

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha
November 11, 2015 8:00 AM
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [BOH Meeting Minutes 10-14-2015](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Budget Update
 - ii. Fees
 - iii. Medical Advisory Board Meeting
 - b. Communications
 - i. Senior Center
 - ii. Common Council
 - c. Personnel
 - d. Academic Affiliation Update
 - i. UWO Nursing Students
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. [Communicable Disease Report](#)
 - b. School Health
 - i. School Absences – Status Report
 - 6. Health Screening 60+
 - 7. Prevention
 - 8. Radon
 - 9. School Health Aides
 - 10. Dental Program (screening and fluoride varnish)
 - 11. Lead Prevention
 - 12. Immunization
 - 13. Maternal and Child Health
 - 14. Dental Sealants
 - 15. Quality Improvement
 - 16. Emergency Preparedness
 - a. Fox Valley Area Healthcare Coalition
 - b. Mass Influenza Vaccination Clinic
 - 17. Twenty Four/Seven
 - 18. Senior Center

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Dianne Hotynski, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

E. ACTION ITEMS

1. Policy Review, Discussion, Approval
2. Procedure Review and Discussion

F. HELD OVER BUSINESS

G. ADJOURNMENT

1. Next Meeting: Wednesday December 9, 2015

CITY OF MENASHA BOARD OF HEALTH
Minutes
October 14, 2015

A. Meeting called to order at 8:05 AM by Chairman C. Rusin.

B. Present: Candyce Rusin, Lori Asmus, Teresa Rudolph, Nancy McKenney, Diane Hotynski

C. MINUTES TO APPROVE

1. Lori Asmus moved to approve September 9, 2015 minutes, seconded by Diane Hotynski.
Motion passed.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

Administrative: *Budget Update* – The City of Menasha budget process is underway. Budgets will be presented to the Common Council in early November. Nancy McKenney will review the budget with the Board of Health at the November 11, 2015 meeting. *Set Fees* – Fees have remained the same for the last two years. The Board of Health will review fees at the next meeting. *Communications:* The Administration Committee approved the request to apply for \$12,000 and \$4,800 in program materials, receive, and spend a National Council on Aging: *Aging Mastery Program (AMP)* grant with the Neenah-Menasha YMCA. *Personnel:* Nancy McKenney announced that Tammie Bauer, BS, RDH has joined the Health Department staff as Public Health Dental Hygienist. She will be leading the Seal a Smile program (funded by Children’s Health Alliance of Wisconsin and Medical Assistance reimbursement) and the Oral Health for Children and Youth with Special Health Care Needs program (funded by the United Way and Medical Assistance reimbursement). Tammie has 18 years of experience and is also a Dental Hygiene Program instructor at Northeast Wisconsin Technical College in Green Bay.

Employee Safety Program: No report;

Sealer of Weights and Measures and Environmental Health Programs: Nancy McKenney noted that there would be an increase in these program work load due to new entities in Menasha;

Public Health Department: The Communicable Disease Report was reviewed by the Committee. The Committee reviewed monthly and Year to Date Communicable Disease reports. It was noted that there were more Hepatitis C cases, possibly due to increased awareness and testing. The Committee reviewed the school absence, which remained relatively low across the schools.

Health Screening 60+ Program: It was noted that a Wellness Lab would be held on November 17, 2015. Programs have been well-attended (Foot Care; Walking Club; Memory Café).

Prevention Program: The Wisconsin Department of Health Services will continue with the Prevention grant in 2016 and the City of Menasha will continue focusing on physical activity by promoting the walking trails (Corny Community Walk).

Radon: No report.

Dental Program: Loretta Kjemhus reported that

Dental Sealant Program: No report.

Lead Prevention Program:

Immunization: There is an immunization clinic scheduled for October 23, 2016 at Butte Des Morts School. This is also an Emergency Preparedness Exercise. Loretta Kjemhus and Vicki Schultz are organizing the event. Coordinating with local volunteers, the Medical Reserve Corp, Menasha Police Department, the schools, and UW Oshkosh nursing students. There will be representatives from other local health departments and the Public Health Preparedness consortium to observe operations.

Emergency Preparedness: *Fox Valley Healthcare Coalition* – Nancy McKenney is on the Board of Directors for this Coalition which includes hospital systems, EMS, and local public health departments. *Mass Influenza Vaccination Clinic:* See Immunization.

Senior Center: See Communications.

Wellness: No report.

E. ACTION ITEMS: None

F. HELD OVER BUSINESS: None

G. ADJOURNMENT:

Lori Asmus moved to adjourn the meeting, seconded by Dr. Teresa Rudolf.
Motion passed. Candyce Rusin adjourned the meeting at 9:15 am.

The next meeting will be on November 11, 2015.

Cumulative Report

Date Type: Create

Date Range: 10/01/2015 to 10/31/2015

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
ARBOVIRAL ILLNESS, WEST NILE VIRUS	1
CHLAMYDIA TRACHOMATIS INFECTION	13
EHRlichiosis/ANAPLASMOSIS, A. phagocytophilum	1
GIARDIASIS	1
GONORRHEA	1
HEPATITIS C	1
INFLUENZA-ASSOCIATED HOSPITALIZATION	1
MYCOBACTERIAL DISEASE (NON-TUBERCULOUS)	1
STREPTOCOCCUS PNEUMONIAE, INVASIVE DISEASE	1
TUBERCULOSIS, LATENT INFECTION (LTBI)	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).