

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
LANDMARKS COMMISSION
Council Chambers
140 Main Street, Menasha**

June 8, 2011

4:30 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Minutes of the May 25, 2011 Landmarks Commission Meeting](#)
- D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION
 - Five (5) minute time limit for each person
- E. COMMUNICATIONS
 - 1.
- F. ACTION ITEMS
 - 1. [Removal of Non-Historic Façade Materials – 163 Main Street – Don Merkes](#)
- G. DISCUSSION
 - 1. Landmarks Commission Recognition/Awards
 - 2. Façade Improvement Program Grant/Loan Balance
 - 3. Future Landmarks Commission Activities/Projects
- H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA
 - Five (5) minute time limit for each person
- I. ADJOURNMENT

If you are not able to attend this meeting, please contact the Community Development Department no later than the Monday prior to the meeting.

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Landmarks Commission
Council Chambers, City Hall – 140 Main Street
May 25, 2011
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Joe Weidert at 4:35 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Joe Weidert, Kristi Lynch, Mary Nebel, Tom Grade, Bernie Zimmerman and Alderman Stan Sevenich

LANDMARKS MEMBERS ABSENT: Commissioner Andrew Jennings

OTHERS PRESENT: CDD Keil

C. MINTUES TO APPROVE

1. **Minutes of the April 13, 2011 Landmarks Commission Meeting**

Correction to minutes to add Bernie Zimmerman to Landmarks Members Present. Moved by Comm. Zimmerman, seconded by Comm. Nebel to approve the minutes of the April 13, 2011 Landmarks Commission meeting as corrected.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. None

F. ACTION ITEMS

1. **Selection of Historic Menasha Contest Winner**

Joe Weidert reported there were 56 contest entries with 49 having properly identified each of the building architectural features. The winner of the donated prize package was randomly selected with Mellissa Brumbeloe being the winner.

2. **Recommendation to Common Council Regarding Proclamation in Support of the Fox Wisconsin Heritage Parkway**

Greg Keil gave a summary of the ongoing efforts to establish the Fox-Wisconsin Heritage Parkway. Commissioners discussed the benefits of a regional approach to tourism promotion and questioned whether the Heritage Parkway would impose any obligation on the city. CDD Keil stated that the Heritage Parkway Board has no authority to impose charges or otherwise cause obligations on governmental entities within the parkway corridor.

Motion by Ald. Sevenich, seconded by Commissioner Grade to recommend approval of the proclamation in support of establishing the Fox-Wisconsin Heritage Parkway and that a "Whereas" be added to the proclamation stating that the City of Menasha Landmarks Commission supports its establishment. The motion carried.

G. DISCUSSION ITEMS

1. **Landmarks Commission Recognition/Awards**

Joe Weidert reported the awards were presented to Mike McClone (received by his representative Erik Brenn) and to Mike Prokash for restoration/renovation work on 184, 186 and 230 Main Street and on 186-190 Main Street, respectively. Other building owners selected to receive awards will be contacted and the awards will be presented a future Common Council Meetings.

2. **Façade Improvement Program Grant/Loan Balance**

The grant/loan balance remains at approximately \$18,400.

3. **Future Landmarks Commission Activities/Projects**

Commissioners discussed the following as potential future projects:

- Conducting a workshop(s) for building owners/tenants on functional and aesthetic aspects of building remodeling/renovating, etc. - Comm. Zimmerman is to obtain information about vendors and other aspects of similar workshops conducted in the City of Appleton.
- Bridge Tower Museum Updates – CDD Keil is to contact the Menasha Historical Society and coordinate a meeting with interested Landmarks Commissioners to discuss what needs to be done and the responsibilities for accomplishing the update to the Museum.
- Reestablishment of unique architectural elements on historic buildings – Commissioners Grade and Zimmerman are to research the feasibility of recreating and restoring gargoyles to their former sites atop buildings in the Upper Main Street Historic District.
- Establishing a program to assist building owners with the clean-up and minor maintenance of buildings in the historic districts.
- Commissioners expressed a desire to have input on the reestablishment of the entryway signage at STH 441/Racine Street.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Ald. Sevenich, seconded by Comm. Zimmerman to adjourn at 5:35 PM.

The motion carried.

Respectfully submitted by Greg Keil, CDD.



REMOVE



REMOVE

