

CITY OF MENASHA BOARD OF HEALTH
Minutes
January 14, 2015

A. Meeting called to order at 8:05 AM by Chairman C. Rusin.

B. Present: Candyce Rusin, Dr. Teresa Rudolph, Dianne Hotynski, Nancy McKenney, Vicki Schultz, Loretta Kjemhus, Allison Reitzner, Todd Drew, Linda Palmbach, Liz Rosin, Kortney Dahm

C. MINUTES TO APPROVE

1. Motion to approve December 10, 2014 minutes made by Dr. Rudolf and seconded by Nancy McKenney.

The motion carried unanimously.

D. REPORT OF DEPT HEADS/STAFF/CONSULTANTS

1. Administrative: Nancy McKenney noted that 2014 budgets for each program will be reviewed. Consolidated contracts are in place for all programs.
2. Communications: The Board reviewed the 01-05-15 Memo to City Council: City of Menasha Senior Center Renovation Update. Staff will order needed equipment according to the 12-15-14 memo submitted to City Council and reviewed by the Board of Health.
3. Todd Drew, PHE updated the Board on the Employee Safety, Sealer of Weights and Measures and Environmental Health programs. The Employee Safety program meets montly to incorporate safety measures into City activities. Safety glass barriers have been discussed for reception areas (e.g. Health Department).
4. Public Health Department
 - a. Communicable Disease Report: December 2014 Communicable Disease Report was distributed and discussed. There are influenza-associated hospitalizations.
 - b. School Health: The Head Injury Procedure are drafted with Board of Health suggestions. It will be reviewed by the Special Services Director, and principals.
5. Health Screening 60+: Vicki Schultz provided a draft calendar of wellness events.
6. Radon: An article on radon was submitted to the Horizon newsletter and a radon test kit notice was posted on the City website.
7. School Health Aides: Stacey Plath will assume the school health aide position at Gegan.
8. Fluoride Varnish: Loretta Kjemhus updated the Board on program progress.
9. Lead Prevention: A draft letter of support to establish a program to replace lead water service pipes within the City of Menasha is being reviewed.
10. Immunization: Mary Fritz noted there were adult vaccines available. Clinics continue to offer vaccine.
11. Maternal and Child Health: Vicki Schultz and Loretta Kjumhus were invited to "Get Fit", an educational program for Fox Valley parents and children.
12. Dental Sealants: Program operations are beginning in January.
13. Quality Improvement : Head Injury procedure is in final draft.
14. Emergency Preparedness: Ebola preparedness continues; influenza is increasing in prevalence and intensity. The vaccine match is not as effective as anticipated.
15. Twenty Four/Seven: No report
16. Senior Center : Renovation continues with the building enclosed and heated with the concrete slab being poured.

E. ACTION ITEMS – None

F. HELD OVER BUSINESS - None

G. ADJOURNMENT

The meeting was adjourned by Candyce Rusin at 9:15 am.

The next meeting will be held on February 10, at 8:00 am.