

Menasha aldermen occasionally attend meetings of this body. It is possible that a quorum of Common Council, Board of Public Works, Administration Committee, Personnel Committee may be attending this meeting; (No official action of any of those bodies will be taken).

**CITY OF MENASHA
IT STEERING COMMITTEE
Gegan Room
Menasha Public Library
December 19, 2012
8:45 AM
AGENDA**

A. CALL TO ORDER

B. ROLL CALL/EXCUSED ABSENCES

C. MINUTES TO APPROVE

1. [September 19, 2012](#)

D. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THIS AGENDA.
(Five (5) minute time limit for each person)

E. REPORT OF DEPARTMENT HEADS/STAFF/CONSULTANTS

1. Committee monthly update on status of projects/operations/costs

F. ACTION ITEMS

1. Committee discussion and possible action on credit card functionality for City Departments
2. Committee discussion on department projects that will/will not be accomplished in 2013 following adoption of the Information Technology Department budget,
3. Committee discussion and action on training of departments in BOSS tech ticket system
4. Committee discussion and action on next IT Steering Committee Meeting date – January 16th – third Wednesday

G. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 at least 24-hours in advance of the meeting for the City to arrange special accommodations."