

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Minutes
August 8, 2012**

A. Meeting called to order at 8:15 AM by Chairman C. Rusin

B. Present: Candyce Rusin, Dorothy Jankowski, Susan Nett
Excused: Dr. Teresa Rudolph, Lori Asmus

C. MINUTES TO APPROVE

1. Motion to approve minutes from June 13, 2012 meeting made by D. Jankowski and seconded by C. Rusin. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. June 2012 Communicable Disease Report distributed. No discussion.
2. July 2012 Communicable Disease Report distributed. No discussion.
3. City of Menasha Donation Policy reviewed with board members. This policy was passed by the Common Council and is in effect.
4. Pertussis Update. S. Nett updated board members on the pertussis outbreak in the state. Currently Menasha is working with any active cases.
5. 317 Vaccine Funds. S. Nett explained the change in vaccine policy regarding 317 funding for vaccines. Currently the 317 funds are discretionary funds. CDC wants to free up funds so the vaccination rate for uninsured adults increases. To do so, any individual with health insurance coverage for vaccines will need to see their medical provider to receive the vaccine regardless of whether or not they have a large deductible or a copay. Individuals on Medicaid would still be eligible to receive their vaccines at the health department using VFC funded vaccine. Health department staff are concerned that children may not receive the vaccines they need because parents with high deductibles may not be able to afford the copay and would not take their children in to the doctor's office. This change in policy takes effect 10-1-12 leaving health departments little time to notify parents of the change as well as medical providers. The flu vaccine for children will not be affected as long as the health department distributes the vaccine in a mass clinic setting. The staff is planning a large flu clinic at BDM elementary school Oct. 25th both for children and adults.
6. Water Fluoridation. S. Nett explained that while she was gone on vacation the mayor had sent an email requesting information on water fluoridation. The dental hygienist in the office did submit to him information the state had available.
7. Budget (2013). S. Nett explained the budget process for 2013 has started. The mayor has requested the budget stay the same for line items below personnel costs as in 2012 unless there is a large project that may need to be done in 2013.

E. ACTION ITEMS

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

1. Approval of adult flu vaccine cost per person for 2012 influenza season---S. Nett provided the costs for the adult flu vaccine and supplies to board members and discussed the addition of a small administration fee bringing the cost per dose to \$13. Discussion was held regarding the cost and issues of those with chronic medical conditions who may need the flu vaccine but can't afford the additional \$3 that would be charged. S. Nett related that last year only one individual was concerned about paying the \$10 charged last year. Motion made by D. Jankowski and seconded by C. Rusin to charge \$13 per dose for the adult seasonal flu vaccine. Motion carried.
2. Approval of the following protocols:
 - a. Fluoride varnish application
 - b. Oral health screenings
 - c. Infection controlS. Nett explained that RDH L. Kjemhus was requesting board approval of these protocols for her fluoride varnish program. Motion to approve the protocols as submitted by RDH Kjemhus made by D. Jankowski and seconded by C. Rusin. Motion carried.
3. Discussion on informational form pertaining to decision to not vaccinate my child. S. Nett requested this item be held until Dr. Rudolph is present.
4. Approval of the following contracts:
 - a. Seal-a-Smile 7-1-2012 through 6-30-2013. S. Nett explained this grant is for applying sealants to eligible middle school students. No discussion. Motion to approve the seal-a-smile grant contract with authorized signature for 7-1-12 through 6-30-13 made by D. Jankowski and seconded by C. Rusin. Motion carried.
 - b. Public Health Emergency Preparedness Grant Contract 8-1-2012 through 6-30-2013. S. Nett explained this grant is for emergency preparedness planning. Contract amount is the same as 2012. No discussion. Motion to approve the public health emergency preparedness grant contract for 8-1-12 through 6-30-13 and authorize signature made by D. Jankowski and seconded by C. Rusin. Motion carried.
 - c. Asbestos Inspections Service Contract 7-1-12 through 6-30-13. S. Nett explained this is a renewal of an annual contract with the DNR for asbestos inspections. Contract amount increased to \$7500. No discussion. Motion to approve asbestos inspections service contract for 7-1-12 through 6-30-13 and authorize signature made by D. Jankowski and seconded by C. Rusin. Motion carried.

F. HELD OVER BUSINESS

1. None.

- G. Motion to adjourn at 9:25 AM made by D. Jankowski and seconded by S. Nett Motion carried. Next meeting September 12, 2012.