

CITY OF MENASHA
PERSONNEL COMMITTEE
Common Council Chambers
140 Main Street, Menasha, WI
Monday, September 18, 2006
MINUTES

I. Meeting called to order by Chairman Michalkiewicz at 9:20 p.m.

A. Roll Call

Present: Ald. Pack, Hendricks, Eckstein, Michalkiewicz Chase, Merkes, Taylor, Wisneski
Mayor Laux

Also Present: CA/HRD Brandt, CDD Keil, Comp/Treasurer Stoffel, Clerk Galeazzi

B. City Assessor Position – RFP and update

CDD Keil updated the Council on a recent meeting between himself, Comp/Treasurer Stoffel, AP Jessica Beckendorf, GIS Tech Tim Montour and Lee DeGroot from Accurate Appraisal, LLC. They discussed the duties of the Assessors Office and how it is associated to different departments within the City. They used the information obtained from the meeting to prepare a Request for Proposal (RFP) on outsourcing the Assessors Office and send it out to different appraisal companies.

Discussion ensued on having the Personnel Committee or Council review the RFP.

Moved by Ald. Merkes seconded by Ald. Hendricks that the Request for Proposal be approved by The Council before being sent out for proposals.

Discussion ensued on if time allows for the Council to approve the RFP and still get it back in a timely manner.

Motion carried on roll call 8-1.

**Ald. Merkes, Taylor, Wisneski, Hendricks, Eckstein,
Michalkiewicz, Chase, Mayor Laux – yes.**

Ald. Pack – no.

Discussion ensued on having Accurate Appraisal assist with Assessor duties until end of the year.

Moved by Mayor Laux seconded by Ald. Chase to contract with Accurate for remainder of year for Assessor services

Discussion ensued on setting an amount for the services.

Mayor Laux removed his motion, Ald Chase removed her seconded.

Moved by Mayor Laux seconded by Ald. Chase to recommend to Common Council to obtain a proposal from Accurate Appraisal for Assessor services for balance of the year.

Motion carried on roll call 9-0.

C. Motion to Adjourn into Closed Session pursuant to sec. 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Local 603, 1035 and 1035B AFSCME negotiations for Collective Bargaining Agreement expiring 12/31/06)

Moved by Ald. Wisneski seconded by Ald. Merkes to adjourn 9:50 p.m. into Closed Session pursuant to sec. 19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. (Local 603, 1035 and 1035B AFSCME negotiations for Collective Bargaining Agreement expiring 12/31/06)

Motion carried on roll call 9-0.

Deborah A. Galeazzi
City Clerk