

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
LANDMARKS COMMISSION
Council Chambers
140 Main Street, Menasha**

October 9, 2013

4:30 PM

REVISED AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Minutes of the August 28, 2013 Landmarks Commission Meeting](#)
- D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION
 - Five (5) minute time limit for each person
- E. COMMUNICATIONS
 - 1. None
- F. ACTION ITEMS
 - 1. [Application for Façade Improvement Grant – 64 Racine Street – 206 Club](#)
- G. DISCUSSION
 - 1. Façade Design Concepts – 234 Main Street – Club Liquor
 - 2. Bridge Tower Museum Update
 - 3. Future Projects
 - 4. **Future Meeting Times**
- H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA
 - Five (5) minute time limit for each person
- I. ADJOURNMENT

If you are not able to attend this meeting, please contact the Community Development Department no later than the Monday prior to the meeting.

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall – 140 Main Street
August 28, 2013
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Comm. Grade at 4:36 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Ald. Mike Keehan, Commissioners Tom Grade, Paul Brunette, Peg Docter, and Kristi Lynch

LANDMARKS MEMBERS EXCUSED:

LANDMARKS MEMBERS ABSENT: Commissioner James Taylor

OTHERS PRESENT: CDD Keil

C. MINUTES TO APPROVE

1. **Minutes of the August 14, 2013 Landmarks Commission Meeting**

Motion by Ald. Keehan, seconded by Comm. Brunette to approve the August 1, 2013 Landmarks Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. None

F. ACTION ITEMS

1. **Final Consideration of 68 Racine Street Application**

Commissioners discussed the preservation of certain architectural details and the status of the facade grant and loan fund balance as it may relate to future projects/requests. The appearance of the billboard sign on the north side of 68 Racine Street was also discussed.

Motion by Comm. Docter, seconded by Ald. Keehan to approve the Façade Improvement Grant request in the amount of \$7,500 for the three building facades with the following conditions:

- That architectural details be preserved and left exposed, including the cast iron window sills and the decorative arches above the windows.
- That the windows and cladding be the colors as proposed (beige and green).
- That the billboard sign be removed from the north side of the building at 68 Racine Street.

The motion carried.

G. DISCUSSION ITEMS

1. None

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Comm. Grade, seconded by Ald. Keehan to adjourn at 5:55 PM.

The motion carried.

Respectfully submitted by CDD Keil.



Application for Grant or Loan

Date: 4 OCT. 2013 Property Address: 64 RACHINE ST., MENASHA

Applicant's name: 206 Club Owner or Renter? Owner

Mailing Address if different than Property Address: _____

City: Menasha State: Wisconsin Zip: 54952

Daytime Phone: 920-726-5699 Evening Phone: SAME E-mail: sad2728@hotmail.com

Description of planned improvement: REPLACE LOWER FRONT WINDOWS & DOOR WITH MODERN THERMO-PANES. ALSO ADD AN 'ATTACHED', REAR, GROUND LEVEL PORCH ROOF TO PROTECT CUSTOMER'S & MEMBERS FROM THE WEATHER. (SEE ATTACHMENT)

Note: Please attach all available bids, proposals and estimates for the planned improvement including a material lists, material brochures, samples and photos. A scale drawing is recommended or may be required by the Commission.

List all contractors, sub contractors and material suppliers TRI-CITY GLASS & DOOR (APPLETON), OMNI GLASS & PAINT (OSHKOSH)
MENARD'S (APPLETON) - BUILDING SUPPLIES

Estimated Total Cost: \$ 7305.⁰⁰ Estimated Start Date: 1 NOV. 2013 Estimated Completion Date: 30 NOV. 2013

Total amount being requested from the Landmarks Commission: \$ ~~7305.⁰⁰~~
3650.⁰⁰ Grant or Loan? GRANT

Terms and Conditions:

1. The landmarks Commission reserves the right, in its sole discretion, to approve or deny any request for grants or loans, in whole or in part, or to conditional approval and/or payment of said grant or loan upon such terms as it deems appropriate. No grant or denial of any prior requests shall constitute precedent for the grant or denial of any subsequent request.
2. Every request shall comply with the Improvement Grant/Loan Policies stated on the back of this form which are incorporated herein by reference.
3. Payment shall only be made for those improvements approved by the landmarks Commission prior to or contemporaneous with the contribution request.
4. Payment shall only be made upon submission of actual invoices for labor or material and only for work that is performed in compliance with all applicable state, county and municipal code provisions and with required permits. Completion of work shall be verified by the Director of Community Development.

TO WHOM IT MAY CONCERN;

IT IS FELT, BY MEMBERS OF THE BOARD OF THE '206 CLUB', THAT A 'REAR PORCH' ROOF, WOULD GREATLY IMPROVE CONDITIONS FOR OUR ELDERLY AND DISABLED MEMBERS, CUSTOMERS TOO! WE HAVE SEVERAL WHO REQUIRE THE ASSISTANCE OF WALKERS & CANES.

THANK YOU VERY MUCH

PORCH ROOF DESIGNER,
DRAFTSMAN & MODEL MAKER



KIRBY D. BONNIN

REAR PORCH AREA ROOF

\$22.33 ₅	2	'FRONT' POSTS	(TREATED) 4"X4"X16"	44.66
\$17.13 ₅	2	'MID' POSTS	(TREATED) 4"X4"X14"	35.46
\$22.33 ₅	3	BACK POSTS	(TREATED) 4"X4"X16" (66.99)	66.99
\$7.72 ₅	4	ANGLE BRACES ON SUPPORT POSTS	4"X4"X8"	31.08
	40 pc.	NUTS, BOLTS, WASHERS, + LOCK WSHRS	1/2"X6" CARRIGE	35.99
	3 pc.	" " " "	1/2"X8" CARRIGE	6.45
7.49	1	2"X6"X12' TREATED		7.49
\$18.67 ₅	12 SHEETS	ROOF DECKING PLYWOOD	5/8"X4'X8" (59.4)	186.20
\$40.00	1 ROLL	'ICE DAMN' ROOFING		40.00
\$16.13	3 ROLLS	30# ROLL ROOFING FELT	?	48.39
9.99	(2) #5 BX	8D X 1 1/2" HANGER NAILS		19.98
37.99 ₅	1	BUILDING HEADER	2"X10"X22' TREATED	37.99
12.19 ₅	12	ROOF JOISTS	2"X8"X18' CONS. GRADE	146.28
9.29 ₅	2	FRONT ROOF SUPPORT JOISTS	2"X8"X14'	18.58
12.19 ₅	2	MID ROOF SUPPORT JOISTS	2"X8"X18'	24.38
9.53	2	45° JOIST HANGERS		19.06
1.79	8	RAFTER TIES	(RECOMMEND DBL. FOR MID.) (28.64)	14.51
3.32	4	NAILER TIE STRAPES (LSTAZN)	1 1/4"X36"	13.28
4.75	11	JOIST HANGERS FOR (HEADER BOARD)		52.25
2.39	2	INSIDE CORNER HANGERS		4.78
17.98	3	TAP-CON SCREWS TO MOUNT HEADER	HEX HEAD 3/8"X3" 30 PCS.	53.94
16.94	25	SLEAVE ANCHORS	1/2"X3" (25 PCS.) (16.94)	16.94
7.99	50	8D COATED SINKER	#5 BX	7.99

9.99	3	HANGER NAILS 8D x 1/2	1# Box	19.98
3.75	2	GUTTER APRON	10'	7.50
5.45	4	8" x 4' CONCRETE TUBES (CARD BOARD)		21.80
4.98	12	QUICKRETE CONCRETE MIX (BAG)	3 PER POST	59.76
6.38	12	INSTANT POST MIX BAG		76.56
4.46	8	PL 375 LARGE TUBE	8 FOR PLYWOOD	35.68
2.40	20	" " SMALL TUBE	20 HEADER	48.00

POST HOLE DIGGER RENTAL

\$23.39		KRUEGER'S HARDWARE	DAY RATE	125.00
(12)		METAL ROOF PANEL 36 x 18'	(12)	280.68
12.99	(4)	" " EDGING (BOTH SIDES 37' TOTAL)		51.16
7.98	2	METAL ROOF SCREWS PER BOX (5#)	2"	15.96
14'		" ROOF EDGING END OF ROOF	14'	

258.29 TOTAL ~~1495.63~~



2001 N. KOEHLER RD.
Appleton, WI 54911
920.734.9164
800.449.8081
f 920.734.1096

□ 1811 E. Mason St.
Green Bay, WI 54302
920.468.7820
800.242.8177
f 920.468.5337

**A Minority Owned &
Operated Business**

Proposal

Replying to subject inquiry, we are pleased to quote as follows; and unless otherwise agreed in writing, the conditions constitute a part of this quotation.

206 Club

10/02/2013

Attn: Kirby Brown

Re: *Storefront Windows*

Terms: Net 30 days, 1% interest per month on unpaid balances.

We propose to **remove** existing glass and aluminum storefront windows.
Furnish and install bronze aluminum thermally broken fixed storefront windows.

- All exterior glazed with 1" clear Low-E insulated glass, tempered where required.
- Includes sealants at our work.
- All per attached sketches.

Sum of \$5,685.00, Tax Included

Add \$1,840.00 to *furnish and install* new full glass and aluminum entrance with standard hardware.

If you have any questions please call me at 920-734-9164, or email. Thank You!


BILL VANDENHEUVEL,
COMMERCIAL DEPT. MNGR/ESTIMATOR, TRI CITY GLASS & DOOR, INC.
EMAIL: billyh@tricityglass-door.com
BVH;cvh

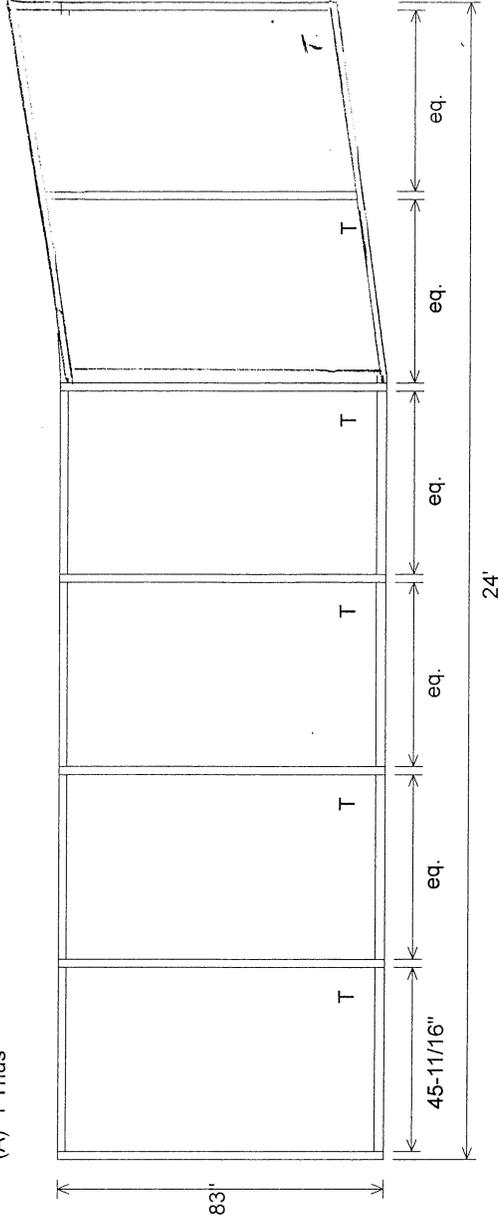
Acceptance of this proposal by Buyer shall be acceptance of all terms and conditions recited herein which shall supersede any conflicting term in any other contract document. Any of the Buyer's terms and conditions in addition or different from this proposal are objected to and shall have no effect. Buyer's agreement herewith shall be evidenced by Buyer's signature hereon or by permitting Seller to commence work for project.

As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights on owner's land and buildings if not paid. Those entitled to lien rights, in addition to the above signed builder, are those who contract directly with the owner or those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

Date of Acceptance: _____

Signature: _____

(A) 1 Thus



TriCity Glass & Door
2801 N. Roemer Road
Appleton, WI 54911
Ph. 920-734-9164
Fax 920-734-1096

TRI CITY GLASS & DOOR, INC.

CONDITIONS OF PROPOSAL

NOTE: This proposal may be withdrawn by us if not accepted within **THIRTY** days. All material is guaranteed to be as specified. All work to be completed in workmanlike manner according to standard practices. Any alterations or deviation from specifications below involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and builders risk insurance. Our workers are fully covered by Workmen's Compensation Insurance.

- Nothing in this subcontract agreement shall require Seller to continue performance if timely payments are not made to Seller for suitably performed work or stored materials.
- Owner, Contractor and Tenant agree to allow Tri City Glass & Door to remove materials provided and installed by Tri City Glass & Door that have not been paid for within the specified payment terms detailed on the reverse side of this proposal. All parties further agree that any damage or security breach to the building resulting from the removal of the materials, which were provided, will be the responsibility of the party who was/is responsible for the payment of the materials.
- Nothing in this agreement shall serve to void Seller's right to file a lien or claim on its behalf in the event that any payment to Seller is not timely made.
- Locating of plumbing and electrical concealed in existing walls by owner/contractor. We are not responsible for damage caused if plumbing/electrical has not been properly located and marked prior to our drilling or anchoring.
- Various chemicals will damage aluminum and glass (uncured masonry, plaster, masonry cleaning acid, etc.). It is the owners/contractors responsibility to protect products from damage after installation.
- It is understood that if you use your own contract form, the conditions of this quotation fully apply unless specifically written out and mutually agreed upon.
- 25% restocking charge for inventory items.
- No returns on special order purchases or custom fabricated items.
- All homes and daycare facilities built prior to 1978 require lead safe work practices. Please inform us if your building was built prior to 1978.

THE FOLLOWING ARE NOT INCLUDED AND ARE TO BE THE OWNERS/CONTRACTORS RESPONSIBILITY:

- Building permit (if required)
- Temporary barricades (traffic, weather or theft)
- Any work done on the owners glass will be done at owners risk
- Electrical hook-up to door hardware if applicable
- Final cleaning of glass and aluminum
- Does not include removal or reinstallation of any security systems, buzzers, etc., unless noted otherwise
- Delivery to jobsite includes transportation to jobsite only, not unloaded or spotted
- Final painting of steel doors and frames*
*We will not be responsible for finish quality caused by the use of dark or high gloss paint. Special prep will be required by others when these paints are used.
- Exterior steel doors should be painted in a "LIGHT" semi-gloss color to prevent THERMOBOW and PREMATURE RUSTOUT.

OMNI GLASS & PAINT, INC.

**3530 OMNI DRIVE * OSHKOSH, WISCONSIN 54904 * COMPANY ID #1100807
PO BOX 2186 * OSHKOSH WI 54903-2186
PHONE: OSHKOSH (920) 233-3333 FAX: (920) 236-2432**

GLASS PROPOSAL

To: 206 Club-Menasha
Attn: Kirby Bonnin
Cell (920) 809-5980
Club Ph: (920) 725-5699

Project: Storefront Replacement
Location: Menasha, WI
Proposal No: D13-737
Date: October 4, 2014

1. This proposal supercedes any previously given, either written or verbal, and is valid for 45 days only, unless extended at our option.
2. If this project involves owner direct purchases, they must be paid within 30 days of receipt of invoice to ensure continuance of work and deliveries.
3. Subject to provision contained on this or any attached sheets making up this proposal.

OMNI GLASS & PAINT, INC., proposes to furnish materials and/or labor described below, for sums stated:

Price Proposal #1—Replace 1st Floor Storefront.....for the sum of \$5,810.00

- Includes removal of existing storefront and installation of new—thermally broken storefront finished clear anodized. Glass to be 1” insulated tempered with Low E.
- Storefront to be 2” x 4 ½”. Door to be 3’6” x 7’0”, narrow stile with a 10” bottom rail. Door hardware to include 1 ½ pair—offset pivots, MS lock, closer, push/pull, threshold & sweep.
- Fixed frame size to be 195 ¼” x 86”. Frame to be 3 lites wide.
- Price excludes final washing & cleaning
- Price excludes replacement of structural framing members if structure is found to be decayed.

Price Proposal #2—Replace 2nd Floor Windows.....for the sum of \$3,070.00

- Includes removal of existing wood windows (2 total) and installation of new thermally broken aluminum window finished clear anodized. Window size=72” x 48”. Window to be 3 lites wide with a fixed center panel and 2 sliding side panels.
- Price excludes final washing & cleaning
- Price excludes replacement of structural framing members if structure is found to be decayed.

Thank you for the opportunity to quote this project. If you have any questions, please call me at our office.

Matt Petersen, Project Manager
PH: (920) 236-2332; mpetersen@omnigp.com

Continued.....

EXCEPTIONS – IMPORTANT – PLEASE READ!

Our quotation is based upon the use of your cranes, hoists, and/or elevators to place materials on floors, and use of all jobsite utilities, without charge to Omni Glass & Paint, Inc.

OUR PROPOSAL DOES NOT INCLUDE THE FOLLOWING:

- Dumpster or disposal fees.
- Cleaning or washing of any glass, aluminum or other items covered in this proposal, protection of same after installation, and replacement or repair of material damaged by others.
- Furnishing or installation of any wood, masonry, steel, subframes, blocking, etc., required for the subsequent installation of our materials, or the installation of any electrical, heating, plumbing, or other work which may be required, except as noted in our quotation.
- Barricades of all sorts against weather, pilferage, or for other reasons.
- Any temporary enclosures, whether or not they are due to window manufacturer's delivery.
- Back charges for any services not specifically previously agreed to in writing, and/or back charges of any nature for delays to the project caused by conditions beyond our control.
- Special shifts or overtime unless agreed to in writing.

OTHER CONDITIONS:

- Any work done on owner's glass will be done at owner's risk.
- It is understood that if you use your own contract form, the conditions of the quotation fully apply, unless specifically written out and mutually agreed upon.
- Delivery to jobsite is understood to be transported to jobsite only, not unloaded, or spotted.
- Any warranty on materials, expressed or implied, is from the manufacturer only.
- Seller warrants labor for one year from date of installation.
- Any work done on owner's existing window sash, framing, trim and stops, will be done at owner's risk. Seller assumes no responsibility for damage of above.

TERMS

- Payments are due 30 days after invoice.
 - Past due accounts subject to interest charge of 1-1/2%, per month (annual rate of 18%).
 - Seller reserves right to stop work or delivery whenever an account is in arrears, without recourse by affected parties.
- Retainages (when allowed) are due immediately upon receipt from owner.

WARRANTY

- Omni Glass & Paint, Inc. warrants its labor for one (1) year from date work completed.
- All materials used are under warranty by the manufacturer. Warranties may vary by manufacturer. Omni Glass & Paint, Inc. does not warranty materials.

Accepted _____

OMNI GLASS & PAINT, INC.

Date _____

By _____

1" = 1 FOOT

22'

2X8
RAFTERS

2X10
TREATED
HEADER
BOARD

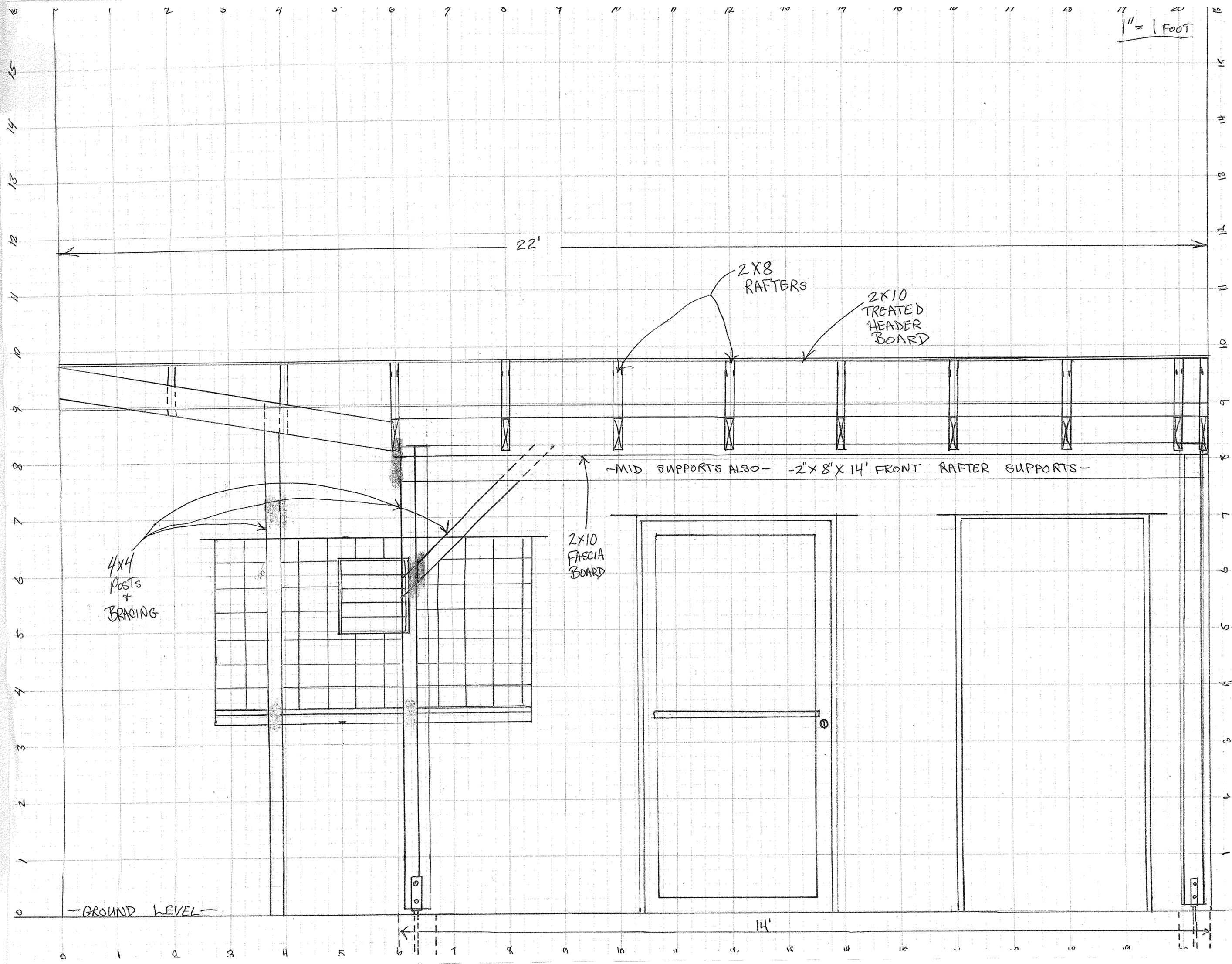
-MID SUPPORTS ALSO- -2"X 8"X 14' FRONT RAFTER SUPPORTS-

4x4
POSTS
+
BRACING

2X10
FASCIA
BOARD

-GROUND LEVEL-

14'



1" = 1 FOOT

