

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha
June 8, 2016 8:00 AM
Board of Health Meeting
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [BOH Meeting Minutes 05-18-2016](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. Administrative
 - a. Health Department Budget and Contracts
 - i. Budget – PHEP award
 - ii. MOU with De Pere
 - b. Communications
 - i. Community Health Assessment Presentation to the BOH
 - ii. Poverty Outcomes and Improvement Network Teams (POINT)
 - a. Update (Menasha, De Pere, Appleton, and Winnebago Co Health Departments)
 - c. Personnel
 - d. Academic Affiliation Update
 - i. University of Wisconsin Green Bay – Masters in Nursing Leadership Intern (update)
 - 2. Employee Safety
 - 3. Sealer of Weights and Measures
 - 4. Environmental Health
 - 5. Public Health Department
 - a. Communicable Disease Report
 - i. [May 2016](#)
 - ii. January-May 2016
 - iii. Update on STI
 - b. Elizabethkingia Infection – WI DHS
 - c. School Health
 - i. School Absences – Status Report
 - ii. CPR Classes – Status Report
 - iii. School Health Communications
 - 6. Health Screening 60+
 - 7. Prevention
 - 8. Radon
 - 9. School Health Aides
 - 10. Dental Program (screening, fluoride varnish, Children and Youth with Special Healthcare Needs)
 - 11. Lead Prevention
 - 12. Immunization
 - 13. Maternal and Child Health
 - 14. Dental Sealants – 2016-17 Seal A Smile Application status

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Dianne Hotynski, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

15. Emergency Preparedness

16. Twenty Four/Seven

17. Senior Center

E. ACTION ITEMS

1. Policy Review, Discussion, Approval

2. Procedure Review, Discussion, Possible Action

a. Dental Program Infection Control

b. Dental Program Sealant Placement

c. Client Transfers and Referrals

d. Confidentiality and Access to Client Records

F. HELD OVER BUSINESS

G. ADJOURNMENT - Next Meeting: Wednesday July 13, 2016

Foods will add approximately 10% to the total number of devices (60) to the Weights & Measures program. Currently Drew is working on scanning systems (12 establishment inspections in the last 30 days).

Todd Drew attended a 2.5 day Foodborne Illness training put on by the FDA in Green Bay WI. **Public Health Department:**

The Communicable Disease Reports: were reviewed by the Board. The Board reviewed monthly and year-to-date Communicable Disease reports. Nancy McKenney reported that chlamydia and gonorrhea cases have increased in 2016 in comparison to 2015. Adjacent communities have had cases of pertussis.

Nancy McKenney updated the Board on the Elizabethkingia Infection.

School Health: Given the incidence of pertussis in adjacent communities, the Menasha Health Department sent letters and information about pertussis to parents in the Menasha Joint School District and parochial schools. School absences remain low.

School Vision Screening: Candyce Rusin moved that the vision screening in the schools be conducted by the Appleton Lions Club, seconded by Diane Hotynski. Motion passed. It was noted that the school nurses would coordinate follow-up with parents after the screening was completed.

Menasha Health Department is in the process of setting up CPR and First Aid classes for the Menasha Joint School District and City of Menasha staff.

Health Screening 60+ Program: Vicki Schultz offered a wellness screening on May 17. Vicki offers monthly foot care at the Menasha Senior Center. Loretta Kjemhus did a dental talk at the Menasha Senior Center on May 17.

Prevention Program: The Prevention Program is in the process of planning the 2nd Annual Corny Community Walk which will be held August 11, 2016. The Menasha Health Department will be partnering with many local businesses, the Parks and Recreation Department, Neenah-Menasha Fire Department and the Menasha Police Department for this event.

Radon: No Report

School Health Aides: No report

Dental Program: Loretta Kjemhus reported that the second fluoride varnishes for 2016 are in the process of being completed at all the elementary schools in Menasha. Loretta attended a Community Dental Outreach on April 14th 2016, there were 300 participants. There will be 2 more events this summer in August.

Dental Sealant Program: Claire Opsteen is in the process of completing dental sealants and fluoride varnish placements for Maplewood and the elementary schools in Menasha. She will begin working on the Oral Health for Children and Youth with Special Health Care Needs program this spring.

Lead Prevention Program: Todd Drew reported on a lead case he and Liz Rosin provided follow up on. They provided education and a home visit to find possible sources of lead. The MHD is collaborating on lead information with Tim Gosz, Supervisor, Water Plant .

Immunization: The Health Department was able to secure additional funding for adult immunization. The objective for the Menasha Health Department is to increase adult Tdap vaccination from May 2016-May 2017.

Emergency Preparedness: Fatality Management Plan is scheduled for summer. Mass Clinic Review & Walk Thru scheduled at UW-Fox Valley on 6/6/2016. Ebola Tabletop exercise with staff, police & EM director was held on April 13, 2016. The Menasha Health Department will be having a Mass Clinic "Walk Through and Review" on June 6th, 2016. The Fox Valley Area Healthcare Coalition purchased a vaccine cooler for the Menasha Health Department.

Twenty Four/Seven: No report.

Senior Center: Nancy McKenney reported there is a full Committee on Aging. Two new Committee members are Pat Irwin and Janell Dresing.

Policy and Procedure Review: Nancy McKenney reviewed the new Utility Services: Determination of Medical Necessity Procedure and Algorithm with the Board. Kortney Dahm updated the Board on the proposed No Active Pediculosis (head lice) Procedures. The Client Transfers and Referrals Procedure and Confidentiality and Access to Client Records will be deferred for a future meeting.

Candyce Rusin moved to support the no active head lice procedure, seconded by Diane Hotynski. Motion passed.

F. HELD OVER BUSINESS: None

G. ADJOURNMENT: Nancy McKenney moved to adjourn the meeting, seconded by Diane Hotynski. Motion passed. Candyce Rusin adjourned the meeting at 10:02 am. The next meeting will be on June 8th, 2016 at 8:00 a.m.

Cumulative Report

Date Type: Create

Date Range: 05/01/2016 to 05/31/2016

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CAMPYLOBACTERIOSIS	1
CHLAMYDIA TRACHOMATIS INFECTION	15
GONORRHEA	2
PERTUSSIS (WHOOPING COUGH)	1
SYPHILIS REACTOR	1
TUBERCULOSIS, LATENT INFECTION (LTBI)	1

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).