

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
City Hall Council Chambers (NOTE LOCATION)**

3-14-2012

8:00 AM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [February 8, 2012](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. [February 2012 Communicable Disease Report](#)
 - 2. Update - Pertussis
 - 3. Community Health Improvement Plan
 - 4. 60+ Health Screening Program Update
- E. ACTION ITEMS
 - 1. Review Fees for DHS Agent of the State 7-1-12 to 6-30-13 Licensing Year.
 - 2. Review Fees for Tattoo Parlors 7-1-12- to 6-30-13 Licensing Year.
 - 3. Review Fees for DATCP Agent of the State 7-1-12 to 6-30-13 Licensing Year.
 - 4. Review Fees for Temporary not for Profit Food Permits 7-1-12 to 6-30-13 Licensing Year.
 - 5. Review Fees for Mobile Home Parks 7-1-12 to 6-30-14 Licensing Year (2 yr. Permit)
 - 6. Discussion – Foot Care Program Fees
 - 7. Discussion – Ear Wax Screening Fees
- F. HELD OVER BUSINESS
 - 1. None
- G. ADJOURNMENT
 - 1. Next Meeting April 11, 2012.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Minutes
February 8, 2012**

- A. Meeting called to order at 8:06 AM by Vice Chairman Lori Asmus.
- B. Present: Lori Asmus, Dr. Teresa Rudolph, Dorothy Jankowski, Susan Nett
Excused: Candyce Rusin
- C. MINUTES TO APPROVE
1. Motion to approve January 11, 2012 minutes made by D. Jankowski and seconded by T. Rudolph. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. January 2012 Communicable Disease Report distributed and discussed.
 2. Update on the number of pertussis cases in the city given by S. Nett. Since August 2011, there have been 10 lab confirmed cases and 25 probable cases (cases that meet the definition but are not lab confirmed).
 3. PH Infrastructure Mini Grant Award. S. Nett applied for \$5000 funding to complete a quality improvement project in the health department. There were 41 applications submitted and 29 received funding. The health department was one of the 29. The grant is a nine month grant and will the quality improvement process is the first step and beginning a community health improvement project.
 4. Community Needs Assessment Process – S. Nett updated the board on the community needs assessment process. The counties received their community needs assessment results in January. The 3 counties (Calumet, Outagamie, Winnebago) will meet to discuss their results and then the Fox Cities group and the counties group will meet to identify joint needs and projects.
 5. UWO Student Clinicals – 2012 Semester 1. The health department is hosting 8 undergrad nursing students and 1 BSN completion student this semester.
- E. ACTION ITEMS
1. Review of Wellness Screening Fees. S. Nett explained the 60+ wellness screening fees have not been reviewed for 2 years and should be evaluated to make certain costs are covered. Thedacare labs does the labwork for the 60+ program at a reduced cost. The lab fees are remaining the same as the past 2 years. Since the 60+ program is self sustaining, S. Nett suggested raising the donation part of the fee a small amount especially for the more requested lab tests (wellness panel/hemogram and wellness panel/hemogram/TSH). T. Rudolph indicated the costs for these tests is at a significant savings and provides a good opportunity for those who have to pay out of pocket a very inexpensive alternative to getting needed lab work done. Motion made by D. Jankowski and seconded by T. Rudolph to raise the cost of the wellness panel/hemogram and wellness

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

panel/hemogram/TSH by \$1 each. The rest of the test costs to remain the same and will re-evaluate after the spring screening. Motion carried.

F. HELD OVER BUSINESS

1. None

G. Motion to adjourn at 9:10 AM made by D. Jankowski and seconded by T. Rudolph. Motion carried. Next meeting March 14, 2012.

**Menasha Health Department
Communicable Disease Report
February 2012**

Chlamydia Trachomatis	2
Gonorrhea	2
Pertussis	
Confirmed	2
Probable	3
Q Fever, Acute	1