plexus Rocket
11:30AM	12:00PM	Studio Y Dance	Main Stage
11:30AM	1:00PM	CommunityFest Pet Show	Harbor Stage
12:00PM	12:45PM	Miller & Mike Quality Family Entertainment	Main Stage
12:50PM	12:55PM	Neenah Idol Winner Performance	Main Stage
1:00PM	2:00PM	Wisconsin Singers	Main Stage
2:00PM	3:00PM	Webfooters Water Ski Show	Harbor
3:00PM	4:00PM	Move to the Groove Kids Hip Hop & Pop Singalong	Main Stage
4:15PM	5:30PM	Doty Island Railroad - Classic Country	Main Stage
6:00PM	7:00PM	Pat Pedersen Band	Main Stage
7:45PM	8:45PM	Neenah Community Band	Main Stage
8:45PM	9:30PM	Venetian Boat Parade	Harbor
ALL DAY	DAY	GAMES, FOOD, BEVERAGES, RIDES, ICE CREAM, NOVELTY ITEMS	

NEENAH FESTIVAL
FOODS FIREWORKS!
JULY 4th, 9:30PM

TARPS AT RIVERSIDE PARK

Tarps may be placed for fireworks beginning July 3rd at 5PM. NO TARPS over picnic tables or park benches. Please leave the boardwalk and sidewalks clear for pedestrians. Tarps that are placed before 5:00PM may be removed. PLEASE RESPECT THIS RULE!

START TIME	END TIME	ACTIVITY/ENTERTAINMENT	LOCATION
11:00AM	1:00PM	MHS Football Skills Course	West Diamond
10:30AM	11:30AM	Menasha Senior Center Line Dancers	Small Pavilion
12:00PM	10:30PM	Food, Beverages, Merchants	Small Pavilion
12:00PM	1:00PM	Fox Valley Swing Band	Main Stage
2:00PM	10:30PM	Inflatables for Kids	East side of Large Pavilion
2:00PM	5:30PM	Rod Scheuer Band – Classic Rock	Main Stage
4:00PM	7:00PM	Petting Zoo and Carriage Rides	Next to West Diamond
5:30PM	6:00PM	'Doc Ron' Weird Science Comedy Show	East side of Large Pavilion
6:00PM	7:00PM	Webfooters Water Ski Show	River
7:00PM	11:00PM	Beaker Street – Classic Rock	Main Stage
7:30PM	8:00PM	Rondini Magic Family Fun Show	East side of Large Pavilion

MENASHA FIREWORKS

JULY 4th, 9:30PM



A Special Thanks to our many sponsors for making this event possible!

www.nmcommunityfest.org



Noon - 6:30PM

FREE PARK - TO - PARK BUS

Park your car once & visit both parks throughout the day!

DEPARTURE TIMES

Riverside Park, Neenah to Jefferson Park, Menasha
Noon, 1:00PM, 2:00PM, 3:00PM, 4:00PM, 5:00PM, 6:00PM

Jefferson Park, Menasha to Riverside Park, Neenah
12:30PM, 1:30PM, 2:30PM, 3:30PM, 4:30PM, 5:30PM, 6:30PM