

CITY OF MENASHA
Plan Commission
Council Chambers, City Hall – 140 Main Street
December 22, 2009
MINUTES

A. CALL TO ORDER

The meeting was called was called to order at 3:35p.m. by Mayor Donald Merkes.

B. ROLL CALL/EXCUSED ABSENCES

PLAN COMMISSION MEMBERS PRESENT: Mayor Merkes, Ald. Benner and Commissioners Schmidt, Cruickshank and Sturm.

PLAN COMMISSION MEMBERS EXCUSED: Commissioner Homan, DPW Radtke

OTHERS PRESENT: CDD Keil, Lonnie Pichler

C. MINTUES TO APPROVE

1. **Minutes of the November 17, 2009 Plan Commission Meeting**

Moved by Comm. Sturm, seconded by Comm. Cruickshank to approve the November 17, 2009 Plan Commission meeting minutes.

The motion carried.

D. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA

1. No one spoke.

E. DISCUSSION

1. **WE Energies- Availability of Abby Substation Site**

CDD Keil reported that he had been contacted by a representative of WE Energies, who informed him that the use of the site as an electrical substation had been discontinued, and they no longer have a need for the site.

Commissioners discussed the size of the site and its relationship to neighboring properties. They also discussed potential uses for the site including park/dog park, stormwater management facilities, wind energy production, expansion of the adjacent wastewater treatment facility. Commissioner Sturm requested that this matter be advanced to the Park Board for its consideration. Staff is to evaluate the site's potential for stormwater management and explore what acquisition cost might be from WE Energies. Mayor Merkes will follow-up with Neenah- Menasha Sewerage Commission regarding their interest in the property.

2. **Annual Comprehensive Plan Review – Identification of Issues/Opportunities to be Considered**

CDD Keil distributed a draft Comprehensive Plan Sustainability Assessment worksheet prepared by Roger Kanitz from the Sustainability Board, and asked Commissioners to review its content and provide comments at the next Plan Commission meeting.

G. ACTION ITEMS

1. **Driveway Easement Release – Natures Way**

CDD Keil explained that this release was being sought by a builder who began construction of a home at 2008 Natures Way that encroaches on the easement. The driveway easement was granted in favor of the properties abutting it extending from Oneida Street eastward to the Appleton Water Treatment Plant site. City owned parcels, including parts of the Menasha Conservancy and the Meadows Substation contain portions of the easement. The easement is largely unneeded because these properties can be accessed from Natures Way street right

of way.

Commissioner's discussed a short segment of the easement on Outagamie County Airport Property and that a bike/pedestrian easement may be needed if the entire driveway easement is released. CDD Keil is to contact Outagamie County regarding obtaining a bike/pedestrian easement for that segment.

H. ADJOURNMENT

Moved by Comm. Schmidt, seconded by Comm. Sturm to adjourn at 4:25 p.m.

The motion carried.

Minutes respectfully submitted by Greg Keil, Community Development Director