

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
PLAN COMMISSION
Council Chambers
140 Main Street, Menasha**

**April 23, 2013
3:30 PM**

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Minutes of the April 2, 2013 Plan Commission Meeting](#)
- D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA
Five (5) minute time limit for each person
- E. DISCUSSION
 - 1. None
- F. ACTION ITEMS
 - 1. [Certified Survey Map – Lake Road](#)
- G. ADJOURNMENT

**CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
March 19, 2013
DRAFT MINUTES**

A. CALL TO ORDER

The meeting was called to order at 3:35 PM by Mayor Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, DPW Radtke and Commissioners Sturm and Ald. Benner.

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Cruickshank and Schmidt.

PLAN COMMISSION MEMBERS ABSENT: None

OTHERS PRESENT: CDD Keil, PP Homan, Gretchen DeCoster

C. MINUTES TO APPROVE

1. **Minutes of the February 19, 2013 Plan Commission Meeting**

Motion by DPW Radtke, seconded by Ald. Benner to approve the February 19, 2013 Plan Commission meeting minutes. The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **None**

ACTION ITEMS

1. **Certified Survey Map – Tana Lane Extended (Woodlands Nature Park)**

Commissioners discussed:

- Access easements relative to the wooded area within the site
- The location and need for a utility easement along the northeastern perimeter of the park

Motion by DPW Radtke, seconded by Ald. Benner to recommend approval of the CSM on Tana Lane, extended for the Woodlands Nature Park.

The motion carried.

2. **Certified Survey Map – Ahnaip Street – Menasha Shoreline Park**

CDD Keil explained that the purpose of the CSM was to carve out a parcel for the land donation for the future shoreline park on the Gilbert Paper Company redevelopment site. It also provides an easement to connect the shoreline park area to Ahnaip Street and provide for handicap parking.

Commissioners discussed:

- The configuration of Lot 6 relative to the trail location and the existing parking lot for the East Central Wisconsin Regional Planning Commission
- The elevation of the existing landscape berm relative to the proposed trail elevation
- Trail lighting
- The accommodation of all types of trail users including handicap access

Motion by Comm. Sturm, seconded by Ald. Benner to recommend approval of the CSM on

Ahnaip Street.

The motion carried.

G. ADJOURNMENT

Motion by Comm. Sturm, seconded by Ald. Benner to adjourn at 4:10 p.m.

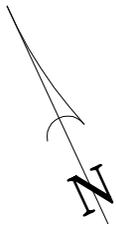
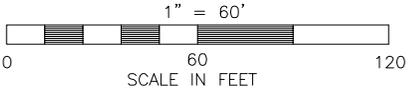
The motion carried.

Minutes respectfully submitted by CDD Keil.

CERTIFIED SURVEY MAP NO. _____

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 6689,
BEING PART OF FRACTIONAL LOT 1 OF SECTION 23,
TOWNSHIP 20 NORTH, RANGE 17 EAST, CITY OF
MENASHA, WINNEBAGO COUNTY, WISCONSIN.

BEARINGS ARE REFERENCED TO THE
WINNEBAGO COUNTY COORDINATE SYSTEM, IN
WHICH THE WEST LINE OF FRACTIONAL LOT 1,
SECTION 23, ASSUMED TO BEAR N 00°04'07" W

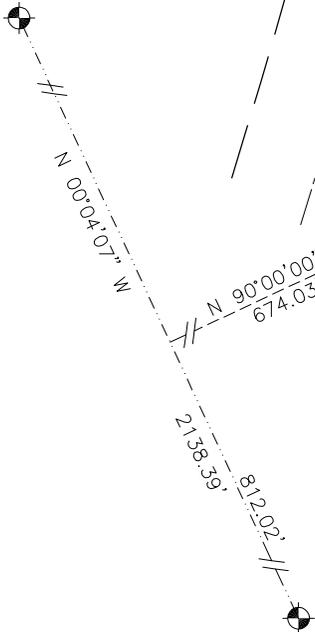


LEGEND

- 1" O.D. IRON PIPE SET, 18" LONG,
WEIGHING 1.130 LBS. PER LIN. FOOT
- 1" O.D. IRON PIPE FOUND
- △ 1/2" O.D. IRON PIPE FOUND
- 3/4" O.D. REBAR FOUND
- ◆ GOVERNMENT CORNER
ALUMINUM COUNTY
MONUMENT FOUND

SURVEY FOR
JULIA S. WAITE
355 LAKE ROAD
MENASHA, WI 54952

WITNESS CORNER FOR
THE NORTH 1/4 CORNER
SECTION 23, T20N-R17E



CURVE TABLE

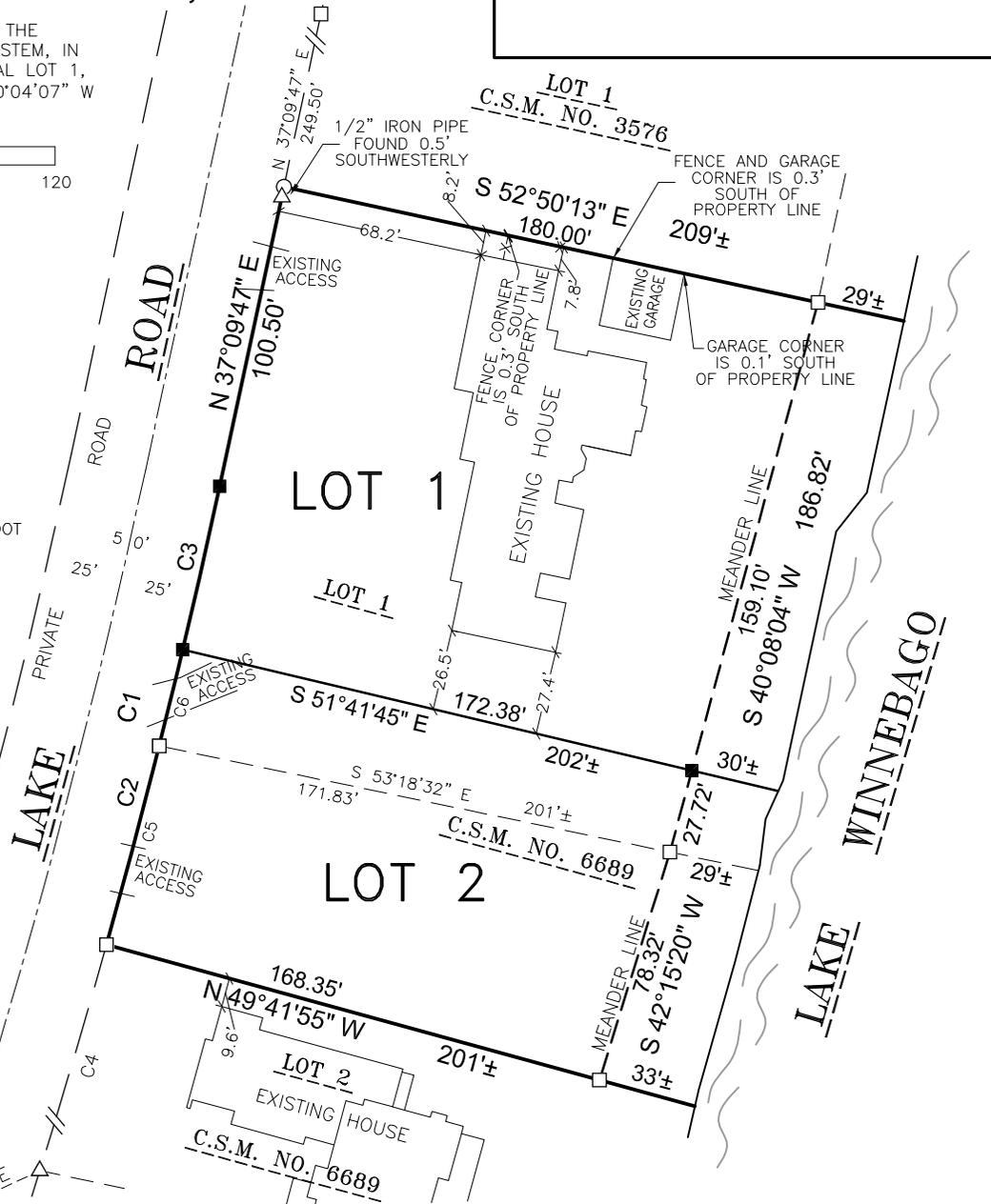
Curve	Radius	Delta	Length	Chord Bearing	Chord
1	2537.25'	003°29'57"	154.96'	N 38°54'44.5" E	154.93'
2	2537.25'	002°15'29"	100.00'	N 39°31'58.5" E	100.00'
3	2537.25'	001°14'28"	54.96'	N 37°47'00.0" E	54.96'
4	2537.25'	002°42'37"	120.02'	N 42°01'01.5" E	120.01'
5	2537.25'	001°31'23"	67.45'	N 39°54'01.5" E	67.44'
6	2537.25'	000°44'06"	32.55'	N 38°46'17.0" E	32.55'

SOUTHWEST CORNER
FRACTIONAL LOT 1
AND CENTER
OF SECTION 23,
T20N-R17E

SEE SHEET 2 FOR ADDITIONAL
NOTES AND RESTRICTIONS

LOT AREAS

LOT 1		
LOT	27,661 SQ.FT.	0.634 ACRES
MEANDER	4,580 SQ.FT.±	0.105 ACRES±
TOTAL	32,241 SQ.FT.±	0.739 ACRES±
LOT 2		
LOT	17,546 SQ.FT.	0.403 ACRES
MEANDER	3,257 SQ.FT.±	0.075 ACRES±
TOTAL	20,803 SQ.FT.±	0.478 ACRES±



Martenson & Eisele, Inc.



1377 Midway Road
Menasha, WI 54952
www.martenson-eisele.com
info@martenson-eisele.com
920.731.0381 1.800.236.0381

Planning
Environmental
Surveying
Engineering
Architecture

PROJECT NO. 1-0249-001
FILE 1-0249-001 SHEET 1 OF 3
THIS INSTRUMENT WAS DRAFTED BY: A.Sedlar

CERTIFIED SURVEY MAP NO. _____

NOTES AND RESTRICTIONS:

ALL BUILDING SETBACKS AND OTHER LAND USE REQUIREMENTS SHOULD BE VERIFIED BY THE CITY OF MENASHA ZONING DEPARTMENT PRIOR TO ANY CONSTRUCTION OR OTHER LAND USE ACTIVITY.

SURVEYOR'S CERTIFICATE:

I, GARY A. ZHRINGER, LAND SURVEYOR, DO HEREBY CERTIFY:

THAT I HAVE SURVEYED, MAPPED, AND DIVIDED AT THE DIRECTION OF JULIA S. WAITE,

ALL OF LOT 1 OF CERTIFIED SURVEY MAP NO. 6689, BEING PART OF FRACTIONAL LOT 1, SECTION 23, TOWNSHIP 20 NORTH, RANGE 17 EAST, WINNEBAGO COUNTY, WISCONSIN. CONTAINING 53,044 SQUARE FEET MORE OR LESS [1.217 ACRES +/-], INCLUDING ALL LANDS LYING BETWEEN SAID MEANDER LINE AND THE WATERS' EDGE. SUBJECT TO ALL EASEMENTS AND RESTRICTIONS OF RECORD.

THAT I HAVE FULLY COMPLIED WITH CHAPTER 236.34 OF THE WISCONSIN STATUTES AND WITH THE CITY OF MENASHA SUBDIVISION ORDINANCE IN SURVEYING, DIVIDING AND MAPPING THE SAME.

THAT THIS MAP IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF.

GIVEN UNDER MY HAND THIS 5TH DAY OF APRIL, 2013.

GARY A. ZHRINGER, REG. WI LAND SURVEYOR S-2098

COMMON COUNCIL RESOLUTION:

RESOLVED BY THE COMMON COUNCIL OF THE CITY OF MENASHA, THAT THIS CERTIFIED SURVEY MAP IS HEREBY APPROVED.

DATED THIS _____ DAY OF _____, 2013.

MAYOR

CITY CLERK

TREASURER'S CERTIFICATE:

I HEREBY CERTIFY THAT THERE ARE NO UNPAID TAXES OR UNPAID SPECIAL ASSESSMENTS ON ANY OF THE LANDS SHOWN HEREON.

CITY TREASURER

DATE

THIS CERTIFIED SURVEY MAP IS CONTAINED WHOLLY WITHIN THE PROPERTY DESCRIBED IN THE FOLLOWING RECORDED INSTRUMENTS

OWNERS OF RECORD:
JULIA S. WAITE

RECORDING INFORMATION:
DOCUMENT NO. 1505850

PARCEL NUMBER:
703-00007

CERTIFIED SURVEY MAP NO. _____

OWNER'S CERTIFICATE:

I, THE UNDERSIGNED, HEREBY CERTIFY THAT WE CAUSED THE LAND ABOVE DESCRIBED TO BE SURVEYED, DIVIDED, AND MAPPED, ALL AS SHOWN AND REPRESENTED ON THIS MAP.

DATED THIS _____ DAY OF _____, 2013.

JULIA S. WAITE

STATE OF WISCONSIN)
)SS
WINNEBAGO COUNTY)

PERSONALLY CAME BEFORE ME ON THE _____ DAY OF _____, 2013, THE ABOVE OWNER(S) TO ME KNOWN TO BE THE PERSON(S) WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGE THE SAME.

NOTARY PUBLIC, STATE OF WISCONSIN
MY COMMISSION (IS PERMANENT) (EXPIRES: _____)