

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor, City Hall – 140 Main Street
March 14, 2012
MINUTES

A. CALL TO ORDER

Meeting called to order by Ald. Sevenich at 4:30 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Kristi Lynch, Mary Nebel, Tom Grade and Ald. Stan Sevenich

LANDMARKS MEMBERS EXCUSED: Commissioner Peg Doctor

LANDMARKS MEMBERS ABSENT: Commissioner James Taylor

OTHERS PRESENT: CDD Keil

C. MINTUES TO APPROVE

1. **Minutes of the January 9, 2012 Landmarks Commission Meeting**

Moved by Comm. Grade, seconded by Comm. Lynch to approve the minutes of the January 9, 2012 Landmarks Commission meeting. Ald. Sevenich referred to the item in the minutes dealing with the Korona Klub, and asked whether there had been any new developments. Greg Keil reported that he had been contacted by the owner and gave them the renderings of the rear façade that had been prepared at the direction of the Landmarks Commission several years ago.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. **Mary Nebel E-Mail**

Commissioners discussed the need to fill the vacancy on the commission and the importance of notifying Community Development if commissioners are unable to attend.

2. **Joe Weidert Resignation**

Commissioners acknowledged Joe's contribution to the Landmarks Commission during his tenure as chairman.

F. ACTION ITEMS

1. **None**

G. DISCUSSION ITEMS

1. **Landmarks Commission Recognition/Awards**

Greg Keil reported that all of the recognition awards that the commission made in 2011 had been distributed. Commissioners discussed making an award to be presented during Historic Preservation month in 2012.

Motion by Kristi Lynch, seconded by Tom Grade to create an historic preservation recognition plaque to be awarded to the Wild Apple at 210 Main Street. The motion carried. Tom Grade volunteered to work with the Weidert's in creating the content of the plaque.

2. **Façade Improvement Program Grant/Loan Balance**

The façade loan balance is approximately \$11,000.

3. Future Landmarks Commission Activities/Projects

Commissioners discussed preparations for the Historic Building identification contest. Greg Keil is to determine what needs to be done with the contest entry form to update it with the new contest photos and coordinate with Kristi Lynch to prepare the new forms. Greg is also to obtain a list of those businesses that contributed to the contest in 2011.

Ald. Stan Sevenich reported that he had made contact with First National Bank regarding placement of a display in the Bridge Tower Museum, and will follow up with them in the near future.

4. Creating a Landmark – Comm. Taylor

Held to the next meeting.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Comm. Lynch, seconded by Comm. Grade to adjourn at 5:03 PM.

The motion carried.

Respectfully submitted by Greg Keil, CDD.