

It is expected that a Quorum of the Board of Public Works, Park Board, Administration Committee, and/or Common Council may attend this meeting: (although it is not expected that any official action of any of those bodies will be taken)

**CITY OF MENASHA  
PLAN COMMISSION  
Council Chambers  
140 Main Street, Menasha**

**April 6, 2010  
3:30 PM**

**AGENDA**

- A. CALL TO ORDER
- B. ROLL CALL/EXCUSED ABSENCES
- C. MINUTES TO APPROVE
  - 1. [Minutes of the March 16, 2010 Plan Commission Meeting](#)
- D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA  
Five (5) minute time limit for each person
- E. DISCUSSION
  - 1. Natures Way Easement Release
  - 2. Comprehensive Plan – Future Land Use Plan Conflicts/Classifications
- F. ACTION ITEMS
  - 1. Extraterritorial Plat Review – Lakeshore Manor, Lakeshore Road – Town of Menasha
  - 2. [Revised Menasha Portage Proposal](#)
- G. ADJOURNMENT

**CITY OF MENASHA**  
**Plan Commission**  
**Council Chambers, City Hall – 140 Main Street**  
**March 16, 2010**  
**DRAFT MINUTES**

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**A. CALL TO ORDER**

The meeting was called to order at 3:37 p.m. by Mayor Donald Merkes.

**B. ROLL CALL/EXCUSED ABSENCES**

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner, DPW Radtke and Commissioner Sturm

PLAN COMMISSION MEMBERS EXCUSED: Commissioners Schmidt, Cruickshank and Homan

OTHERS PRESENT: CDD Keil, Pete Hensler and Mike King of *The Post Crescent*

**C. MINTUES TO APPROVE**

1. **Minutes of the March 2, 2010 Plan Commission Meeting**

Moved by DPW Radtke, seconded by Comm. Sturm to approve the March 2, 2010 Plan Commission meeting minutes.

The motion carried.

**D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA**

1. No one spoke.

**E. DISCUSSION**

1. **Natures Way Easement**

CDD Keil reported that the Building Inspector and Sanitarian inspected the structure at 2008 Natures Way (the owner of which is requesting the easement release). The presence of mold was documented and remedial efforts would need to be taken if the structure is not razed. The owner has made little additional progress in obtaining signatures for the easement release. The owner will be contacted and if further progress has not been made the raze order is to be executed.

**F. ACTION ITEMS**

1. **Extraterritorial Plan Review – Lakeshore Manor, Lakeshore Road – Town of Menasha**

**(revised Drainage Plan attached)** CDD Keil reported that the additional information related to relinquishment of the road reservation, etc. had not been received. This item will be held pending receipt of supporting documentation.

2. **Menasha Portage Proposal**

Commissioners discussed the portage design drawings that had been prepared by the Engineering Department. The consensus was to:

- Reduce the width of the portage landing at water's edge from 16 feet to eight feet
- Replace the vegetated geoblock infill on the easternmost portage with stone infill
- Replace the westernmost side slope on the portage located west of the railroad track with a retaining wall

This item is to e held pending receipt of revised drawings from the Engineering Department.

**G. ADJOURNMENT**

Moved by \_DPW Radtke, seconded by Ald. Benner to adjourn at 4:20 p.m.

The motion carried.

*Minutes respectfully submitted by Greg Keil, Community Development Director*



North



NO SCALE

LUSH ST.

WATER ST.

EXISTING SPOT ELEVATION (TYPICAL)

1  
 PREFERRED SLOPE OF 1' Vert. to 4' Horiz.  
 TO MAINTAIN EASE OF ENTRY & EXIT AT PORTAGE  
 GEOWEB TO BE 8' WIDE AND APPROX. 28' LONG  
 FILLED WITH ENGINEERED BACKFILL AS PER SPECS.

2  
 PREFERRED SIDE SLOPE OF 1' Vert. to 2.5' Horiz.  
 OR LESS TO BE MAINTAINED  
 GEOWEB TO BE 16' WIDE AND APPROX. 28' LONG  
 FILLED WITH ENGINEERED BACKFILL AS PER SPECS.

3  
 "VERSA-LOCK" TYPE RETAINING WALL  
 TO BE APPROVED BY GOVERNING AUTHORITY  
 CONSTRUCTED AS PER MANUFACTURER SPECS.

4  
 PREFERRED SLOPE OF 1' Vert. to 4' Horiz.  
 TO MAINTAIN EASE OF ENTRY & EXIT AT PORTAGE  
 GEOWEB TO BE 8' WIDE AND APPROX. 24' LONG  
 FILLED WITH ROUND STONE 1-2 INCH DIAMETER

745.24 WATER 3-16-2010

746.88 BB

746.86 TOP WALL

746.87 BB

751.10TB

746.65 BB

751.79TB

752.90

752.78

752.06TB

752.39

752.64

751.74

752.44

751.08

751.65

751.57

751.52

751.22

750.96

750.94

750.94TB

746.78 BB

746.88 TOP WALL

750.40TB

746.48 BB

746.04 BB

749.72TOP WALL

750.03