

CITY OF MENASHA
Landmarks Commission
Council Chambers, City Hall – 140 Main Street
June 10, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Joe Weidert at 4:35 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Kristi Lynch, Mary Nebel, Patti Rudolph, Ald. Mike Taylor, Bernie Zimmerman and Joe Weidert

LANDMARKS MEMBERS EXCUSED: Charlie Cross

OTHERS PRESENT: CDD Keil, Traci Schnell

C. MINUTES TO APPROVE

1. **Minutes of the May 13, 2009 Landmarks Commission Meeting**

Moved by Comm. Nebel, seconded by Ald. Mike Taylor to approve the minutes of the May 13, 2009 Landmarks Commission meeting.

Motion carried 6-0.

D. ACTION ITEMS

1. None

E. DISCUSSION

1. **Status Report – Façade Improvement Grant/Loan Capacity**

CDD Keil reported that \$2,500.00 in grant funds were distributed for façade improvements at 167 Main Street.

2. **Status Report – Historic Survey – Traci Schnell – Heritage Research LTD**

Traci Schnell from Heritage Research LTD reported on changes from the original report prepared in 1986 and provided a listing of properties expected to be included in the final survey report. Commissioners discussed survey methods, the impact alterations have on a building's historic status, and the significance and impact of having a property listed at the state, federal and local level. The final report will be presented at the July or August Landmarks Commission meeting.

3. **Preservation Month Activity Review**

Commissioners reported on the Historic Walking Tour brochure distribution and discussed the Landmarks Commission's role and relationship to the Menasha Historical Society in promoting Preservation Month activities.

4. **Landmarks Commission Goals and Work Plan**

Comm. Weidert reviewed responsibilities of Landmarks Commission based on the ordinance creating the Commission. He stated that he would like the Commission to focus on the broader role of the Landmarks Commission. Commissioners discussed current perceptions of the Commission by downtown businesses, interaction with property owners, significance of individual improvements to building momentum, and focusing efforts on achievable, measurable goals. Commissioners' are to identify their top two goals and priorities for consideration at the July Landmarks Commission meeting.

5. **Landmarks Commission Meeting Time**

Motion by Comm. Nebel, seconded by Comm. Lynch to continue the meeting at 4:30 PM.

Motion carried 6-0.

F. PUBLIC COMMENT ON ANY ITEM OF CONCERN ON THIS AGENDA OR ANY ITEM RELATED TO THE RESPONSIBILITIES OF THE LANDMARKS COMMISSION

1. No one spoke.

G. ADJOURNMENT

Moved by Ald. Mike Taylor, seconded by Comm. Lynch to adjourn at 5:38 PM.

Motion carried 6-0.