

CITY OF MENASHA
Landmarks Commission
Council Chambers, 3rd Floor City Hall, 140 Main Street
April 9, 2008

MINUTES

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1. CALL TO ORDER

Meeting called to order by Ald. Merkes at 4:02 p.m.

2. ROLL CALL/EXCUSED ABSENCES

A. -

MEMBERS PRESENT: Vice-chair Patti Rudolph, Ald. Don Merkes, Chris Evenson, Mary Nebel, and Joe Weidert.

OTHERS PRESENT: CDD Keil and Nancy Barker.

3. MINUTES TO APPROVE-MINUTES & COMMUNICATIONS TO RECEIVE

Minutes to approve:

A. [Minutes of the March 12, 2008 Landmarks Commission Meeting](#)

Motion made by Comm. Nebel and seconded by Comm. Everson to approve minutes 3/12/08.
Motion carried.

Communications:

A. [Sign Guidelines](#)

4. PUBLIC COMMENTS ON ANY MATTER OF CONCERN TO THE CITY

Five (5) minute time limit for each person

A. -

No one spoke.

5. DISCUSSION

A. [Certified Local Government Status Information](#)

Ald. Merkes: description statement, what is this and where do we get it? CDD Keil: Do the description statement in conjunction with ordinance change. Ald. Merkes: Items 4 & 5 require listing of professional expertise. CDD Keil: commission member should compile list of contacts and resources.

B. Preservation month update

CDD Keil referred to memo. The display and walking tour are main items.

6. ACTION ITEMS

A. Proposed Ordinance Amendment - Landmarks Commission Ordinance

Hold off action until next meeting. The key change is plan to ability to designate properties, with due process provisions for affected property owners. Need for Certificate of Appropriateness. Comm. Evenson will prepare draft.

B. Selection of Commission Chair

Hold off action until commission membership is finalized.

C. Recommendation - Landmarks Commission Council Member

Ald. Merkes has had some interest expressed by council members, interest in membership deemed to be key to selection. Will follow up after council organizational meeting.

7. ADJOURNMENT

A. -

Next meeting set for May 14, 2008 at 4:00 p.m in the Council Chambers.

Motion made by Comm. Weidert and seconded by Comm. Evenson to adjourn at 4:30 p.m.

Motion carried.