

CITY OF MENASHA

City of Menasha Council Chambers, 3rd Floor, 140 Main Street

140 Main Street, Menasha

August 8, 2007

MINUTES

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I. CALL TO ORDER

A. Item Action: None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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a. TIME 4:03 pm b. CHAIR: Patti Rudolph

II. ROLL CALL/EXCUSED ABSENCES

A. Item Action: None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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a. LANDMARKS MEMBERS (Mark Present or Absent) i. Chair: Gary Schmude Absent ii. Vice Chair: Patti Rudolph Present iii. Ald. Don Merkes Absent iv. Kristi lynch Absent v. Mary Nebel Present vi. Chris Evenson Present vii. Charlie Cross Present b. OTHERS PRESENT i. Jessica Beckendorf

III. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Minutes of the July 11, 2007 Landmarks Commission Meeting.](#) Item Action: Approved

Motions

Motion Type	Motion Text	Made By	Seconded By	Motion Result
approve	Motion to approve.	Comm Nebel	Comm Evenson	Passed

IV. DISCUSSION

A. [Certified Local Government Program Grants and Subgrants](#) Item Action: None

Motions

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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A. CLG Grant and Program i. Discussion Item ii. Attachments: Sample Ordinance from Green Bay; E-mail from Joe

DeRose commenting on changes for Menasha Landmarks Ordinance iii. Presenter: Jessica Beckendorf iv. Discussion: Need process for designation, even if property owner opposes; Review of G.B. Sample Ordinance; CLG Grant Letter of Intent due by end of September with approximate amount requested; Actual grant application due in November; Grant made in January; Meeting required to authorize letter of intent, set for 8/29/07.

**B. [Sign Design Guidelines](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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C. Sign Design Guidelines i. Discussion Item ii. Attachments: Samples provided iii. Presenter: Jessica iv. Discussion: Deferred to meeting with fuller attendance and with time to review materials provided.

**C. [Grant/Loan Program Funds Availability](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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B. Funds available report i. Discussion Item ii. Attachments: None iii. Presenter: Jessica Beckendorf Discussion: A little over \$10,000 is available for North side of Main Street projects; Southside of Main Street is currently in deficit status; Jessica to check on status of both sub accounts and report regularly.

**V. ACTION ITEMS**

**A. [Facade Alteration - Jump Platforms - 68 Racine Street](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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A. Faade Alteration—Jump Platforms i. Action Item ii. Attachments: None iii. Presenter: None iv. Discussion: None, deferred to future meeting

**B. [Sign Proposal - Fox Valley Vineyard](#)**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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B. Sign Proposal---Fox Valley Vineyard i. Action Item ii. Attachments: None iii. Presenter: None iv. Discussion: None, deferred to future meeting.

**VI. CITIZEN REPRISE (People from the gallery to be heard; only pertaining to matters on the agenda - five (5) minute time limit for each person)**

**A.**

**Item Action:**  
None

**Motions**

Motion Type	Motion Text Comments	Made By	Seconded By	Motion Result
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A. Citizen Reprise—Mary Nebel, as citizen, raised question about Street Light Removal presented to Common Council and whether Landmarks Commission does/should have input on such requests within historic district. As this was not on agenda it was not considered by the Landmarks Commission at this meeting.

**VII. ADJOURNMENT**

A.

**Item Action:**  
Approved

**Motions**

**Motion Type**  
approve

**Motion Text**  
Motion to adjourn at 5:00.

**Made By**  
Comm Cross

**Seconded By**  
Comm Evenson

**Motion Result**  
Passed