

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
March 9, 2015
MINUTES

A. CALL TO ORDER

The meeting was called to order by Chr. D Sturm at 6:01 pm.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Ald. Michael Keehan, Chr. Dick Sturm, Sue Pawlowski, Lisa Hopwood, Tom Marshall, Cindy Schaefer-Kemps

MEMBERS EXCUSED: Nancy Barker

OTHERS PRESENT: PRD Tungate, PS Maas

C. MINUTES TO APPROVE

1. **Minutes of the February 9, 2015 Park Board Meetings:** Moved by Ald. Keehan, seconded by L. Hopwood to approve the minutes of the February 9, 2015 Park Board meeting. Motion carried.

D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION

E. REPORT OF DEPARTMENT HEADS/STAFF/OR CONSULTANTS

1. **Department Report:** PRD Tungate gave a short report which highlighted the mailing of the summer brochure to residents in about a week or so, ice rink is now closed, Clovis Grove tennis court repairs RFP deadline was extended a week to allow for all contractors to view the courts. Summer hiring is going well and the department will be represented at the upcoming Youth Activity Fair held at the Boys' and Girls' Brigade on March 14. The Board was also invited to attend the March 17 joint meeting of the Neenah and Menasha Common Councils that will be asked to take action on a resolution directing staff to apply for a grant for two pedestrian bridges onto Doty Island.
2. **Park, Pool and Vandalism Report:** PS Maas reported that tennis nets are up at Clovis Grove, Park Laborer interviews will be occurring soon, crews have been working on rehabbing some of the boat slips in Jefferson Park. Tree trimming on the Island has been occurring. Hiring for summer laborer help has been slow. Crews have removed the gateway arches at the Trestle Trail for some routine maintenance. Janke General Contractors will begin some minor repairs to the Trestle Trail in later March. The work will not disrupt trail usage during the time of the repair.

F. DISCUSSION

1. **Update on March 17 Joint Council Meeting-Twin Trestle Project:** The meeting was briefly discussed again and Board members were asked to attend if they could make it.
2. **New Park – update on play equipment RFP:** The deadline of proposals for the new equipment is March 16. The Board would like to have another public input meeting (mostly with the kids in the neighborhood) to get some additional input on what they would like. March 30, at 6:30 pm at the Heckrodt Wetland Reserve Nature Center was the preferred date and location. Staff plans to do the initial screening and review of the proposals and bring the top two proposals to the meeting for the kids to review and give feedback on. A final decision on the play equipment is expected to be made in April.

3. **Gilbert Project update:** Janke Construction has indicated they plan to begin the project in late March. They will begin with work on the existing trestle structure. The lighting plan for the trail has been reviewed with MU and others and it appears likely that a couple fixtures will be added to address some dark spots and provide more uniform light along the trail.

G. ACTION ITEMS

None

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Chr. D. Sturm plans to give an update on the first pillar committee meeting at the next Park Board meeting.

I. ADJOURNMENT

Moved by L. Hopwood, seconded by S. Pawlowksi to adjourn at 7:20 pm. Motion carried.