



# Let's Build a New Playground!

The City of Menasha is recruiting approximately 35 adults (18 years of age and older) to assist with assembling playground equipment at our new neighborhood park located at the end of Tana Lane.

**When:** Saturday, June 4, 2016

**Time:** Sign-in at 7:30am. Expect to work until late afternoon.

**Skills needed:** Work will be performed under the guidance of team leaders. You may be asked to organize equipment or distribute parts. Some may assist with equipment assembly. Have some tools you don't mind bringing? A list of tools that may be helpful is below.

**What to wear:** Work shoes or boots, gloves, work pants or shorts, hat, sunglasses, raingear/sunscreen/bug spray as needed

**Food:** Lunch and beverages will be provided

**Weather:** Every effort will be made to work on June 4. In case of severe weather, an announcement will be posted on Facebook (Menasha Recreation and Pool)

**Register:** Complete and return the attached form and tool list to the team leader who distributed this form, or to City Hall on 2nd Floor. We suggest you make a copy of the tools you intend to bring. You can also register to help by calling 920-967-3640 Monday-Friday; 8:00am-4:00pm. *Please sign up by May 16, so that we may accurately plan duties and food!*



Playground Community Build June 4, 2016 Individual Volunteer Registration				
Name		Street Address		Zip Code
Phone Number	Cell Number		Email address	
<b>Group Registration (3 or more people)</b>				
Leader Name			Contact Phone #	
# of Volunteers in your Group		Organization Name		

## Tool Needs List

Unless we contact you, plan to bring the items you indicate below. Please be sure to label all your tools!

- |   |  |
|---|--|
| <input type="checkbox"/> Shovel (flat)                  | <input type="checkbox"/> 3/4" Wrench                           |
| <input type="checkbox"/> Shovel (round)                 | <input type="checkbox"/> 9/16" Wrench                          |
| <input type="checkbox"/> Level (24" or 36")             | <input type="checkbox"/> Small Generator                       |
| <input type="checkbox"/> Hammer                         | <input type="checkbox"/> Wheelbarrow                           |
| <input type="checkbox"/> Rubber Mallet                  | <input type="checkbox"/> Extension Cord                        |
| <input type="checkbox"/> Metal Rake                     | <input type="checkbox"/> Tape Measure                          |
| <input type="checkbox"/> 1 Gallon Bucket (clean)        | <input type="checkbox"/> Tool Apron                            |
| <input type="checkbox"/> 5 Gallon Bucket (clean)        | <input type="checkbox"/> Tin Snip                              |
| <input type="checkbox"/> Cordless Drill                 | <input type="checkbox"/> Sawhorse                              |
| <input type="checkbox"/> Drill Bits: 1/4", 3/8", 17/32" | <input type="checkbox"/> Pry Bar                               |
| <input type="checkbox"/> Socket Wrench                  | <input type="checkbox"/> Scrap Lumber (2"x4": 8-12" in length) |
| <input type="checkbox"/> 3/8" Socket                    | <input type="checkbox"/> Utility Knife                         |
| <input type="checkbox"/> 9/16" Socket                   | <input type="checkbox"/> Step Ladder                           |
| <input type="checkbox"/> 5/16" Socket                   | <input type="checkbox"/> String Line                           |