

CITY OF MENASHA
Landmarks Commission
Council Chambers, City Hall – 140 Main Street
April 15, 2009
MINUTES

A. CALL TO ORDER

Meeting called to order by Joe Weidert at 4:37 PM.

B. ROLL CALL/EXCUSED ABSENCES

LANDMARKS MEMBERS PRESENT: Alderman Jason Pamerter, Joe Weidert, Mary Nebel, Patti Rudolph and Kristi Lynch

LANDMARKS MEMBERS EXCUSED: Charlie Cross and Bernie Zimmerman

OTHERS PRESENT: Nancy Barker

C. MINTUES TO APPROVE-MINUTES

1. **Minutes of the March 18, 2009 Landmarks Commission Meeting to Approve**

Moved by Mary Nebel, seconded by Alderman Pamerter to approve the minutes of the meeting.
Motion carried 5-0.

D. PUBLIC COMMET ON ANY ITEM OF CONCERN ON THIS AGENDA

1. Nancy Barker – Preservation Month Updates – went through poster and brochure. Joe working on poster. Brochure – Commissioners are to submit changes to CDD Keil by the end of next week.

E. CORRESPONDENCE

1. None

F. DISCUSSION

1. **Status Report – Certified Local Government Designation**

Per Joe DeRose at the State Historical Society, all that's required is that we add the State Historical Society to the Landmarks Commission agenda distribution list and that we submit a report on Commission activities at the end of the calendar year.

2. **Status Report – Façade Improvement Grant/Loan Capacity**

There is \$15,869.49 in the account. Questions about advertising, where is the money coming from for brochures, posters? Does the money for a banner come out of the \$15,869.49 façade grant money?

3. **Tayco Street Bridge Tower Museum – Potential Landmarks Commission Involvement**

- 400-500 people per year come through the museum
- Would like to preserve museum if possible
- Recommend Historical Society do a fundraiser. Possible donation of television. Historical Society brings forth what it would take to update. Fundraiser – school project?
- Recommend tape not to exceed 10 minutes
- Hardware costs?
- Update video
- Update display
- Security /winter – vandalism, theft

4. **Meeting Protocol – Set Regular Monthly Meeting Date/Time**

Mary – amend agenda to open up gallery questions? Will do research
Meeting will be 2nd Wednesday of the month – 4:30 PM.

5. **Preservation Month Activities**

Poster, banner, Historical Walking Tour Brochure – describe any other activities and whose responsible for carrying them out.

Recommend Committee take brochures home and e-mail CDD Keil any changes in next week.

Business owners call Historical Society for information on their buildings. (Nancy)

Mary – update map on brochure – list local businesses

6. **Landmarks Commission Work Plan**

Joe will bring all the recommendations in to the next meeting and will e-mail it out prior to the next meeting.

This item was held.

Moved by Mary Nebel, seconded by Joe Weidert to hold this item to the next meeting. The motion carried.

7. **Wisconsin Historical Society Commissioner Training Workshop**

To be held on May 29 & 30, Wisconsin Historical Society will pay transportation and lodging; does anyone want to participate? Those interested in attending should contact CDD Keil.

G. ACTION ITEMS

1. None

H. ADJOURNMENT

Moved by Ald. Pamerter, seconded by Kristi Lynch to adjourn at approximately 6:00 PM.
Motion carried 5-0.