

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Menasha Health Department  
316 Racine Street, Menasha**

**11-09-2011**

**8:00 AM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [October 12, 2011](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. [October 12, 2011 Communicable Disease Report](#)
  - 2. Update on flu vaccine clinics
  - 3. Email – Thanks for Participating in Local Health Governance Survey
  - 4. Consolidated Grant Contract 2012 – Update
  - 5. Health Department Budget 2012
  - 6. Public Health Infrastructure Mini-Grant (1-1-12 – 9-30-12)
- E. ACTION ITEMS
  - 1. Re-visit Proposed Weights and Measures Fees for Licensing Period 7-1-12 through 6-30-13.
- F. HELD OVER BUSINESS
  - 1. None
- G. ADJOURNMENT
  - 1. Next Meeting December 14, 2011.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

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## **CITY OF MENASHA BOARD OF HEALTH**

### **Minutes**

**8-10-11**

- A. Meeting called to order at 8:10 AM by Chairman C. Rusin.
- B. Present: Candyce Rusin, Lori Asmus, Dr. Teresa Rudolph, Susan Nett  
Excused: Dorothy Jankowski
- C. MINUTES TO APPROVE
1. Motion to approve the minutes from July 25, 2011 meeting made by T. Rudolph and seconded by L. Asmus. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. July 2011 Communicable Disease Report distributed and discussed.
  2. Preparedness Grant Funding 8-2011 through 8-2012. S. Nett explained the grant timeline has changed from a calendar year to the federal year. There are no consortia in existence for this grant funding period so the money that would have gone to the consortia was given to the local health departments. \$32703 is the grant amount for Menasha.
  3. Foot Care Training – 60+ Program—the grant funded nurse will be taking the foot care training this fall. Once completed, she will be able to do foot care at the senior center for low income individuals.
  4. Prevention Grant Funding – 2011. The state has notified us the prevention grant contract will be modified for the remainder of 2011 due to a 25% decrease in funding. The prevention grant helps fund the fluoride varnish program. Monies from the MA billings will replace the loss in funds for the remainder of the year.
  5. Strong Bones Program – Senior Center. The Winnebago County ADRC was looking for a place to hold a Strong Bones Program (part of the Strong Women Program). There was a volunteer instructor but no place to hold the class. A pilot class is going to be held at the senior center and if successful there are options to continue the class.
  6. Health Department Budget – 2012. S. Nett informed board members about the budget process for 2012. More information will be available at the next meeting.
- E. ACTION ITEMS
1. Review and Approval of Asbestos Compliance Inspection Contract Agreement between the Wis. Dept. of Natural Resources and the Menasha Health Department. July 1, 2011 through June 30, 2012. S. Nett explained the asbestos inspection program contract requirements. Motion to approve made by L. Asmus and seconded by T. Rudolph. Motion carried.
  2. Review and Approval of Seal-A-Smile School Based/School-Linked Dental Sealant Program Contract with the Menasha Health Department. July 1, 2011 through

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June 30, 2012. S. Nett explained the dental sealant program. This grant funding is an increase over last year's funding.

3. Establishment of fee for adult influenza vaccine for influenza season September 2011 through June 2012. S. Nett explained the cost for the flu vaccine and supplies per dose is \$7.94. This is an increase of approximately \$1 over last year. Discussion ensued as to whether or not to increase the cost from last year's \$10 to \$11. Keeping it at \$10 would mean a \$2 administration fee versus the \$3 received last flu season. S. Nett told board members that due to the economic hard times and Menasha's high incidence of poverty the cost should stay the same as last year. Motion to set the cost of adult influenza vaccine at \$10 per dose made by L. Asmus and seconded by T. Rudolph. Motion carried. C. Rusin requested information on the availability of flu shots at the health department be put in the next issue of the Horizon.

#### F. HELD OVER BUSINESS

1. None

#### G. ADJOURNMENT

1. Motion to adjourn at 9:15 AM made by L. Asmus and seconded by R. Rudolph. Motion carried. Next meeting September 14, 2011.

Submitted by Susan Nett

**Menasha Health Department  
Communicable Disease Report  
October 2011**

Campylobacteriosis	1
Chlamydia Trachomatis	6
Haemophilus Influenzae (Invasive Disease)	1
Hepatitis C	1
Lyme Disease	1
Mycobacterial Disease (Nontuberculous)	1
Pertussis (suspect)	1
Streptococcus Pneumoniae ( Invasive)	1

BDM School Based Influenza Clinic 10-27-11 361 doses administered