

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Menasha Health Department  
316 Racine Street, Menasha  
03-11-15 8:00 AM  
AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [BOH Meeting Minutes 02-11-15](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. Administrative
    - a. Health Department Budget
    - b. Communications
      - I. 9<sup>th</sup> Grade Healthy Smiles Survey Update
      - II. Senior Center Grand Opening and Events
      - III. Council Meetings
        - a. 03-02-15 Senior Center Renovation Update
        - b. 03-02-15 Senior Center Donor Wall
        - c. 03-02-15 Advocap Agreement and Contract
        - d. 03-02-15 Senior Center Renovation Change Orders
    - c. Academic Affiliation Updates
      - I. UW Oshkosh
      - II. Marion College
      - III. Fox Valley Technical College
  - 2. Employee Safety
  - 3. Sealer of Weights and Measures
  - 4. Environmental Health
  - 5. Public Health Department
    - a. [Communicable Disease Report](#)
    - b. School Health
      - I. Update on Parochial School Fees and Contracts
      - II. Dietary Allergies
      - III. School Absences – Status Report
  - 6. Health Screening 60+
    - a. Public Health Nurse Hours
  - 7. Prevention
    - a. Corny Community Walk
  - 8. Radon
    - a. Progress on grant
      - I. School Presentations
      - II. Kits ordered
  - 9. School Health Aides

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Lori Asmus, Dianne Hotynski, Nancy McKenney, Dr. Theresa Rudolf, Candyce Rusin,

10. Dental Program (screening and fluoride varnish)
11. Lead Prevention
12. Immunization
13. Maternal and Child Health
14. Dental Sealants
15. Quality Improvement
16. Emergency Preparedness
  - a. Federal Emergency Management Training March 16-20 (three health department staff attending)
  - b. Fox Valley Healthcare Coalition
17. Twenty Four/Seven
18. Senior Center
  - a. Renovation Update
  - b. Events

E. ACTION ITEMS

1. Procedure Review and Discussion
  - a. Confidentiality and Access to Client Records
  - b. Blood Pressure Screening for Adults
  - c. Draft Emergency Administration of Epinephrine
2. Fact sheets
  - a. Pediculosis (Lice)

F. HELD OVER BUSINESS

1. Pediculosis (Lice)
2. Scoliosis Screening

G. ADJOURNMENT –

1. Next Meeting: Wednesday, April 8, 2015

**CITY OF MENASHA BOARD OF HEALTH**  
**Minutes**  
**February 11, 2015**

A. Meeting called to order at 8:05 AM by Chairman C. Rusin.

B. Present: Candyce Rusin, Dr. Teresa Rudolph, Lori Amus, Nancy McKenney, Mary Fritz, Vicki Schultz, Todd Drew, Linda Palmbach, Liz Rosin, Kortney Dahm, Liz Rosin

C. MINUTES TO APPROVE

1. Motion to approve January 14, 2015 minutes made by Dr. Rudolf and seconded by Nancy McKenney.

The motion carried unanimously.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

**Administrative:** Nancy McKenney reviewed the 2014 Health Department Budget and progress on determining carry forward for 2015.

**Communications:** The Board reviewed the Measles letters sent to families in the Menasha Joint School District, the parochial schools, Head Start and preschools. Measles vaccination can be provided at the health department. One jurisdiction is planning a targeted measles clinic. Nancy McKenney has asked the Health Officer to monitor success and determine if this is feasible for Menasha (cost-benefit).

The Board reviewed the 02-02-15 Council Meeting coorespondance (01/28/15 City of Menasha Senior Center Renovation Update) and R-7-15 Resolution Approving Naming Bergstrom Automotive as Sponsor of the Senior Center Community Room.

**Employee Safety Program:** The City will be offering hearing screening to at-risk employees on April 21, 2015.

**Sealer of Weights and Measures:** A new scale will be ordered (improving accuracy and efficiency).

**Environmental Health Program:** Progress on restaurant inspections and closures were described).

**Public Health Department:** The [Communicable Disease Report](#) was reviewed and School Health updates provided.

Mary Fritz, provided a status report on school absences. Absences remain relatively low across the schools. Parochial school contracts and fees were discussed. The Board advised that parochial school fees remain the same for 2015.

The evidence to support scoliosis screening in the schools was reviewed. Lori Amus, moved to recommend that scoliosis screening in the schools be stopped starting the next school year. Seconded by Dr. Teresa Rudolf. There was considerable discussion about the effectiveness and cost benefit ratio. Motion passed.

The Board reviewed Pediculis (Head Lice) information. Head lice is a nuisance and not a communicable disease. The School District has a "no nit" policy. The health department clears children for return to school. Although nits may be present after treatment they are often not viable (casings). This may result in additional absences from school if nits are present. No nit policies are not recommended by the Centers for Disease Control and Prevention and the Wisconsin Department of Health Services. The Board discussed differences between a "no nit" and "no active lice" policy. Health Department procedures and materials are aligned with Menasha Joint School District Policies (no nit). The Board will continue discussion.

**Health Screening 60+ Program:** Vicki Schultz distributed her Senior Center schedule. The renovated Senior Center will have a health room.

**Prevention Program:** Park and Recreation, Farmers Market, and Health Department (Vicki Schultz lead) are planning a community walk to promote physical activity and Menasha's walking trails.

**Radon:** Todd Drew and Vicki Schultz are co-lead on the Radon program. They are planning activities in the middle school.

**Dental Program:** Loretta Kjemhus described progress on planning the fluoride varnish program in preschools, and the Wisconsin Department of Health Services and Menasha Health Department Healthy Smiles for 9<sup>th</sup> Grade students oral health survey.

**Dental Sealant Program:** Kathleen Endres is providing school based dental sealants this spring. The participation rate is good.

**Lead Prevention Program:** Todd Drew presented a draft letter Menasha Utilities supporting the replacement of lead water service. The letter will be shared with Attorney Captain.

**Emergency Preparedness:** The Menasha Health Department responded to a request for nursing services during a recent fire, which displaced residents. The Red Cross set up a shelter at Jefferson School. Three staff were deployed who provided on site intake and assessment services starting January 30 (9-11 pm) remained on call throughout the night and onsite on January 31 (9-11 am). A debrief with partners will take place on Friday February 13, 2015.

**Senior Center:** Todd Drew provided renovation updates and noted the timeline for completion was adjusted.

Candyce Rusin adjourned the meeting at 9:45 am.

The next meeting will be on March 11, 2015.

# Cumulative Report

Date Type: Create

Date Range: 02/01/2015 to 02/28/2015

Incident Jurisdiction:

Health Jurisdiction: Health Jurisdiction

Outbreak Jurisdiction:

Transmission Status:

Resolution Status: Confirmed, Probable, Suspect

Process Status:

Prepared By: WEDSS (Preparer's Title)

Telephone: 9885297959

Fax: 9848999801

<u>Disease Name</u>	<u>Number of Incidents</u>
CHLAMYDIA TRACHOMATIS INFECTION	4
HEPATITIS C	3

Information contained on this form or report which would permit identification of any individual has been collected with a guarantee that it will be held in strict confidence, will be used only for surveillance purposes, and will not be disclosed or released without the consent of the individual in accordance with Section 308(d) of the Public Health Service Act (42 U.S.C. 242m).