

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha**

10-14-2009

8:15 AM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [September 9, 2009](#)
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
 - 1. [September 2009 Communicable Disease Report](#)
 - 2. H1N1 Influenza Update
 - 3. Consolidated Grant Contract
 - 4. PHER Funding
 - 5. Seasonal Flu Shots - Update
 - 6. 2010 Budget Update
 - 7. School Based Clinics
- E. ACTION ITEMS
 - 1. Wts/Measures Permit Fees – 7/1/10 through 6/30/11
- F. HELD OVER BUSINESS
 - 1. None
- G. ADJOURNMENT
 - 1. Next Meeting November 11, 2009

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

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**CITY OF MENASHA
BOARD OF HEALTH
Menasha Health Department
316 Racine Street, Menasha**

09-09-2009

8:15 AM

MINUTES

- A. Meeting called to order at 8:35 AM by Chairman C. Rusin.
- B. Present: Lori Asmus, Dorothy Jankowski, Candyce Rusin, Dr. Teresa Shoberg, Susan Nett
- C. MINUTES TO APPROVE
1. Motion to approve minutes from June 10, 2009 made by L. Asmus and seconded by D. Jankowski. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
1. June, July and August 2009 communicable disease report distributed and discussed. Continued increase in Chlamydia trachomatis noted.
 2. Review of 8-5-09 Mass Clinic Exercise—S. Nett spoke about the mass clinic exercise and debriefing. As a result of the exercise, the department is looking at reversing the traffic flow for the mass clinic.
 3. H1N1 Influenza Update—S. Nett discussed the need for school based clinics and the planning the department is doing for this. The department also received \$29,000 to help cover the costs associated with H1N1.
 4. PNCC Application Update—The department is now certified to provide PNCC services and bill Medicaid.
 5. WEDSS Implementation—the department is now using the state surveillance system for communicable disease tracking and follow-up.
 6. Level 3 Designation by the State DPH—the department was able to maintain its Level 3 status for another 5 years.
 7. Consolidated Contract – 2010. S. Nett reported that the grant funding for most of the contract programs remained stable. So far, prevention dollars are a little less than 2009 amount.
 8. Asbestos DNR Contract—Contract was renewed for another year for \$5000.
 9. Volunteer Recruitment Update—Volunteer applications continue to slowly trickle in. We will be using volunteers when we do the school based clinics for H1N1.
 10. Seal-A-Smile Grant Funding—The department was awarded a grant of less than half requested but with the stipulation that the number of students served remain the same. In calculating out the cost of providing the service, the grant funding

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wouldn't cover the entire program. After consultation with the dental hygienist, L. Kjemhus, we had to notify Seal-A-Smile that we couldn't accept the funding for this grant cycle.

11. ABRI MOU—S. Nett explained this managed health service would like to have an MOU with the department. Instead of billing MA directly, we would bill ABRI who would pay us promptly. One of the stipulations for PNCC is that an MOU be in place with the managed health services in the area.
12. State Health Offices Visit 9-10-09—Dr. Seth Foldy is visiting the department tomorrow to learn about the services provided by a small health department.
13. Wisconsin Local Health Dept. Survey, 2007 was handed out to board members.

E. ACTION ITEMS

1. 2010 Budget—S. Nett is still in the process of putting together the budget for the department. With the H1N1 issue, it has been difficult to find time to concentrate on the budget. Two separate budgets have been requested—one with a 1% increase and one with a 2.5% increase in personnel costs.

F. HELD OVER BUSINESS

1. None

G. ADJOURNMENT

1. Motion to adjourn at 9:30 AM made by D. Jankowski and seconded by T. Shoberg. Motion carried. Next meeting October 14, 2009.

**Menasha Health Department
Communicable Disease Report
September 2009**

Chlamydia Trachomatis	6
Gonorrhea	1
H1N1 confirmed by lab	3