

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA
LANDMARKS COMMISSION
Council Chambers
140 Main Street, Menasha**

May 25, 2011

4:30 PM

AGENDA

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
 - 1. [Minutes of the April 13, 2011 Landmarks Commission Meeting](#)
- D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION
Five (5) minute time limit for each person
- E. COMMUNICATIONS
 - 1. None
- F. ACTION ITEMS
 - 1. Selection of Historic Menasha Contest Winner
 - 2. [Recommendation to Common Council Regarding Proclamation in Support of the Fox Wisconsin Heritage Parkway](#)
- G. DISCUSSION
 - 1. Landmarks Commission Recognition/Awards
 - 2. Façade Improvement Program Grant/Loan Balance
 - 3. Future Landmarks Commission Activities/Projects
- H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA
Five (5) minute time limit for each person
- I. ADJOURNMENT

*If you are not able to attend this meeting, please contact the
Community Development Department no later than the Monday prior to the meeting.*

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

CITY OF MENASHA
Landmarks Commission
Council Chambers, City Hall – 140 Main Street
April 13, 2011
DRAFT MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Joe Weidert at 4:30 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Commissioners Mary Nebel, Tom Grade, Kristi Lynch, and Joe Weidert

LANDMARKS MEMBERS ABSENT: Commissioner Andrew Jennings and Alderman Eric Hendricks

OTHERS PRESENT: CDD Keil and Pat DuFrane from the WeatherVane

C. MINTUES TO APPROVE

1. **Minutes of the February 9, 2011 Landmarks Commission Meeting**

Moved by Comm. Nebel, seconded by Comm. Grade to approve the minutes of the February 9, 2011 Landmarks Commission meeting.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITES OF THE LANDMARKS COMMISSION

1. No one spoke.

E. COMMUNICATIONS

1. **2011 WAHPC Spring Conference**

A flyer was distributed describing the event.

F. ACTION ITEMS

1. **Sign Permit Application and Outdoor Seating Proposal – 186 Main Street – Weather Vane**

Pat DuFrane described the signage that is proposed including wall mounted signs in the front and the rear and a projecting sign in the front. The projecting sign will be externally lit on both sign faces. CDD Keil stated that the signs comply with ordinance requirements for signs in the C-2 Commercial zoning district.

Motion by Comm. Zimmerman, seconded by Comm. Grade to approve the proposed signage. The motion carried. No action was necessary relative to the outdoor seating area because it did not affect the building.

2. **Historic Menasha Contest Entry Form**

Chairman Weidert reviewed the contest entry form and rules. Commissioners discussed contest entry and return dates. Motion by Comm. Zimmerman, seconded by Comm. Lynch to make the entry forms available on April 25th and establish a return date of 5:00 PM on May 18th. The motion carried.

G. DISCUSSION ITEMS

1. **Landmarks Commission Recognition/Awards**

The awards are to be presented at the May 16, 2011 Common Council meeting.

2. **Landmarks Commission Guidebook Distribution**

Greg Keil is to make copies available to Comm. Lynch for distribution to tenants of the Brin Building.

3. **Façade Improvement Program Grant/Loan Balance**

The balance in the fund remains at approximately \$18,400.

4. **Future Landmarks Commission Activities/Projects**

Commissioners discussed conducting a workshop for businesses in the historic districts regarding the use of colors and displays. Commissioners are also to review the web pages from landmarks Commissions in other communities to gather ideas about modifying the City of Menasha's to make it more interesting and visually appealing.

H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

I. ADJOURNMENT

Moved by Comm. Nebel, seconded by Comm. Grade to adjourn at 4:43 PM.

The motion carried.

Respectfully submitted by Greg Keil, CDD.

PROCLAMATION IN SUPPORT OF THE FOX WISCONSIN HERITAGE PARKWAY

WHEREAS, two significant waterways, the Fox and Wisconsin Rivers, have a history that dates back more than 12,000 years, beginning with American Indian use. After being re-discovered by famed European explorers Father Marquette and Louis Joliet, both rivers played an integral role in opening the Midwestern United States; and

WHEREAS, the Fox-Wisconsin Heritage Parkway was formed by environmental groups, state and federal agencies, county, municipal and private sectors to exemplify and to promote the natural, recreational, and historic resources within the Fox and Wisconsin Rivers corridor and to create additional opportunities for historic interpretation, education, recreation, and tourism; and

WHEREAS, as part of the project's ten year undertaking, seventeen (17) lock sites, the historic structure of the parkway stretching 280 miles from Prairie du Chien to the Port of Green Bay, have been transferred to the State of Wisconsin, with the majority undergoing restoration; and

WHEREAS, plans are progressing for the Parkway to receive the National Park Service's National Heritage Area (NHA) designation in order to increase the awareness of the cultural, historical, and recreational resources that the waterway has to offer; and

WHEREAS, the Fox Wisconsin Heritage Parkway will result in increased tourism, transportation and economic development as the area becomes a year-round heritage tourism destination that will result in an overall boost to Wisconsin's economy by:

- Enhancing and promoting historic sites;
- Highlighting the versatility and abundance of natural areas;
- Promoting local events;
- Opening a water trail;
- Developing scenic routes;
- Providing outdoor enthusiasts with more recreational activities;
- Bringing new businesses, jobs, higher property values, and tourism; and

WHEREAS, the Heritage Parkway Executive Committee and its affiliate organizations, sponsors, and volunteers are asking for help in keeping the Fox Wisconsin Heritage Parkway's opportunities alive for the community of today and tomorrow with a continuing effort to revitalize the waterway as an economic, environmental, and recreational resource.

NOW THEREFORE BE IT RESOLVED that the City of Menasha hereby recognizes the importance of the mission and vision of the Fox Wisconsin Heritage Parkway; and

BE IT FURTHER RESOLVED that the City of Menasha also recognizes that when environmental, heritage, and tourism-related entities partner with the communities, the historic, cultural, and natural resources are more effectively preserved, interpreted, and promoted.

Community	Community Type	River Segment	County	RPC	Population (2008)	USDA Beale Code	State Assembly District	State Senate District	House of Rep District	FWHP Meeting/Pres entation	Resolution or Letter of Support	Support Type
Brown County	County			Bay Lakes	245,018	2	1,2,3,4,5,88,				Letter	
Calumet County	County			East Central	44,727	3	3,25 & 7				Letter	
East Central RPC	RPC			East Central							Letter	
Iowa County	County			Southwestern	23,604	2	51				Letter	
MENASHA	T		Winnebago	East Central	15,986	3	55 & 56	19	6		Letter	
Southwest RPC	RPC			Southwestern							Letter	
Green Lake County	County			East Central	18,566	6	41				Resolution	
ALGOMA	T		Winnebago	East Central	3,116	3	53	18	6			
Allouez	V	LF	Brown	Bay Lakes	14718	2	4	2	8			
Appleton	C	LF	Outagamie	East Central	70,305	3	56 & 57	19	8			
ARENA	T		Iowa	Southwestern	1463	2	51	17	3			
Arena	V		Iowa	Southwestern	806	2	51	17	3			
Ashwaubenon	V	LF	Brown	Bay Lakes	17235	2	4 & 5	2	8			
AURORA	T		Waushara	East Central	1,022	8	41	14	6			
Avoca	V		Iowa	Southwestern	567	2	51	17	3			
Bagley	V	LW	Grant	Southwestern	309	6	49	17	3			
Bay Lake RPC	RPC			Bay Lakes								
BELLEVUE	T	LF	Brown	Bay Lakes	15031	2	2	1	8			
Berlin	C	UF	Green Lake	East Central	4,997	6	41	14	6			
BERLIN	T	UF	Green Lake	East Central	1,122	6	41	14	6	Yes		
BLACK WOLF	T		Winnebago	East Central	2,744	3	53	18	6			
BLOOMFIELD	T		Waushara	East Central	1,032	8	41	14	6			
Blue River	V	LW	Grant	Southwestern	417	6	49	17	3			
Boscobel	C	LW	Grant	Southwestern	3,183	6	49	17	3			
BOSCOBEL	T	LW	Grant	Southwestern	406	6	49	17	3	Yes		
BRIDGEPORT	T		Crawford	Mississippi River	1,018	7	96	32	3			
BROOKLYN	T	UF	Green Lake	East Central	1,839	6	41	14	6			
BROTHERTOWN	T		Calumet	East Central	1,802	3	27	9	6			
BUCHANAN	T	LF	Outagamie	East Central	7,176	3	3	1	8			
BUENA VISTA	T		Richland	Southwestern	1,613	6	51	17	3			
BUFFALO	T		Marquette	East Central	1,214	8	42	14	6			
CALEDONIA	T		Columbia	Capitol Area	1,232	2	42	14	2			
CALUMET	T	UF	Fond du Lac	East Central	1,514	3	27	9	6			
CLYDE	T		Iowa	Southwestern	319	2	51	17	3			
Columbia County	County			Capitol Area	55,196	2	38,42 & 47					
Combined Locks	V	LF	Outagamie	East Central	3,247	3	5	2	8	Yes		
Crawford County	County			Mississippi River	16,885	7	96					

Dane County	County			Capitol Area	482,705	2	37,46,47, 48,76,77,78, 79,80 & 81					
De Pere	C	LF	Brown	Bay Lakes	24779	2	4	2	8	Yes		
DEKORRA	T		Columbia	Capitol Area	2,332	2	47	16	2			
DOUGLAS	T		Marquette	East Central	791	8	42	14	6			
EAGLE	T		Richland	Southwestern	599	6	49	17	3			
EMPIRE	T	UF	Fond du Lac	East Central	2,815	3	53	18	6			
Endeavor	V		Marquette	East Central	461	8	42	14	6			
Fond du Lac	C	UF	Fond du Lac	East Central	42,025	3	52	18	6			
FOND DU LAC	T	UF	Fond du Lac	East Central	2558	3	53	18	6			
Fond du Lac County	County			East Central	99,453	3	27,41,52,53 & 59					
FORT WINNEBAGO	T		Columbia	Capitol Area	913	2	42	14	2			
FRIENDSHIP	T	UF	Fond du Lac	East Central	2,409	3	52	18	6			
GRAND CHUTE	T	LF	Outagamie	East Central	20,791	3	56	19	8			
Grant County	County			Southwestern	49,238	6	49					
Green Bay	C	LF	Brown	Bay Lakes	101025	2	88,90,5 & 4	2 & 30	8			
Green Lake	C	UF	Green Lake	East Central	1,095	6	41	14	6			
HARRISON	T		Calumet	East Central	6,385	3	3	1	6			
HOBART	T	LF	Brown	Bay Lakes	6,094	2	5	2	8			
HOLLAND	T	LF	Brown	Bay Lakes	1,563	2	3	1	8			
Howard	V	LF	Brown	Bay Lakes	16,753	2	90	30	8			
Kaukauna	C	LF	Outagamie	East Central	15,414	3	5	2	8			
KAUKAUNA	T	LF	Outagamie	East Central	1,269	3	5	2	8	Yes		
Kimberly	V	LF	Outagamie	East Central	6244	3	3	1	8	Yes		
LAWRENCE	T	LF	Brown	Bay Lakes	2,837	2	5	2	8			
LEDGEVIEW	T	LF	Brown	Bay Lakes	6,373	2	2	1	8			
Little Chute	V	LF	Outagamie	East Central	11,121	3	3 & 5	2 & 19	8			
Lodi	C		Columbia	Capitol Area	3,008	2	47	16	2			
LODI	T		Columbia	Capitol Area	2,762	2	47	16	2			
Lone Rock	V		Richland	Southwestern	877	6	51	17	3			
MARCELLON	T		Columbia	Capitol Area	1,086	2	42	14	2			
MARIETTA	T		Crawford	Mississippi River	482	7	96	32	3			
MARION	T	LW	Grant	Southwestern	514	6	49	17	3			
MARQUETTE	T	UF	Green Lake	East Central	479	6	41	14	6			
Marquette	V	UF	Green Lake	East Central	162	6	41	14	6			
Marquette County	County			East Central	15,060	8	41,42 & 72					
MAZOMANIE	T		Dane	Capitol Area	1,315	2	47	16	2			
Mazomanie	V		Dane	Capitol Area	1,680	2	81	27	2			
MECAN	T		Marquette	East Central	774	8	41	14	6			
Menasha	C		Winnebago	East Central	16,627	3	55	19	6			

MERRIMAC	T		Sauk	Capitol Area	970	4	47	16	2			
Merrimac	V		Sauk	Capitol Area	464	4	47	16	2			
MILLVILLE	T	LW	Grant	Southwestern	1,178	6	49	17	3			
Mississippi RPC	RPC			Mississippi River								
Montello	C		Marquette	East Central	1,459	8	42	14	6			
MONTELLO	T		Marquette	East Central	1,053	8	42	14	6			
MOUNDVILLE	T		Marquette	East Central	595	8	42	14	6			
MUSCODA	T	LW	Grant	Southwestern	657	6	49	17	3			
Muscoda	V	LW	Grant	Southwestern	1,352	6	49	17	3			
Neenah	C		Winnebago	East Central	25,060	3	55	19	6			
NEENAH	T		Winnebago	East Central	2,632	3	56	19	6			
NEKIMI	T		Winnebago	East Central	1,641	3	53	18	6			
North Fond du Lac	V	UF	Fond du Lac	East Central	5,198	3	52	18	6			
Omro	C		Winnebago	East Central	3,419	3	53	18	6	Yes		
OMRO	T		Winnebago	East Central	2,082	3	53	18	6			
ONEIDA	T	LF	Outagamie	East Central	4,273	3	5	2	8			
ORION	T		Richland	Southwestern	630	6	49	17	3			
Oshkosh	C		Winnebago	East Central	63,679	3	53 & 54	18	6	Yes		
OSHKOSH	T		Winnebago	East Central	2,913	3	53	18	6			
Outagamie County	County			East Central	174,993	3	3,5,6,40,56 &57					
OXFORD	T		Marquette	East Central	934	8	42	14	6			
Oxford	V		Marquette	East Central	533	8	42	14	6			
PACIFIC	T		Columbia	Capitol Area	2,510	2	47	16	2			
PACKWAUKEE	T		Marquette	East Central	1,253	8	42	14	6			
Portage	C		Columbia	Capitol Area	9,919	2	42	14	2	Yes		
POYGAN	T		Winnebago	East Central	1,393	3	56	19	6			
Poynette	V		Columbia	Capitol Area	2,549	2	47	16	2			
POYSIPPI	T		Waushara	East Central	1,010	8	41	14	6			
Prairie du Chien	C		Crawford	Mississippi River	5,839	7	96	32	3			
PRAIRIE DU SAC	T		Sauk	Capitol Area	1,122	4	51	17	3			
Prairie du Sac	V		Sauk	Capitol Area	3,717	4	51	17	2			
Princeton	C	UF	Green Lake	East Central	1,399	6	41	14	6	Yes		
PRINCETON	T	UF	Green Lake	East Central	1,534	6	41	14	6			
PULASKI	T		Iowa	Southwestern	408	2	51	17	3			
Richland County	County			Southwestern	17,982	6	49,50,51 & 96					
RICHWOOD	T		Richland	Southwestern	633	6	49	17	3			
ROCKLAND	T	LF	Brown	Bay Lakes	1,917	2	2	1	8			
ROXBURY	T		Dane	Capitol Area	1,893	2	47	16	2			
RUSHFORD	T		Winnebago	East Central	1,943	3	53	18	6			
Sauk City	V		Sauk	Capitol Area	2,945	4	51	17	2			
Sauk County	County			Capitol Area	59,013	4	42, 47, 50 &51					

SENECA	T	UF	Green Lake	East Central	446	6	41	14	6			
Sherwood	V		Calumet	East Central	2,388	3	3	1	6			
SPRING GREEN	T		Sauk	Capitol Area	1,593	4	51	17	3			
Spring Green	V		Sauk	Capitol Area	1,497	4	51	17	3			
ST. MARIE	T	UF	Green Lake	East Central	365	6	41	14	6			
Steuben	V		Crawford	Mississippi River	153	7	96	32	3			
STOCKBRIDGE	T		Calumet	East Central	1840	3	3	1	6			
Stockbridge	V		Calumet	East Central	670	3	3	1	6			
SUMPTER	T		Sauk	Capitol Area	1,035	4	51	17	2			
TAYCHEEDA	T	UF	Fond du Lac	East Central	4,056	3	52	18	6			
TROY	T		Sauk	Capitol Area	823	4	51	17	3			
VANDENBROEK	T	LF	Outagamie	East Central	1,325	3	5	2	8			
VINLAND	T		Winnebago	East Central	2,260	3	56	19	6			
WATERSTOWN	T	LW	Grant	Southwestern	356	6	49	17	3			
Waushara County	County			East Central	24,760	8	41 & 71					
WAUZEKA	T		Crawford	Mississippi River	359	7	96	32	3			
Wauzeka	V		Crawford	Mississippi River	778	7	96	32	3			
WEST POINT	T		Columbia	Capitol Area	1,654	2	47	16	2			
WINCHESTER	T		Winnebago	East Central	1,794	3	56	19	6			
Winnebago County	County			East Central	162,111	3	53, 54, 55 & 56					
WINNECONNE	T		Winnebago	East Central	2,596	3	56	19	6			
Winneconne	V		Winnebago	East Central	2,462	3	56	19	6			
WOLF RIVER	T		Winnebago	East Central	1,459	3	56	19	6			
WOODMAN	T	LW	Grant	Southwestern	818	6	49	17	3			
Woodman	V	LW	Grant	Southwestern	92	6	49	17	3			
WRIGHTSTOWN	T	LF	Brown	Bay Lakes	2,261	2	2	1	8			
Wrightstown	V	LF	Brown	Bay Lakes	2,395	2	2	1	8	Yes		
WYALUSING	T	LW	Grant	Southwestern	420	6	49	17	3			
WYOMING	T		Iowa	Southwestern	374	2	51	17	3			