

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Minutes
May 11, 2011**

A. Meeting called to order at 8:06 AM by Chairman C. Rusin.

B. Present: Lori Asmus, Dorothy Jankowski, Dr. Teresa Rudolph, Candyce Rusin, Susan Nett

C. MINUTES TO APPROVE

1. Motion to approve minutes from April 13, 2011 meeting made by D. Jankowski and seconded by L. Asmus. Motion carried.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. April 2011 Communicable Disease Report distributed. No discussion.
2. Community Needs Assessment Update—S. Nett reported she and the committee met and reviewed the draft information with a representative from St. Norbert College. The report probably won't be ready until late summer.
3. Consolidation Study Update—S. Nett reported the next meeting with Baker/Tilly is scheduled for May 24th. The question of service provision for Calumet County residents is still being reviewed. Board members questioned where the school service would fit in. C. Rusin indicated if the health department couldn't remain as is, then she would be in favor of pursuing a merger with Neenah Health Department.
4. County Health Rankings Report for 2011 distributed. S. Nett reported she will be attending a training meeting on how to engage partners and key stakeholders around the rankings and related community health priorities and efforts.
5. Grant Objectives 2011---at this time, the department is on track for achieving the objectives identified for the grant funding for this year.
6. Brain Walk—the health department will again have a table for the Library's annual Brain Walk on June 21st.

E. ACTION ITEMS

1. Election of Chairman—Motion made by L. Asmus and seconded by D. Jankowski to nominate Candyce Rusin as Chairman. No other nominations made. Motion carried.
2. Election of Vice Chairman---Motion made by T. Rudolph and seconded by D. Jankowski to nominate Lori Asmus as vice chairman. No other nominations made. Motion carried.
3. Election of Secretary—S. Nett volunteered to remain as secretary. Motion made by T. Rudolph and seconded by D. Jankowski to have S. Nett remain as secretary. Motion carried.
4. WALHDAB 2011-12 Ballot for Co-President Elect Board of Health, Health Officer, and Secretary. S. Nett explained the BOH needs to submit a ballot for Wisconsin Association of Local Health Departments and Boards annual election. All three positions listed above each have one name. S. Nett made a motion and seconded by T. Rudolph to cast a ballot for Kathy Mai BOH co-president, Linda Conlon Health Officer

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

co-president, and Patty Krug secretary. Motion carried. S. Nett to submit the ballot by mail.

F. HELD OVER BUSINESS

None

G. Motion to adjourn at 9 AM made by L. Asmus and seconded by T. Rudolph. Motion carried. Next meeting June 8, 2011.