

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
PARKS AND RECREATION BOARD
Council Chambers, 3RD Floor City Hall
140 Main Street, Menasha**

May 9, 2011

6:00 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
 - 1. Welcome New Member, Luke Schiller
- C. MINUTES TO APPROVE
 - 1. [Minutes of the April 11, 2011 Park Board Meeting](#)
- D. PUBLIC COMMENT ON ANY MATTER RELATED TO CITY PARKS AND RECREATION
Five (5) minute time limit for each person
- E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS
 - 1. Recreation Program and Department Project Update
 - 2. Park, Pool and Vandalism Report – PS Maas
- F. DISCUSSION
 - 1. Regional Park Update – PRD Tungate
 - 2. Gilbert Site Update – PRD Tungate
 - 3. Kayak/Canoe Launch Grand Opening
 - 4. Calder Welcome Sign
 - 5. Jefferson Park Pavilion Downspouts
- G. ACTION ITEMS
 - 1. None
- H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA
Five (5) minute time limit for each person
- I. ADJOURNMENT

CITY OF MENASHA
Parks and Recreation Board
Council Chambers, City Hall – 140 Main Street
April 11, 2011
DRAFT MINUTES

A. CALL TO ORDER

The meeting was called to order by Vice-Chair R. Suttner at 6:00 p.m.

B. ROLL CALL/EXCUSED ABSENCES

MEMBERS PRESENT: Ron Suttner, Lisa Hopwood, Steve Krueger, Nancy Barker, and Ald. Mark Langdon

MEMBERS EXCUSED: Chr. Dick Sturm and Sue Pawlowski

OTHERS PRESENT: PRD Tungate and PS Maas

C. MINTUES TO APPROVE

1. **Minutes of the March 14, 2011 Park Board Meeting**

Moved by N. Barker, seconded by S. Krueger to approve the March 14, 2011 Park Board meeting minutes. Motion carried 5-0.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

Five (5) minute time limit for each person.

1. No one spoke.

E. REPORT OF DEPARTMENT HEADS/STAFF/YOUTH LIAISON OR CONSULTANTS

1. **Park Project, Forestry and Vandalism Report – PS Maas**

PS Maas reported minor graffiti at Jefferson Park pavilion, all small trees in city have been trimmed, 10 recycling stands have been made for use at events, lots of storm damage to clean. Damage includes: fascia and roll-up garage doors at the pool, fencing at Jefferson and Pleasants Park, scoreboard and foul pole damage at Koslo and the Calder sign.

2. **Recreation Program and Department Project Report – PRD Tungate**

PRD Tungate reported regional park meeting to be held this week, Gilbert site engineering contract should be approved by the end of month; summer hiring is nearly complete, Neenah/Menasha Park Corps continues to meet and discuss its goals.

F. DISCUSSION

1. **Smith Park Sledding Hill**

Location for a possible small sledding hill at Smith Park was discussed. Staff will stake out a location and bring back a cost estimate. It is believed that the dirt for the hill could be donated. Some cost for shaping the hill would be incurred. Before proceeding, the Board was in favor of conducting some type of public meeting to determine the need for a hill.

2. **Special Events Policy – PRD Tungate**

PRD Tungate explained the city's new Special Event policy and how it will work in conjunction with the park department's current park reservation rules.

3. **Regional Dog Park**

PRD Tungate summarized a recent public meeting sponsored by the Winnebago County Parks committee regarding the need to create a dog park somewhere in northern Winnebago County. The meeting was held at the Town of Menasha's Municipal Building and was well attended.

Staff from the City of Neenah, Menasha and Town of Menasha will help facilitate a grassroots, citizen lead effort to try to acquire and develop a dog park. A site for such a facility remains the biggest issue.

G. ACTION ITEMS

1. **Approval of Moosefest – May 7-8, 2011 in Curtis Reed Square and the Marina Terrace**
Moved by Ald. M. Langdon, seconded by N. Barker to approve Moosefest in Curtis Reed Square and Marina Terrace on May 7-8, 2011. Motion carried 4-0, S. Krueger abstained.

H. PUBLIC COMMENT ON ANY MATTER LISTED ON THE AGENDA

Five (5) minute time limit for each person

No one spoke.

I. ADJOURNMENT

Moved by N. Barker, seconded by Ald. M. Langdon to adjourn at 7:20 p.m. Motion carried 5-0.