

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
LANDMARKS COMMISSION  
Council Chambers  
140 Main Street, Menasha**

**September 9, 2015**

**4:30 PM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [Minutes of the August 25, 2015 Landmarks Commission Meeting](#)
- D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE LANDMARKS RESPONSIBILITIES OF THE LANDMARKS COMMISSION  
Five (5) minute time limit for each person
- E. COMMUNICATIONS
  - 1. None.
- F. ACTION ITEMS
  - 1. None.
- G. DISCUSSION
  - 1. Façade Preservation – 165-167 Main Street
  - 2. Status of Recognition Plaque – 180-182 Main Street
  - 3. Follow Up – Powers and Duties of the Landmarks Commission
- H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA  
Five (5) minute time limit for each person
- I. ADJOURNMENT

*If you are not able to attend this meeting, please contact the Community Development Department no later than the Monday prior to the meeting.*

Menasha is committed to its diverse population. Our Non-English speaking population or those with disabilities are invited to contact the Community Development Department at 967-3650 at least 24-hours in advance of the meeting so special accommodations can be made.

**CITY OF MENASHA**  
**Landmarks Commission**  
**Council Chambers, 3<sup>rd</sup> Floor, City Hall - 140 Main Street**  
August 25, 2015  
DRAFT MINUTES

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**A. CALL TO ORDER**

Meeting called to order by Chairman Grade at 4:41 PM.

**B. ROLL CALL/EXCUSED ABSENCES**

LANDMARKS MEMBERS PRESENT: Ald. Mark Langdon and Commissioners Tom Grade, Paul Brunette, Shellie Caudill, Dean Wydeven, and Alison Mayer.

LANDMARKS MEMBERS EXCUSED: None.

OTHERS PRESENT: CDD Keil, AP Englebert, and Kathryn Royale.

**C. MINUTES TO APPROVE**

1. **Minutes of the August 12, 2015 Landmarks Commission Meeting**

Motion by Comm. Mayer, seconded by Ald. Langdon to approve the August 12, 2015 Landmarks Commission meeting minutes. The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION**

No one spoke.

**E. COMMUNICATIONS**

1. None.

**F. ACTION ITEMS**

1. **Historic District Application – Awning and Signage – 180 Main Street, Suite 2**

Kathryn Royale described the proposed signage and two awnings for 180 Main Street and future plans for the site. In addition, she inquired about the possibility of adding a decorative bench near the west entrance 180 Main Street. Commissioners commented on the signage and sidewalk length requirements pursuant to the City of Menasha Code of Ordinances.

Motion by Comm. Wydeven, seconded by Comm. Brunette to approve the Historic District Application for 180 Main Street. The motion carried.

**G. DISCUSSION ITEMS**

1. None.

**H. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

None.

**I. ADJOURNMENT**

Motion by Ald. Langdon, seconded by Comm. Mayer to adjourn at 4:53 PM. The motion carried.

*Respectfully submitted by AP Englebert.*