

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting. (No official action of any of those bodies will be taken).

**CITY OF MENASHA  
BOARD OF HEALTH  
Menasha Health Department  
316 Racine Street, Menasha**

**11-4-2009**

**MINUTES**

- A. Meeting called to order at 8:30 AM by Chairman C. Rusin.
- B. Present: Lori Asmus, Candyce Rusin, Dr. Teresa Shoberg, Dorothy Jankowski, Susan Nett
- C. MINUTES TO APPROVE
  - 1. Motion to approve minutes from October 14, 2009 made by D. Jankowski and seconded by L. Asmus. Motion carried.
- D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS
  - 1. October 2009 Communicable Disease Report distributed and discussed.
  - 2. H1N1 Influenza and Vaccine Update—The health department has been monitoring the school absences on a daily basis. The increased absences from a few weeks ago seem to be declining this week. The department has been receiving a very limited supply of vaccine with no supplies received for two weeks in October. Currently there is vaccine to do a clinic on Nov. 9<sup>th</sup> for school age children with underlying health conditions and a clinic on Nov. 12<sup>th</sup> for preschool children at Banta School. There have been many volunteers wanting to assist at the clinics including medical personnel who can administer the vaccine. All school based clinics have been put on hold at this time. The elementary buildings have been tentatively scheduled for Nov. 30, Dec. 1 and 3 at BDM elementary school.
  - 3. Consolidated Grant Contract – 2010. The dollar amounts for the grants under the consolidated contract have not been finalized nor have the objectives been placed on the website for contract completion.
  - 4. PHER Phase 3 Funding---The health department just received notice regarding the next phase of the Public Health Emergency Response funding. The health department is getting an additional \$37,000 for H1N1 response activities.
  - 5. 2010 Budget Review Schedule—The health department budget is scheduled for review with the common council on Nov. 9<sup>th</sup> at 6 PM.
  - 6. Update – Infection Control in Faith Based Communities Project. Board members were updated on the progress of this research project. Currently, surveys are completed for Menasha and have been submitted for analysis. The toolkit is ready to be placed on the website.

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting for the City to arrange special accommodations."

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

#### E. ACTION ITEMS

1. Arise Health Plan – MOU. Arise Health Plan is requesting a memorandum of understanding with the health department for Medicaid services such as PNCC, Immunizations, and TB services. The memorandum allows the health department to bill for services through ARISE. Payment should be quicker for claims than billing the state directly. The patient has to be covered by ARISE. Part of our requirements to be a PNCC provider is to have established relationships with health plans in our area. Motion to approve the MOU made by L. Asmus and seconded by T. Shoberg. Motion carried.

#### F. HELD OVER BUSINESS

1. None

#### G. ADJOURNMENT

1. Motion to adjourn at 9:30 AM made by L. Asmus and seconded by T. Shoberg. Motion carried. Next meeting December 9, 2009.