

MENASHA ADLDERMEN OCCASIONALLY ATTEND MEETINGS OF THIS BODY. IT IS POSSIBLE THAT A QUORUM OF COMMON COUNCIL, BOARD OF PUBLIC WORKS, ADMINISTRATION COMMITTEE, PERSONNEL COMMITTEE MAY BE ATTENDING THIS MEETING. (NO OFFICIAL ACTION OF ANY OF THOSE BODIES WILL BE TAKEN.)

CITY OF MENASHA
Board of Health
Menasha Health Department
August 20, 2008

7:45 AM

AGENDA

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1. CALL TO ORDER

A. Call to Order

2. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. Minutes to Approve

[Attachments](#)

3. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

- A. Continuity of Operations Exercise
- B. Data System
- C. June/July 2008 Communicable Disease Report
- D. Preparedness Carry-Over Funds
- E. Staff Update
- F. Volunteer Recruitment
- G. West Nile Virus

4. ACTION ITEMS

A. 2009 Health Department Budget

5. HELD OVER BUSINESS

A. None

6. ADJOURNMENT

A. -

Board of Health Members: Dorothy Jankowski, Lori Asmus, Susan Nett, Candyce Rusin, Theresa Shoberg

"Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Menasha Health Department at 967-3520 at least 24-hours in advance of the meeting so special accommodations can be made."

CITY OF MENASHA
Board of Health
Menasha Health Department
June 11, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Chairman C. Rusin at 8:15 AM. Members present: Candyce Rusin, Lori Asmus, Dorothy Jankowski, Dr. Teresa Shoberg, and Susan Nett.

2. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Minutes to Approve](#)

Moved by Dorothy Jankowski, seconded by Lori Asmus to approve minutes from May 14, 2008 meeting

Motion Passed

Results:

3. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

A. [May 2008 Communicable Disease Report](#)

S. Nett gave a report on the communicable disease numbers for the month of May. It was pointed out that now that chickenpox is an individually reportable disease, there were 2 cases reported. The health department will have to send a communication home with school parents so they are aware they should be reporting this to the school nurse.

B. [Institute for Wisconsin's Health](#)

The Institute for Wisconsin's Health information was distributed. This is information on accreditation for health department's and is the first pilot project. Board members discussed whether or not, the health department should try and be in year one or wait. S. Nett pointed out with one nurse out on medical leave, there will be much to catch up on when she returns and we might be better to wait especially since staff involvement will be important. Board members agreed. S. Nett to pursue year one participation if feasible for staff and staff time.

C. [Senior Center Steps to Healthy Living Program](#)

The Senior Center Steps to Healthy Living Program began last week with 11 participants. Some of the participants only wanted to do the yoga portion which is acceptable.

D. [Measles/Rubella Update](#)

There have been no new measles/rubella cases reported in the state in the last two weeks. The Menasha Health Department investigated a possible measles case in a school age child but the lab work was negative.

E. [West Niles Virus 2008](#)

West Nile Virus hotline is open and available. New for 2008 is that all dead birds can be reported to the hotline. The testing of the dead birds will only occur with the corvids-crows, ravens, and blue jays. The additional reporting is linked to Avian Influenza surveillance.

F. [Update - TB dispensary site application](#)

S. Nett has started the application process for becoming a TB dispensary site. It is estimated that to get all the paperwork and policy information together will take about a month. Board members will be kept apprised of the progress.

G. [Update - PNCC application](#)

The application for PNCC is on hold. There has been discussion statewide about HMO's only doing PNCC and not having the health departments be involved.

H. [Continuity of Operations Exercise](#)

There will be a continuity of operations exercise on June 26th with consortium preparedness members. We have invited the mayor, police chief, and public works director to attend as the city needs to work on its continuity of operations plan.

4. ACTION ITEMS

A. [None](#)

5. HELD OVER BUSINESS

A. [None](#)

6. ADJOURNMENT

A. [Adjournment](#)

Moved by Lori Asmus, seconded by Dr. Teresa Shoberg to adjourn at 8:40 AM

Motion Passed
Results: