

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3RD Floor
140 Main Street, Menasha
January 3, 2006
MINUTES

I. Roll Call

Meeting called to order by Chairman Michalkiewicz at 7:15 p.m.
Present: Ald. Hendricks, Eckstein, Michalkiewicz, Mulvey, Merkes, Taylor, Wisneski, Weber
Also Present: PC Stanke, DPW Radtke, CDD Keil

I. Payment:

- A. Miron Construction Co., Inc.: Elevated Walkway Construction: Contract Unit No. 2005-03:
\$103,818.85. (Payment No. 2)

CDD Keil explained most of the work has been completed - working on the stairs. They anticipate completion of the project by mid-January. Request for Proposals for landscaping will be sent out for work to be done in the spring. Funds for this project come from TIF #7.

- B. Miron Construction Co., Inc.: Elevated Walkway Construction: Contract Unit No. 2005-03: \$3,040.00.
(Payment No. 3)
No questions or discussion.

II. Recommendation to Award:

- A. Ed Gersek, Inc.: Contract Unit No. 2005-07; Midway Business Park Regional Detention Basin:
\$42,507.25.

CDD Keil explained this is part of the relocation of Advance Tooling to the business park. This is for storm water management. It will also cover three vacant parcels in the business park. Funds for this project come from TIF #5.

IV. Adjournment

Moved by Ald. Eckstein, seconded by Ald. Weber to adjourn at 7:21 p.m.
Motion carried.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3RD Floor
140 Main Street, Menasha
January 16, 2006
MINUTES

I. Roll Call

Meeting called to order by Chairman Michalkiewicz at 7:00 p.m.

Present: Ald. Eckstein, Michalkiewicz, Mulvey, Merkes, Taylor, Wisneski, Weber, Hendricks

Also Present: Lt. Bouchard, DPW Radtke, CDD Keil, Comp Stoffel, CA/HRD Brandt,
Clerk Galeazzi, Warren Utecht, and the Press.

II. Review of River Street Project Action Plan (Discussion Only)

Warren Utecht from Martenson & Eisele gave a presentation on the procedure of relocating River Street. He displayed a map showing the locations of the temporary street and the proposed new street. He explained the procedures and schedule for the installation of the temporary street and storm sewer. Sidewalks will not be installed with the temporary street, but will be installed with the permanent street. Completion of the permanent street is expected by mid-summer 2006.

Mr. Utecht answered questions from Council.

III. River Street Relocation/Street Reconstruction/Special Assessments Policy
(Discussion Only, Ald. Weber)

Ald. Weber asked for this issue to be addressed with the recent relocation of River Street. The City assessment policy does not define the difference between relocation of a street and reconstruction of a street. He indicated he will investigate further with CA/HRD Brand and DPW Radtke regarding the policy.

IV. Recommendation to Award:

A. Donald Hietpas & Sons, Inc.: Construction Unit No. 2006-01; River Street Relocation Storm Sewer and Water Main Construction; \$153,150.50.
No Questions or Discussion.

V. Emily Street Pavement Condition (Discussion Only).

DPW Radtke explained a recent article in the Post Crescent referencing the poor pavement condition of Emily Street north of Ninth Street. As part of Emily Street is in the Town of Menasha, he has discussed this with the Street Superintendent for the Town of Menasha. The Town and City have worked together in the past on shared street paving, using City crews to perform the work. Because Emily Street is a short street, it could be added to the list of streets DPW crews will be paving this year, if the Town wants to pursue this project.

VI. Adjournment

Moved by Ald. Weber, seconded by Ald. Hendricks to adjourn at 7:25 p.m.
Motion carried.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3RD Floor
140 Main Street, Menasha
February 6, 2006
MINUTES

I. Roll Call

Meeting called to order by Chairman Michalkiewicz at 6:00 p.m.

Present: Ald. Michalkiewicz, Mulvey, Merkes, Taylor, Wisneski, Weber, Eckstein

Excused: Ald. Hendricks

Also Present: PC Stanke, FC VanderWyst, DPW Radtke, CDD Keil, Comp Stoffel, CA/HRD Brandt, Mayor Laux, Tim Verhagen (M&E), Clerk Galeazzi, and the Press.

II. Change order:

- A. Miron Construction Co., Inc.: Elevated Walkway Construction: Contract Unit No. 2005-03;
ADD: \$4,530.00 (Change Order No. 1)

CDD Keil explained the additional work on sanitary sewer was to replace existing damage to the sanitary sewer line. The other changes are structural corrections. The changes were not anticipated when completing elevated walkway. Soil testing will not be completed by City's Engineering Dept. because they are not certified for such testing. Since the original completion date (end of 2005) has passed, they are anticipating a new completion date of end of February. Funds for project are coming from TIF #7.

DPW Radtke explained the correct change order amount is \$14,981.00.

- B. Badger Highways; 2005 Street Rehabilitation/Reconstruction: Contract Unit No. 2005-05
DEDUCT: \$28,942.96 (Change Order No.1)

DPW Radtke explained this is for street rehabilitation/reconstruction of various streets on Doty Island.

III. Payment:

- A. Badger Highways; 2005 Street Rehabilitation/Reconstruction; Contract Unit No. 2005-05:
\$20,737.36 (Payment No. 3 and Final)
No Questions or Discussion.

IV. River Street Design Presentation and Project Update (Martenson & Eisele, Inc)

Tim Verhagen, Martenson & Eisele, presented the new street design of River Street and explained the work M&E will be doing. It will be a 37' road with curb & gutter. They are currently working on installation of the water main. The temporary road has been installed and the old River Street is closed. The intersection is wider than most intersections to allow for truck traffic. There will be sidewalk on one side. Phase 1 of the project is expected to be completed by end of March. Total project completion date is mid-summer. There was discussion about the width of intersections and the need to extend sidewalk farther west along River Street to service the homes at the west end of the street.

V. Approval of 2006 City of Menasha Minimum Wage Rates

DPW Radtke explained this is a 3% increase over 2005 rates.

VI. Authorization to Execute Revised WisDDOT/Municipal Agreement for Highway Improvement Project (STH 47, Ninth Street to North County Line)

DPW Radtke explained existing pavement has severe cracking and joint deterioration. The existing concrete pavement will be broken up prior to resurfacing to delay the formation of cracks in the new asphalt overlay. The State tests the existing concrete pavement to determine when it will need complete replacement. The life expectancy for the asphalt overlay is 10-15 years. Ald. Merkes does not favor WisDOT's method of overlaying partially into the driveway aprons, as was recently done on STH 47 from Third Street to Ninth Street. He asked that this item be held to obtain more information on the driveway restoration method proposed for this project.

Moved by Ald. Merkes, seconded by Ald. Mulvey to hold for two weeks.

VII. Consideration of Northridge Manor Street Construction Schedule.

Ald. Wisneski reported some residents of Northridge Manor are concerned about not having curb and gutter yet. Some street repair is needed in the area, or will be in the near future.

DPW Radtke explained the final paving of streets and the installation of curb and gutter are usually done when a subdivision is 85-90% filled. All the lots of this subdivision have not been sold and the developer has asked to defer the final paving until 2008. Residents in the area have been requesting for the work to be completed in 2006. Final paving of this area is in the 2006 budget. Some of the work could be delayed to 2007. The Public Works street crew could provide assistance in the interim if this project is delayed. He recommends delaying no more than one year.

VIII. Request to Fund Local Share of CTH AP Reconstruction Project (Winnebago County).

DPW Radtke explained the County's policy on work on county highways is shared with the municipality. 75% of cost absorbed by County and 25% of cost absorbed by municipality. Some sections of CTH AP do not need to be replaced, but overall the County's engineer has indicated it is more cost effective to reconstruct the entire length rather than trying to save isolated segments. The County will be using leftover state and federal grant money for this project.

Ald. Merkes asked if the City would be credited for its reconstruction of the STH 47/Midway Road intersection several years ago. DPW Radtke indicated we are not getting credit for that with the current cost share proposal. General consensus that DPW Radtke should follow up with Winnebago County and pursue negotiating better terms for the City.

IX. Proposed Transfer of CTH AP Jurisdiction to the City of Menasha.

DPW Radtke explained the proposed transfer covers all of Midway Road located in Winnebago County, from Racine Street to Oneida Street. He recommends rejecting the offer, but to negotiate a transfer which would be in the City's best interests. The Town of Menasha is also a participant in these discussions.

X. Recommendation to Approve City of Menasha Stormwater Management Plan/Utility Creation Plan Proposal: Martenson & Eisele, Inc.: \$60,000

DPW Radtke explained Martenson & Eisele wrote the grant application for this project. They are aware of the final costs of the project. 67% of the cost will be covered by a WisDNR grant. As a city resident and business owner in the City of Menasha, Stan Martenson did not want to lose this project to another engineering firm. City staff will be used for some part of the project.

XI. Adjournment

Moved by Ald. Merkes, seconded by Ald. Eckstein to adjourn at 6:56 p.m.
Motion carried.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3RD Floor
140 Main Street, Menasha
February 20, 2006
MINUTES

I. Roll Call

Meeting called to order by Chairman Michalkiewicz at 7:18 p.m.

Present: Ald. Mulvey, Merkes, Taylor, Wisneski, Weber, Hendricks, Eckstein, Michalkiewicz,

Also Present: PC Stanke, DPW Radtke, CDD Keil, PRD Tungate, CA/HRD Brandt, Clerk Galeazzi and the Press.

II. Authorization to Execute Revised WisDOT Municipal Agreement for Highway Improvement Project. (STH 47, Ninth Street to North County Line) (Held over)

DPW Radtke explained this is the same agreement that was reviewed at the last meeting. WisDOT gave assurances verbally that the asphalt resurfacing would not leave a tapered ridge in driveway aprons, unlike the STH 47 resurfacing south of Ninth Street in Menasha two years ago.

III. Parking Committee Recommendations:

A. 90-Day Trial Period to Prohibit Parking Along the East Side of University Drive North of Midway Road and on Both Sides of Drum Corps Drive Extending 50' West of University Drive.

DPW Radtke explained the consideration for a 90-day trial period to prohibit parking is acted on in Board of Public Works. This is a recommendation from the Parking Committee as there is a parking issue at UW-Fox Valley. The parking lot at UW-Fox Valley is not adequate. The east side of University Drive is in the City. The west side is in the Town of Menasha. Discussion on the narrow street and the safety concerns with the difficulty of emergency and public vehicles making it tough when vehicles are parked on both sides of the street.

Moved by Ald. Weber, seconded by Ald. Eckstein to recommend 90-Day Trial Period to Prohibit Parking along the east side of University Drive north of Midway Road and on both sides of Drum Corps Drive extending 50' west of University Drive.

Motion carried on roll call 7-1. Ald. Merkes – no.

B. 90-Day Trial Period to mark a Handicap Stall in the Marina Patron Parking Area on the East Side of Center Street.

DPW Radtke explained there is other on street handicap parking throughout the City. Requests for handicap parking stalls are considered upon requests from residents.

Moved by Ald. Wisneski, seconded by Ald. Merkes to recommend a 90-Day Trial Period to mark a Handicap Stall in the Marina Patron Parking Area on the east side of Center Street.

Motion carried on voice roll.

C. Revise School Bus Loading Zone as follows: East Side of Ida Street from Ninth Street North to the first driveway.

CA Brandt to prepare ordinance.

D. Repeal Ordinance 10-1-26(b) Regarding Prohibited Parking on Ida Street.

CA Brandt to prepare ordinance.

E. Remove 2-Hour Parking Restriction of Both Sides of Chute Street from Tayco Street to approximately 500' East.

Discussion on whether the elimination of the 2-hour parking may hurt Chute Street businesses. CDD Keil explained this proposed parking change is a response to the potential loss of City employee parking privileges in the Germania Hall parking lot, effective the end of this year. He has not observed much demand for turn over parking on these portions of Chute Street.

- E. Remove 2-Hour Parking Restriction of Both Sides of Chute Street from Tayco Street to approximately 500' East. (Cont'd)

CA/HRD Brandt explained, after receiving notice from the owners of Germania Hall that the City would be charged \$8500 to use their lot for City employee parking, he checked out other options. This may or may not be an option. It was a recommendation to the Parking Committee.

Moved by Ald. Weber, seconded by Ald. Mulvey to hold for two weeks.

XI. Adjournment

Moved by Ald. Weber, seconded by Ald. Eckstein to adjourn at 7:40 p.m.
Motion carried.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3RD Floor
140 Main Street, Menasha
March 6, 2006
MINUTES

I. Roll Call

Meeting called to order by Chairman Michalkiewicz at 6:56 p.m.
Present: Ald. Merkes, Taylor, Wisneski, Weber, Hendricks, Eckstein, Michalkiewicz, Mulvey
Also Present: PC Stanke, FC Vander Wyst, DPW Radtke, CDD Keil, Comp Stoffel, PRD Tungate,
Mayor Laux, CA/HRD Brandt, Clerk Galeazzi, and the Press.

II. Change Order:

A. Donald Hietpas & Sons, Inc.: Contract Unit No. 2006-01; River Street Relocation Storm Sewer and Water Main Construction: ADD \$350.00 (Change Order No. 1)
No Questions or Discussion.

III. Payment:

A. Miron Construction Co., Inc.; Elevated Walkway Construction: Contract Unit No. 2005-03;
\$56,031.95 (Payment No. 4)

DPW Radtke explained this is not the final payment. He is not sure when the work will be completely done. He is anticipating soon.

B. Ed Gersek, Inc.; Contract Unit No. 2005-07; Midway Business Park Regional Detention Basin;
\$22,658.62 (Payment No. 1)
No Questions or Discussion.

C. Donald Hietpas & Sons, Inc.; Contract Unit No. 2006-01; River Street Relocation Storm Sewer and Water Main Construction: \$146,080.45 (Payment No. 1)
No Questions or Discussion.

IV. Intergovernmental Agreement for Educational Efforts About Recycling, Wisconsin DNR 2007 Recycling Efficiency Incentive Grants.

DPW Radtke explained this agreement is for the recycling grants offered by the DNR. Menasha is part of a group of communities that signed an agreement with Winnebago County. Winnebago County uses the grant monies received for promoting recycling programs in municipalities. The City will receive a separate check from this grant.

V. Proposed Ordinance:

A. Ordinance O-9-06 Relating to Prohibited Parking and Bus Loading Zones (Ida Street)
No Questions or Discussion.

VI. Parking Committee Recommendations:

A. Remove 2-Hour Parking Restrictions on Both Sides of Chute Street from Tayco Street to Approximately 500' East (Held Over)

DPW Radtke provided a map showing the areas on Chute Street that would be eliminated. It is 300' from Tayco Street on the north side and 500' from Tayco Street on the south side. A letter was sent to all property owners on that section of Chute St. informing them of the meeting. Chairman Michalkiewicz asked if there was anyone in the gallery to speak on this topic. No one spoke.
Chairman Michalkiewicz instructed CA/HRD Brandt to bring back an ordinance for the next Council meeting.

XI. Adjournment

Moved by Ald. Merkes, seconded by Ald. Weber to adjourn at 7:05 p.m.
Motion carried.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3RD Floor
140 Main Street, Menasha
March 20, 2006
MINUTES

I. Roll Call

Meeting called to order by Chairman Michalkiewicz at 7:42 p.m.

Present: Ald. Wisneski, Weber, Hendricks, Eckstein, Michalkiewicz, Mulvey, Merkes, Taylor

Also Present: Lt. Brunn, FC Vander Wyst, DPW Radtke, CDD Keil, Comp. Stoffel, PRD Tungate,
MU GM Young, Mayor Laux, CA/HRD Brandt, Deputy Clerk Sewall and the Press.

II. Payments:

A. Ed Gersek, Inc.; Contract Unit No. 2005-07; Midway Business Park Regional Detention Basin;
\$8,607.15 (Payment No. 2)

Ald. Wisneski noted that the payment should be \$10, 344.18

III. Recommendation to Award:

A. C.D. Smith Construction, Inc., Fond du Lac; Contract Unit No. M0002-940266.02;
Water Treatment Plant Modifications; \$10,276,000

MU GM Doug Young explained that the Water Treatment Plant needs to be upgraded as it is not in compliance with DNR regulations. Due to the limited time availability of a low interest rate Safe Drinking Water Loan, he is recommending the Council award the contract to the low bidder at this time.

MU GM Doug Young also assured the council that this is a firm bid for this phase of the Water Treatment Plant modification. The concept plan has been approved by the DNR. At some point in the future we will need to address the deep water intake and future plant replacement.

Ald. Hendricks expressed his discomfort with an arrangement with the Town of Menasha Water Utility because they have not made a long term commitment to continue purchasing water from Menasha Utilities, which could negatively impact the Menasha Utility rate payers in the future. There was much discussion regarding the options of purchasing water wholesale from Appleton or Neenah, in lieu of spending funds for the plant update. The Mayor indicated the PSC regulates wholesale water rates, so there is very little negotiating ability with Appleton or Neenah.

IV. River Street Temporary Road Issues

DPW Radtke introduced Tom Danz, Whiting Paper Co., to share his concerns and the problems the Whiting employees are having with the temporary road. He referenced vehicle problems attributed to the poor road conditions and traffic blockages created by the City's and Alcan Packaging's contractors working along the temporary road section.

DPW Radtke explained that the temporary road was constructed, and is being maintained by Badger Highways through a contractual arrangement with Alcan. There were some problems earlier this year due to weather conditions, improper drainage, and gravel that was not performing well in these conditions. The City requested that pulverized asphalt be hauled in and intends to continue bringing in pulverized asphalt to stabilize the road and have it graded for proper drainage as spring weather approaches. He also stated the conditions of the temporary road have improved. The City will continue to monitor the conditions and work with Alcan Packaging and Badger Highways to maintain the road as needed.

V. Proposed 2006 Chip Seal/Crack Seal Program

DPW Radtke explained the chip seal/crack seal program is an annual joint program with the towns of Menasha and Grand Chute. Because we experienced problems with the material used for chip sealing our streets last year and because there are very few streets in line for chip sealing this year, he is recommending the City only perform crack sealing this year. That will allow us to reassess the performance and specifications for the chip seal process.

V. Proposed 2006 Chip Seal/Crack Seal Program, cont.

Alderman Wisneski asked that a constituent of hers be heard on the negative effects of the chip seal on his street.

Guy Vander Wyst, 1436 Pearl St., stated the chip seal process used last year has been very unsatisfactory, mostly because the chips did not adhere to the pavement. This has resulted in chips being plowed into his lawn and tracked into his garage and house.

DPW Radtke informed the council that he contacted the engineer responsible for this chip seal project to express his dissatisfaction with the results and determine what our recourse is in this situation. He further stated the three communities and the engineer will be meeting in the future to discuss this issue.

VI. Adjournment

Moved by Ald. Mulvey, seconded by Ald. Weber to adjourn at 8:34 p.m.

Motion carried

Kristin Sewall
Deputy Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3RD Floor
140 Main Street, Menasha
April 3, 2006
MINUTES

- I. Roll Call
Meeting called to order by Vice-Chairman Merkes at 6:45 p.m.
Present: Ald. Weber, Hendricks, Eckstein, Mulvey, Merkes, Taylor, Wisneski
Excused: Michalkiewicz
Also Present: PC Stanke, DPW Radtke, CDD Keil, Comp Stoffel, CA/HRD Brandt, Mayor Laux
Clerk Galeazzi, and the Press.
- I. Street use Application:
A. Memorial Day Parade; Monday, May 29, 2006; 9:00 AM to 10:00 AM. Neenah VFW Post 10883.
- Ald. Taylor explained as a member of the American Legion, he urges the Council to approve this application for the Memorial Day Parade. He explained the new parade route. He encourages everyone to attend the parade, the wreath ceremony and the end of the parade ceremony at Oak Hill Cemetery.
- III. Change Order:
A. Quality Concrete & Excavating, Inc.; Concrete Walk Construction/Reconstruction; Asphalt Walk Construction; Contract Unit No. 2005-04; ADD: \$3,140.08
- DPW Radtke explained the additional amount is the increase of the concrete walk from 2" to 4" on the Midway Road project. He did explained there was an error in the original bid, which he did inform the Council when the original bid was approved.
- IV. Payments:
A. Quality Concrete & Excavating, Inc.; Concrete Walk Construction/Reconstruction: Asphalt Walk Construction; Contract Unit No. 2005-04; \$9,166.33 (Payment No. 2 & Final)
No Questions or Discussion.
- B. Charles O. Green; Contract Unit No. 2005-02; Storm/Sanitary Sewer Relay Project; \$5,000 (Payment No. 5 & Final)
No Questions or Discussion.
- V. Authorization to Execute WisDOT Bridge Operation Agreement for Fiscal Year 2007.
- DPW Radtke explained they are in the process of filling all bridge tender positions. Salaries for these employees are processed through the City payroll dept. and the State reimburses the City.
- VI. Adjournment
- Moved by Ald. Mulvey, seconded by Ald. Eckstein to adjourn at 6:50 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3RD Floor
140 Main Street, Menasha
Tuesday, April 18, 2006

MINUTES

I. Roll Call

Meeting called to order by Chairman Michalkiewicz at 6:45 p.m.

Present: Ald. Hendricks, Eckstein, Michalkiewicz, Mulvey, Merkes, Taylor, Wisneski, Weber (6:50p.m.)

Also Present: PC Stanke, DPW Radtke, CDD Keil, Comp Stoffel, CA/HRD Brandt, Mayor Laux,
Clerk Galeazzi, and the Press

II. Parking Committee Recommendation:

A. To issue up to nine annual parking permits through the Community Development Department for the Marina Place Parking Ramp (upper level) and the Marina Place surface level parking lot.

CDD Keil explained the nine stalls are for the businesses that deeded part of their property back to the City for the construction of the elevated walkway and parking lot. The walkway eliminated the area in the back of the buildings that the businesses had used for parking.

DPW Radtke explained the parking ordinance for the upper level of the parking ramp and the street level parking lot would need to be amended.

CA/HRD Brandt was instructed to amend parking ordinance and bring to the Council for approval.

III. Adjournment

Moved by Ald. Mulvey, seconded by Ald. Taylor to adjourn at 6:53 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3RD Floor
140 Main Street, Menasha
May 1, 2006
MINUTES

I. Roll Call

Meeting called to order by Chairman Taylor at 7:15 p.m.

Present: Ald. Taylor, Wisneski, Pack, Hendricks, Eckstein, Michalkiewicz, Chase, Merkes

Also Present: PC Stanke, DPW Radtke, CDD Keil, Comp Stoffel, CA/HRD Brandt, Mayor Laux
Clerk Galeazzi, and the Press.

II. Street use Application:

A. Banta Wellness Walk/Run: Sunday, August 6, 2006, 10:00 AM to 11:00 AM. (Banta Corporation)
No Questions or Discussion

B. Marina/Lock Celebration and Steak Fry: Friday, June 9, 2006, 6:00 PM to 11:00 PM and
Saturday, June 10, 2006, 11:00 AM to 10:00 PM (City of Menasha Marina)

DPW Radtke explained there was a change to the original application to include Friday, June 9.
He was aware of the change. PC Stanke and CA Brandt were also aware of the change, didn't
change their approval of the application.

Harbormaster Diane Schabach explained the previous years practice has been for the Parks Dept.
employees to deliver grills, chairs, tables and picnic tables to the Marina area. She sets them up for
the event, then takes everything down after the event is over and on Monday the Parks Dept.
employees pick everything up.

Ald. Wisneski, as a member of the Parks & Recreation Board, explained the cost to rent a park
facility includes clean up. The Marina is part of the Parks Dept.

C. Labor Day Festival for Boaters, Saturday, September 2, 2006; 5:00 PM to 10:00 PM
(City of Menasha Marina)
No Questions or Discussion

III. Payments:

A. General Pipe Services: Phase 3 SSES Sanitary Sewer Televising: Contract Unit No. 2006-02;
\$13,994.25 (Payment No. 1)

DPW Radtke explained the need to televise the sanitary sewer is to check for any defects that
may result in excessive clear water entering the sewer system during heavy rains causing backups in
basements and overloads to the Sewerage Treatment Plant. This procedure has been very useful to
the City in determining what necessary corrective work should be made to the sewer system.

IV. Authorization to Execute WisDOT Agreements for STH 114 (Third Street) Improvement Project.

A. Design Engineering Costs – Tayco Street to Racine Street

DPW Radtke explained the detour route for this project. He doesn't anticipate damage to city streets.
He will be meeting with the industries to determine the best routes for their trucks to access the
plants. He will not allow truck traffic on residential streets.

The new street is proposed to be concrete. There is an additional amount for concrete of \$4,000 for
this segment and an additional amount of \$17,000 for the section east of Racine Street, but DPW
Radtke feels the additional cost is worthwhile given the high volume of truck traffic. There has been an
option of a roundabout to help eliminate traffic signals at the intersection of Third & DePere. There is a
concern of the disruptive impacts to abutting property, so that option may need to be reconsidered.

They will get public input on the design from the affected property owners.

B. Design Engineering Costs – Racine Street to Manitowoc Street
No Questions or Discussion

C. Real Estate and Construction Costs – Tayco Street to Racine Street
No Questions or Discussion

D. Real Estate and Construction Costs – Racine Street to Manitowoc Street
No Questions or Discussion

V. Update on Winnebago County Request for City Participation in Midway Road Improvement Project.

Mayor Laux explained they are requesting the Council to reject the City's participation in the Midway Road improvement project unless the County agrees to credit the City for the cost of the improvements made by the City to the Midway Road/Appleton Road intersection.

DPW Radtke explained he presented the City's request for credit to the Winnebago County Highway Commissioner, who, in turn, was going to present the request to the Highway Commission. DPW Radtke received a phone message from the Highway Commissioner indicating the Highway Commission would not honor the City's request for credit. The Highway Commissioner also said that if the City did not pay their share, the project would not be done. The current road is not that old, should have performed better as a concrete street. If the project is not done next year, the \$1.3 million state and federal funding would be lost for this project.

DPW Radtke also recommends informing the County Highway Commissioner in writing if the City chooses to not participate in this project due to the County's refusal to credit the City's past project costs.

VI. Adjournment

Moved by Ald. Michalkiewicz, seconded by Ald. Hendricks to adjourn at 7:40 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3rd Floor
140 Main Street, Menasha
May 15, 2006
MINUTES

I. Roll Call

Meeting called to order by Chairman Taylor at 7:44 p.m.

Present: Ald. Wisneski, Pack, Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor
Also Present: PC Stanke, DPW Radtke, CDD Keil, Comp Stoffel, PRD Tungate,
Kevin Christensen (Badger Laboratories), Mayor Laux, CA/HRD Brandt,
Clerk Galeazzi, and the Press.

II. Update on Public Works Facility Environmental Issues

DPW Radtke introduced Kevin Christensen, Project Manager for Badger Laboratories and Engineering, who reported on the recent soil sampling test from two test pits installed on the former Blue Jay Bowl property. The DNR requested the installation of the test pits. Previous tests had not addressed the issues of heavy metals in the vicinity of the proposed stormwater detention pond. Test samples from pit #2 had high levels of lead. The soil around test pit #2 is considered hazardous. He recommends installing three additional test pits in a 10-foot radius around test pit #2 to better define the extents or limits of lead contamination.

DPW Radtke explained they will need to hold up on moving forward on the design work of the Public Works Facility until the contamination problem is resolved. Test results will be sent to the DNR.

III. Recommendation for Elimination of Selected Street Lights City Wide

DPW Radtke explained the elimination of street lights originally was looked into as a way to reduce costs with the talk of reduction in State aide. The spacing of street lights, the land use, and the classification of streets are elements considered in determining which lights are being recommended for elimination. The spacing and light level were analyzed when creating the list. The east end of the downtown area would go from double lights to single lights. Police Dept. has not reviewed the most recent list of proposed street lights to be eliminated.

Discussion ensued on safety as a concern. The Police Dept. should review the list of the proposed street lights to be eliminated. Also keeping the downtown lighting consistent on both ends.

Moved by Ald. Taylor, seconded by Ald. Merkes to put back to appear on the agenda of the Board of Public Works at the next meeting.

Motion carried on voice roll call 8-0.

IV. Preliminary Resolution for Special Assessments Barker Farms VI

No Questions or Discussion.

V. Adjournment

Moved by Ald. Michalkiewicz, seconded by Ald. Eckstein to adjourn at 8:15 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3rd Floor
140 Main Street, Menasha
June 5, 2006

MINUTES

- I. Meeting called to order by Chairman Taylor at 6:32 p.m.
Present: Ald. Pack, Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski
Also Present: PC Stanke, FC Vander Wyst, DPW Radtke, CDD Keil, Comp Stoffel, Mayor Laux
CA/HRD Brandt, Clerk Galeazzi, and the Press.

II. Street Use Application:

- A. Five Year 9/11 Memorial Event; Monday, September 11, 2006; 3:00 PM – 8:00 PM;
Calder Street/Eleventh St. (The Red, White & Blue Committee)

CA/HRD Brandt explained as a courtesy to the residents in the area of Calder & Eleventh Street, the Red, White & Blue Committee should consider notifying them of the street closure.

- B. Otto Grunski Family Festival (Bike Races); Saturday, July 8, 2006; 7:00 AM – 10:30 PM
(Community Forward, Inc.)

This item will appear on the next Board of Public Works agenda; Insurance certificate needed.

III. Request to Install Warning Signage on Water Street Near Valley Marine Mart

CA/HRD Brandt explained he would not know what type of signage to put up in this area. People don't always follow signs. Part of this street was vacated a few years ago and is now private property. He recommends taking no action in this situation.

6:39 p.m. – Moved by Ald. Michalkiewicz, seconded by Ald. Merkes to recess for the Public Hearing.

Motion carried on voice vote.

6:46 p.m. – Reconvened.

IV. Consideration of Revised Proposal for City Participation in Midway Road Reconstruction Project.

DPW Radtke updated the Board on the status of the proposal of this project. After the Council declined to participate in the reconstruction project, staff talked with the County to see if they would credit the City 75% of the cost of redoing the Midway Road/Appleton Road intersection. The Highway Committee approved this concept, but the County Highway Commissioner was going to take the proposal to the County Board after reviewing the itemized project costs.

6:50 p.m. – Moved by Ald. Merkes, seconded by Ald. Hendricks to recess for the Public Hearing.

Motion carried on voice vote.

6:51 p.m. – Reconvened.

V. Final Resolution for Special Assessments for 2" Temporary Asphalt Pavement;
Barker Farms VI.

No Questions or Discussion.

VI. Consideration of Expansion of Sump Pump Grant for Homes with More than One Sump Pump

DPW Radtke explained the current policy allows residents to apply for reimbursement for one sump pump. Recently a resident has asked for reimbursement for two sump pumps because his house has two separate foundation drains, each cross connected to the sanitary sewer system. This is not a common situation.

VII. Recommendation for Elimination of Selected Street Lights City Wide.

Ald. Taylor indicated he had asked for this item to reappear on the agenda, not be held. Discussion on the Police Department's recommendation not to eliminate street lights.

6:55 p.m. – Move by Ald. Merkes, seconded by Ald. Hendricks to recess for Public Hearing.

Motion carried on voice vote.

6:57 p.m. – Reconvened.

Discussion on what was budgeted for street lights; streets that may not require as much lighting; major corridors in the City should have more lighting as well as downtown area. PC Stanke referred to the report prepared by the Police Dept. that a recommendation from the Police Dept. is to create a committee to research which areas in the City could have street lights eliminated.

VIII. Adjournment

Moved by Ald. Michalkiewicz, seconded by Ald. Pack to adjourn at 7:15 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3rd Floor
140 Main Street, Menasha
June 19, 2006

MINUTES

- I. Meeting called to order by Chairman Taylor at 6:55 p.m.
Present: Ald. Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski, Pack
Also Present: PC Stanke, DPW Radtke, CDD Keil, Comp Stoffel, CA/HRD Brandt,
Mayor Laux, Clerk Galeazzi, and the Press.

- II. Street Use Application:
 - A. Communityfest Parade; Monday, July 3, 2006; 7:00 PM – 10:15 PM
(Communityfest Committee)

CA/HRD Brandt explained this is a City sponsored event and no additional insurance is required. He is satisfied that everything is in order. Also Item C, Grunski Runski is a City sponsored even, no additional insurance is required and everything is in order. Item D, Otto Grunski Family Festival, the insurance certificate has been received and everything is in order.

 - B. Fox Cities Marathon, September 24, 2006; 5K Run/Walk; 7:00 AM - 10:00 AM and Full Marathon, September 24, 2006; 6:00 AM – 3:00 PM; (Community First Credit Union)
No Questions or Discussion.

 - C. Grunski Runski; Saturday, August 12, 2006; 2 Mile and 10K Run/Walk; 6:30 AM – 10:30 AM;
(City of Menasha Parks and Rec. Department)
No Questions or Discussion.

 - D. Otto Grunski Family Festival (Bike Races); Saturday, July 8, 2006; 7:00 AM – 10:30 PM
(Community Forward, Inc.)

Ald. Taylor explained the application was filed with the Public Works Dept. in a timely manner.

- III. Preliminary Resolution Declaring Intent to Exercise Special Powers Under Section 66.0703, Wisconsin Statutes (Sidewalk at 835 DePere Street)

DPW Radtke explained the owner of 835 DePere Street was present and would like to speak on this issue.

Aimee Stano questioned why the gap in the sidewalk. She feels the City should be responsible for the sidewalk and should pay to have the sidewalk installed. The gap in sidewalk has been there for many years, it should have been taken care before now. She is not objecting to installing the sidewalk, only being expected to pay of it.

Discussion on other parts of the City with gaps in the sidewalks and how past Councils have handled this issue. The current sidewalk policy and the use of the general sidewalk fund were also discussed.

DPW Radtke explained this project will be done by City crews as it is a small project. He also mentioned there will be a public hearing on this issue at the next meeting.

IV. Presentation of Final Design for Proposed Third Street Reconstruction Project
(WisDOT 2008)

DPW Radtke explained he met with representatives of the DOT and a consultant engineer and considered other alternatives for this project. They agreed the four-lane option with turn lanes would be the best suit for this street. There will be no construction work on the Racine/Third Street intersection other than re-aligning the traffic lanes. The DOT will assist in the acquiring of land for right-of-ways. Roundabouts were discussed at the DePere Street intersection and Manitowoc Street/Plank Road intersections, and it was determined too costly to install.

V. Adjournment

Moved by Ald. Eckstein, seconded by Ald. Hendricks to adjourn at 7:28 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3rd Floor
140 Main Street, Menasha
Monday, July 10, 2006
MINUTES

- I. Meeting called to order by Chairman Taylor at 7:26 p.m.
Present: Ald. Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski, Pack, Hendricks.
Also Present: PC Stanke, DPW Radtke, CDD Keil, Comp Stoffel, CA/HRD Brandt,
Mayor Laux, PWS Jacobson, Deputy Clerk Sewall, and the Press.

II. Street Use Application:

- A. Sidewalk Sale; Saturday, July 15, 2006; 9:00 AM – 6:00 PM; (Menasha Advocacy Council)

CA/HRD Brandt explained that a certificate of insurance needs to be provided or the City will be violating its own ordinance.

Sandi Pufahl, owner of Treillage, explained that she is working with Renee Brey on having Menasha Action Council approve paying for the insurance.

III. Final Resolution Declaring Intent to Exercise Special Powers Under Section 66.0703, Wisconsin Statutes (Sidewalk at 835 DePere Street)

Discussion regarding the need for a cumulative list of all properties in the City that have gaps in the sidewalk. All new subdivisions should require sidewalks.

IV. Request to Change Yield Sign Control to Stop Sign Control for Lincoln Street at Manitowoc Street

DPW Radtke recommended that if the Council is to pursue this we should perform an engineering study and come back with the findings.

V. Authorization to Replace Lawn Mower for Cemetery

No Questions

VI. Adjournment

Moved by Ald.Hendricks, seconded by Ald. Pack to adjourn at 7:47 p.m.

Motion carried on voice vote.

Kristin R. Sewall
Deputy City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
Monday, July 17, 2006

MINUTES

- I. Meeting called to order by Chairman Taylor at 7:08 p.m.
Present: Ald. Michalkiewicz, Chase, Merkes, Taylor, Wisneski, Pack, Hendricks, Eckstein.
Also Present: Mayor Laux, Atty. Ellen Totzke (City of Appleton), PC Stanke, DPW Radtke,
CDD Keil, Comp Stoffel, PRD Tungate, Clerk Galeazzi, and the Press.

II. Payments:

- a. Ed Gersek, Inc.; Contract Unit No. 2005-07; Midway Business Park Regional Detention Basin; \$9,116.12 (Payment No. 3)

No Questions or Discussion.

- b. Miron Construction Co., Inc.; Elevated Walkway Construction; Contract Unit No. 2005-03; \$3087.50 (Payment No. 5)

CDD Keil explained the remaining amount on the contact is for the applying of epoxy to the concrete deck.

III. Recommendation to Approve City Participation in Proposed Midway Road Reconstruction Project (Winnebago County)

Ald. Wisneski reported on the meeting she attending with the Winnebago County Highway Dept. During the presentation, the County explained the work will be done in four sections. They anticipate it taking 8-10 weeks. The County addressed the Midway Road/Appleton Road intersection only to say the intersection is up to code.

DPW Radtke explained the Winnebago County Highway Committee has accepted our terms of participation, but the full County Board has not acted on the terms. He will be sending them a letter informing them of what action the Common Council takes. This project will be included in the 2007 budget, if the Council endorses our participation, and if the County accepts our terms.

IV. Resolution R-35-06 - A Resolution Relating to Sidewalk on Jefferson Street Adjacent to 835 DePere Street

Discussion ensued on past Council practices on dealing with gaps in the City sidewalks and it being a safety issue having gaps in existing sidewalks. The City's cost to install sidewalk in this area is already in the budget.

Discussion also on the current comprehensive plan for sidewalks in areas east of Oneida Street and having staff compile a comprehensive plan for gaps in sidewalks.

V. Adjournment

Moved by Ald. Hendricks, seconded by Ald. Pack to adjourn at 7:40 p.m.
Motion carried voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 7, 2006
MINUTES

- I. Meeting called to order by Chairman Taylor at 7:00 p.m.
Present: Ald. Chase, Merkes, Taylor, Wisneski, Pack, Hendricks, Eckstein, Michalkiewicz
Also Present: Mayor Laux, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
Comp Stoffel, PRD Tungate, Clerk Galeazzi, the Press.

- II. Street Use Application:
A. St. Mary Central High Homecoming Parade; Friday, September 29, 2006;
5:00 PM – 6:00 PM
No Questions or Discussion

- III. Recommendation to Award:
A. Vinton Construction Company; Contract Unit No. 2006-06; River Street Relocation
Roadway Construction; Contract Total with Alternate Bids One and Two in the
amount of \$519,434.09

DPW Radtke explained how the amount covers the contract total with alternate bids one and two. This contract will provide for the construction of concrete pavement on River Street due to some favorable bid prices versus asphalt pavement. This would also address the pedestrian issue by making the traffic island slightly bigger and tightening up on the radius of the intersection. The terrace section between sidewalk and street curb is proposed to be four feet wide along River Street. Planting of trees in that area was discussed.

The funding for this project is from TIF #3 and some borrowed funds.

- IV. Parking Committee Referral Without Recommendation:
A. Ordinance O-25-06, Relating to Overnight Parking (Nassau Street and Oak Street)

Ald. Merkes requested this ordinance to deal with the odd/even overnight parking on Nassau and Oak streets. These streets only allow parking on one side of the street at all times. The odd/even overnight parking doesn't work for the residents. This ordinance will allow seasonal overnight parking on the side that allows parking.

- V. Resolution R-38-06 Acknowledging Review of City of Menasha 2005 Compliance
Maintenance Annual Report Under Wisconsin Administrative Code NR 208

DPW Radtke explained the DNR is requesting reports on the sanitary water system. The DNR will grade how the system deals with capacity, maintenance and operational issues. The City scored an A for both financial and collection components, so the City needs to adopt a resolution accepting the report.

- VI. Adjournment

Moved by Ald. Pack, seconded by Ald. Eckstein to adjourn at 7:14 p.m.
Motion carried in voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
Monday, August 21, 2006

MINUTES

- I. Meeting called to order by Vice-Chairman Pack at 6:40 p.m.
Present: Ald. Merkes, Wisneski, Pack, Eckstein, Michalkiewicz, Chase.
Excused: Taylor, Hendricks
Also Present: Mayor Laux, CA/HRD Brandt, PC Stanke, FC Vander Wyst, DPW Radtke,
CDD Keil, PRD Tungate, Clerk Galeazzi, and the Press.
- II. Street Use Applications:
- A. Labor Day Parade; Monday, September 4, 2006; 9:30 AM –11:30 AM
(Fox Valley Area Labor Council)
No Questions or Discussion.
- B. 13th Annual St. Joe 5K Run/Walk for St. Joseph Food Pantry; Saturday, November 4, 2006;
9:00 AM to 10:00 AM (Pacesetter's)

DPW Radtke explained there should be no access restriction to residents whose homes are along the route.

PRD Tungate explained the number of runners associated with the race is usually a few hundred and that shouldn't cause any delays for residents.

- III. Recommendation to Award:
- A. Carl Bowers & Sons Construction; Contract Unit No. TIF 9 2006-07; Province Terrace and Jennie Street Storm Sewer and Paving; Norman Way Storm, Sanitary, Water Main, and Paving; and Province Terrace Detention Basin; \$554,219.55

DPW Radtke explained the paving would be temporary asphalt. It will be a hard surface. The trail will be permanent asphalt.

IV. Adjournment

Moved by Ald. Merkes, seconded by Ald. Wisneski to adjourn at 6:45 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, Third Floor
140 Main Street, Menasha
Tuesday, September 5, 2006
MINUTES

- I. Meeting called to order by Chairman Taylor at 6:56 p.m.
Present: Ald. Wisneski, Pack, Hendricks, Eckstein, Chase, Merkes, Taylor
Excused: Ald. Michalkiewicz
Also Present: Mayor Laux, CA/HRD Brandt, PC Stanke, DFC Auxier, DPW Radtke, CDD Keil,
PRD Tungate, Comp Stoffel, Clerk Galeazzi, and the Press.

II. Street Use Applications:

- A. Oktoberfest; Friday, September 29, 2006, 5:00 PM -10:30 PM; Saturday, September 30, 2006,
12:00 PM - 10:30 PM (Calumet Publishing)

Discussion ensued on this event being held the same weekend as the popular Appleton Oktoberfest.

DPW Radtke introduced James Moran and Jim Lunstrom who are the organizers of the event. Mr. Moran explained they wanted to keep with the traditional time that Oktoberfest is held. This event will be an alternative for people from what Appleton will have, but still keeping with the Oktoberfest tradition of entertainment, food and German beer. He explained the procedure that will be used to monitor attendance and order.

- B. Harvest Fest; Saturday, September 30, 2006, 7:00 AM–1:00 PM; (M.A.C. Advocacy Group)
No Questions or Discussion.

III. Payments:

- A. Miron Construction Co., Inc.; Elevated Walkway Construction; Contract Unit No. 2005-03;
\$2,992.50 (Payment No. 6)

DPW Radtke explained the work is completed and this is the final payment.

- B. Miron Construction Co., Inc.; Elevated Walkway Construction; Contract Unit No. 2005-03;
\$12,869.05 (Payment No. 7)
No Questions or Discussion.

IV. Review of Elimination of Selected Street Lights City Wide (Ald. Merkes)

Discussion ensued now that some of the street lights have been removed residents have been reporting dark areas of the City. Safety is a concern to both residents and City employees.

DPW Radtke explained he is working with the Utilities and will do a reevaluation the areas where street lights have been removed. They will look at redistributing the lights and the spacing between the lights.

Chairman Taylor invited people in the gallery to speak on this issue.

Mary Taylor, 867 Sixth Street. Presented a petition signed by residents in 800 block of Sixth Street requesting the street lights on their block be restored. Not having street lights has created an unsafe environment.

Carrie Wagner, 386 Elm Street. Safety is a concern; people now have to carry flashlights when they walk at night.

Jeff Riedel, 408 Appleton Street. Crime rate will increase when lights are reduced. When considering which lights to eliminate, look at area of City not just type of street. City has taverns located in residential areas.

V. Request for 4-Way Stop Traffic Control at Deerhaven Drive and Southfield Drive (Ald. Chase)

DPW Radtke explained a request for a 4-way stop sign at Deerhaven and Southfield was received. The practice has been to do an engineering study of the area to see if a 4-way stop sign is warranted at the intersection. He explained what is covered in the engineering study.

Chairman Taylor invited people from the gallery to speak on this issue.

Pat Nichols, 1225 Southfield Drive. Cars speed past his house; there are young children in the area and they need a safe place to play.

Cathy Tesch, 1242 Southfield Drive. Lots of traffic on Southfield; Barker Park in the area that children like to go to; hope study doesn't take long.

Ted Kersten, 1201 Southfield Drive. Cars are passing on Southfield Drive; have had a car rollover from going to fast; have tried putting out own signs to slow down, but driver ignore them.

Carolyn Breier, 1202 Southfield Drive. Speeding is a problem; need a safe place to cross to get to Barker Park.

Jeff Riedel, 408 Appleton Street. City of Chicago uses speed bumps in residential areas.

Moved by Ald. Taylor, seconded by Ald. Chase to install a 4-way stop sign for a 90-day trial.

Motion carried on roll call 7-0.

VI. Request for 4-Way Stop Traffic Control at First Street and Appleton Street; 500–600 Blocks of First Street; Neighborhood Watch (Ald. Taylor)

Discussion ensued on the concerns of this intersection having vision obstructions.

Chairman Taylor invited people from the gallery to speak on this issue.

Craig Wussow, 608 First Street. Have asked for a 4-way stop sign at this intersection before and haven't received any results, normal procedure will not work; police radar works for a few days, then cars are back to speeding through the intersection; have police that live in the City park squad car in front of their homes.

Greg Jones, 600 First Street. House on corner is close to street which causes vision obstructions; heavy traffic area at all times, 4-way stop sign would slow traffic down.

Annemarie Junion, 613 First Street. Lots of young children live in the area, safety is an issue.

Mary Nebel, 713 First Street. Already have traffic lights at intersection of First & Racine, will a stop sign stop speeding? Safety is an issue.

Moved by Ald. Taylor, seconded by Ald. Hendricks to install a 4-way stop sign for a 90-day trial.

Motion carried on roll call 7-0.

VII. Authorization to Execute Agreement with Canadian National Regarding River Street

DPW Radtke doesn't agree with language in paragraph #2 of the agreement on removal of exiting grade crossings. He has sent new wording for paragraph #2 to Wisconsin Central and is waiting to hear back from them. He can make the changes without hearing back from the Wisconsin Central. The council could defer this item to the next meeting.

CA/HRD Brandt doesn't recommend making the language change to the agreement without the permission of Wisconsin Central. The council could approve the agreement and give staff permission to make the change after they receive approval from Wisconsin Central

Moved by Ald. Pack seconded by Ald. Eckstein to hold for two weeks.

VIII. Adjournment

Moved by Ald. Eckstein seconded by Ald. Hendricks to adjourn at 8:38 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
September 18, 2006
MINUTES

- I. Meeting called to order by Chairman Taylor at 6:21 p.m.
Present: Ald. Pack, Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski
Also Present: Mayor Laux, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
Comp/Treasurer Stoffel, MU GM Young, Clerk Galeazzi, and the Press.

II. SSES Status Report

DPW Radtke introduced Taryn Nall from Kaempfer & Associates, Inc. who gave a presentation on the sewer system evaluation survey. Phases 1 & 2 of the program are completed, Phase 3 is ongoing, and Phase 4 will begin something next year. All expenses incurred from this project are eligible for Clean Water Grants and Loans. Phase 3 of the program included manhole inspections, smoke testing, sewer televising, sanitary lateral televising and sump pump inspections. Mr. Hall identified areas of the survey that need to be repaired and what his recommendations would be. Public Work staff has been assisting with the sump pump inspections for illegal cross-connections. Property owners who refuse to allow sump pump inspections or continue to have illegal connections are charged a monthly surcharge. Mr. Hall explained the summary of annual wastewater charges and a comparison of residential sewer user charges for the existing and proposed sewer user charges for the City of Menasha and other communities.

Discussion ensued on if the Public Work staff could do some of the work related to sanitary sewer system. A lot of the Public Work staff's time is taken up with inspections of sump pumps and the staff is not as equipped to handle working in confined spaces like the sanitary sewer system as the contractor would be.

III. Resolution R-40-06 Pertaining to Sewer Service Charges and Surcharges

DPW Radtke explained the changes proposed in the resolution are based on information obtained from the SSES, Phase 3 and on the current charges from Neenah-Menasha Sewerage staff. The language used in the resolution pertaining to the surcharge from wastewater for industries may need to be changed to include any future increases from N-M Sewerage.

IV. Street Use Applications:

- A. Menasha High School Homecoming Parade; Friday, September 29, 2006, 5:30 PM - 6:00 PM

DPW Radtke explained he had received a request from the Menasha High School to prohibit parking on the Appleton Street north of Ninth Street during this event.

V. Recommendation to Award:

- A. Dorner, Inc.; Contract Unit No. 2006-08; Nature's Way Storm Sewer, Sanitary, Water Main, and Detention Basin; \$377,951.38
No Questions or Discussion.

VI. Authorization to Execute Agreement with Wisconsin Central, Ltd. Regarding River Street
No Questions or Discussion.

VII. Request to Change Yield Sign Control to Stop Sign Control on Lincoln Street at Manitowoc Street

DPW Radtke explained Tim Montour of the engineering staff completed an engineering study of this intersection and it was recommended not changing the current yield sign to a stop sign. Staff will contact the owners of the property on the corner with regard to the existing shrubs that cause a vision problem.

VIII. Review of Elimination of Selected Street Lights City Wide (Ald. Taylor)

MU GM Young explained his staff has been working with Public Works staff on which street lights to eliminate and which ones to reinstall. They are addressing the complaints and requests from residents as needed.

Mayor Laux explained the cost to run and maintain the street lights comes from the City's budget and the cost to put up or take down the street light comes out of the Utilities budget.

CA/HRD Brandt explained the Council did approve DPW Radtke's recommendation on what street lights to eliminate. They also instructed him to troubleshoot the problem areas, which he is currently doing.

Discussion ensued on if Utilities & DPW Radtke should make the decision on what lights to reinstall. As the Council did approve the elimination of selected street lights, they should make the decision on which lights to reinstall.

Chairman Taylor invited anyone from the gallery to speak on this issue.

Rollie Hebel, 365 Elm Street. Three street lights on his street have been removed. He has notice in other parts of City not that many lights were removed. Why so inconsistent on which street lights to eliminate.

DPW Radtke explained his recommendation on which street lights to eliminate was based on City maps and information provided by the Utilities.

IX. Adjournment

Moved by Ald. Michalkiewicz seconded by Ald. Eckstein to adjourn at 8:00 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
October 2, 2006

MINUTES

- I. Meeting called to order by Chairman Taylor at 6:32 p.m.
Present: Ald. Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski, Pack
Also Present: Mayor Laux, CA/HRD Brandt, FC Vander Wyst, Lt. Bouchard,
Comp/Treasurer Stoffel, CDD Keil, PWS Jacobson, Pk Supt Huss,
Taryn Nall (Kaempfer & Associates, Inc), Clerk Galeazzi, and the Press.

II. Payments:

- A. Vinton Construction Co.: River Street Relocation Roadway Construction:
Contract Unit No. 2006-06; \$172,796.27 (Payment No. 1)
No Questions or Discussion.

III. River Street Project Update

Mayor Laux reported on the new design for River Street. Sonoco needed additional parking so they altered the alignment of the street to accommodate for the extra parking stalls. The sidewalk will continue along the south side of the street.

IV. Revised Resolution R-40-06 – Pertaining to Sewer Service Charges and Surcharges.

Taryn Nall from Kaempfer & Associates, Inc explained the work they have done to maintain the sanitary sewer. Some of the cost was covered by funds from the reserve account and some came from Clean Water Grant fund. The reserve account is used for emergencies.

Mayor Laux explained the increase in the sewer service fees are only for customer within the City of Menasha sanitary district.

Discussion ensued on increasing fees to residents.

V. Review of Elimination of Selected Street Lights City Wide (Ald. Taylor)

Discussion ensued on residents requesting street lights in their area being reinstalled. Some street lights have been reinstalled.

Mayor Laux explained DPW Radtke would have a plan to identify some areas of the City where street lights would need to be reinstalled.

CA/HRD Brandt explained the Council would need to make a motion on reinstalling street lights.

IX. Adjournment

Moved by Ald. Wisneski seconded by Ald. Pack to adjourn at 7:26 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Council Chambers, 3rd Floor
140 Main Street, Menasha
Monday, October 16, 2006
MINUTES

- I. Meeting called to order by Chairman Taylor at 6:21 p.m.
Present: Ald. Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski, Pack, Hendricks.
Also Present: CA/HRD Brandt, Lt. Brunn, DPW Radtke, CDD Keil, Comp/Treasurer Stoffel,
PRD Tungate, Clerk Galeazzi, and the Press.

II. Change Order:

- A. Gersek Construction; TIF #5 Stormwater Pond; Midway Business Park Regional Detention Basin; Contract Unit No. 2005-07; ADD: \$595.18 (One & Final)
No Questions or Discussion.

III. Payments:

- A. Vinton Construction Co.; River Street Relocation Roadway Construction; Contract Unit No. 2006-06; \$105,080.68 (Payment No. 2)
No Questions or Discussion.
- B. Gersek Construction; TIF #5 Stormwater Pond; Midway Business Park Regional Detention Basin; Contract Unit No. 2005-07; \$2,720.54 (Payment No. 4 & Final)
No Questions or Discussion.

IV. Recommendation for Revisions to City Street Lighting Plan (DPW Radtke)

DPW Radtke made his recommendations for revisions of the street lighting plan. His list included reinstallation of lights and moving of lights from one pole to another. The list of recommendations was compiled by DPW Radtke and a supervisor of the Utilities. Some of the recommendations on his list were requests from residents. They will be checking other areas and may have more recommendations.

Discussion ensued regarding whether the list of recommendations covers all requests from aldermen.

V. Requests for Revisions to City Street Lighting Plans

- A. Pine Street: reinstall light on Pole #197 (Ald. Merkes)

Ald. Merkes suggested this light be added to DPW Radtke's list of recommendations for reinstalling.

- B. Nassau Street: (Ald. Merkes)

1. Move light on Pole #187 to Pole #186
No Discussion (Part of recommendation)
2. Reinstall light on Pole #181
No Discussion (Part of recommendation)

- C. Oak Street: reinstall lights on Pole #166 and Pole #162 (Ald. Merkes)
No Discussion (Part of recommendation).

- D. Naymut Street: reinstall lights on Pole #2206 and Pole #146 (Ald. Merkes)
No Discussion (Part of recommendation).

- E. Elm Street: reinstall lights on Pole #107, Pole #111 and Pole #115 (Ald. Merkes)
No Discussion (Part of recommendation, except for Pole #115).

- F. Grandview Avenue: reinstall light on Pole #961 (Ald. Pack)
No Discussion (Part of recommendation).

G. Other specified street lights (various aldermen)

CA/HRD Brandt explained making amendments to DPW Radtke's original reduction in street light recommendations should be done by motion. The agenda needs to be specific on the items so the public knows what is being discussed and voted on.

Discussion ensued on making amendments to DPW Radtke's current street light recommendation revisions. Aldermen can make recommendations on street lights to DPW Radtke.

Ald Merkes made a recommendation to DPW Radtke to reinstall light on Pole #115 on Elm St. Ald. Taylor made a recommendation to DPW Radtke to reinstall lights on Poles #586, #605, #1188, #1164, #1157, #1048, #714. Ald. Hendricks indicated he would contact DPW Radtke with some pole locations he wants reviewed.

Moved by Ald. Pack, seconded by Ald. Wisneski to amend DPW Radtke's list of recommendations for revisions to City street lighting plan to include street light at 1036 Woodland Drive be installed, to move the street light at 729 Parkview to the corner of Paris and Parkview, and move the light on Grandview Ave. from Pole #963 to #962.

Motion carried on voice vote.

VI. Adjournment

Moved by Ald. Michalkiewicz seconded by Ald. Eckstein to adjourn at 6:55 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
Monday, November 6, 2006

MINUTES

- I. Meeting called to order by Chairman Taylor at 6:35 p.m.
Present: Ald. Merkes, Taylor, Wisneski, Pack, Hendricks, Eckstein, Michalkiewicz, Chase
Also Present: CA/HRD Brandt, Mayor Laux, Lt. Bouchard, DPW Radtke, CDD Keil, PRD Tungate,
Comp/Treasurer Stoffel, Clerk Galeazzi, and the Press.

- II. Parking Committee Recommendations:
 - A. Prohibit Parking on Both Sides of Fourth Street from Konemac Street 40'
No Questions/Discussion.
 - B. Prohibit Parking on the South Side of Keyes Street from Park Street 40' West
No Questions/Discussion.

- III. Ordinances:
 - A. O-31-06 – An Ordinance Relating to Prohibited Parking (Keyes Street)
No Questions/Discussion.
 - B. O-32-06 – An Ordinance Relating to Prohibited Parking (Fourth Street)
No Questions/Discussion.

- IV. Expiration of 90-Day Trial Period to Prohibit Parking Along the East Side of University Drive North of Midway Road and on Both Sides of Drum Corps Drive Extending 50' West of University Drive

Moved by Ald. Wisneski seconded by Ald. Taylor to direct CA/HRD Brandt to bring back an ordinance.
Motion carried on voice vote.

- V. Recommendation for Revisions to City Street Lighting Plan (DPW Radtke)
 - A. Elm Street
No Questions/Discussion.
 - B. Naymut Street
No Questions/Discussion.
 - C. 800 Block of Broad Street
No Questions/Discussion.
 - D. 800 Block of First Street
No Questions/Discussion.
 - E. 200 Block of Depere Street
Ald. Merkes stated he is not in favor of removing any lights until all the reinstalling of lights is done.
 - F. 400 Block of Depere Street
Ald. Taylor stated this light was one that was recommended to be reinstalled by Officer Jorgenson.
 - G. 500 Block of Fourth Street
Ald. Taylor stated there is a tree problem with this light.
 - H. 600 Block of Fourth Street
No Questions/Discussion.
 - I. 400 Block of Appleton Street
No Questions/Discussion.
 - J. 800 Block of Roosevelt Street
Ald. Hendricks asked for clarification on the pole number.
DPW Radtke indicated the numbering system on some of the pole is off.
 - K. 657 Appleton Road
No Questions/Discussion.
 - L. 617 Fifth Street
No Questions/Discussion.

VI. Review of Traffic Signal Flashing Mode Policy (Ald. Merkes)

DPW Radtke referred to a memo from Engineering Supervisor Montour. He outlines the intersections in the City being requested to have the traffic signals in the flashing mode during late evening hours. He outlines some of the reasons certain intersections are not in flashing mode are due to safety issues, required by WisDOT not to be in flashing mode, some intersections have a bridge or railroad tracks close by or poor visibility. Some of the intersections are already in flashing mode.

VII. Adjournment

Moved by Ald. Michalkiewicz seconded by Ald. Pack to adjourn at 6:50 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
November 20, 2006

MINUTES

- I. Meeting called to order by Chairman Taylor at 6:33 p.m.
Present: Ald. Pack, Hendricks, Eckstein, Michalkiewicz, Merkes, Taylor, Wisneski,
Excused: Ald. Chase
Also Present: Mayor Laux, CA/HRD Brandt, PC Stanke, DPW Radtke, AP Beckendorf,
PRD Tungate, PHD Nett, PWS Jacobson, Sanit Drew, Clerk Galeazzi,
and the Press.
- II. Street Use Application:
A. 13th Annual Fox Cities new Year's Eve Celebration; Sunday, December 31, 2006
10:30 PM to 12:30 AM; Community Forward, Inc.
No Questions or Discussion.
- III. Change Order:
A. Dorner, Inc.; Nature's Way Storm Sewer, Sanitary, Water Main and Detention Basin; Contract
Unit No. 2006-08; ADD: \$3,560.80 (Change Order No. 1)
No Questions or Discussion.

B. Donald Hietpas & Sons, Inc.; River Street Relocation Storm Sewer and Water Main
Construction; Contract Unit No. 2006-01; ADD: \$2,481.12 (Change Order No. 2 and Final)

DPW Radtke explained a large mound of dirt that is still at the construction site is leftover
from the excavating for work being done at Alcan Packaging. The contractor will dispose of the
dirt after it has been tested for any contamination.
- IV. Payments:
A. Vinton Construction Co.; River Street Relocation Roadway Construction;
Contract Unit No. 2006-06; \$238,102.20 (Payment No. 3)
No Questions or Discussion.

B. Donald Hietpas & Sons, Inc.; River Street Relocation Storm Sewer and Water Main Construction;
Contract Unit No. 2006-01; \$9,901.17 (Payment No. 2 and Final)
No Questions or Discussion.
- V. Ordinance:
A. O-35-06 – An Ordinance Relating to Prohibited Parking (University Drive)
No Questions or Discussion.
- VI. Request for Street Light Change in 800 Block of First Street (Ald. Taylor)
A. Move Light from Pole 603 to Pole 602.
No Questions or Discussion.

B. Add Light to Pole 605
No Questions or Discussion.
- VII. Adjournment

Moved by Ald. Michalkiewicz seconded by Ald. Pack to adjourn at 6:40 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
Monday, December 4, 2006

MINUTES

- I. Meeting called to order by Chairman Taylor at 6:55 p.m.
Present: Ald. Hendricks, Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski, Pack,
Also Present: Mayor Laux, CA/HRD Brandt, PC Stanke, DPW Radtke, CDD Keil,
Comp/Treasurer Stoffel, Clerk Galeazzi, and the Press.
- II. Change Order:
- A. CD Smith Construction, Inc.; Water Treatment Plant Modifications; Contract Unit No. M002-940266.02; ADD: \$21,230.00 (Change Order No. 1)
No Questions or Discussion.
- B. CD Smith Construction, Inc.; Water Treatment Plant Modifications; Contract Unit No. M002-940266.02; ADD: \$41,567.00 (Change Order No. 2)
No Questions or Discussion.
- C. CD Smith Construction, Inc.; Water Treatment Plant Modifications; Contract Unit No. M002-940266.02; ADD: \$11,839.00 (Change Order No. 3)
No Questions or Discussion.
- III. Request for Traffic Control Signage at the Intersection of Wittmann Drive and Parkside Drive

DPW Radtke explained the request came from a resident that lives out in the area. An engineering study would be recommended. Part of this intersection is located in the Town of Menasha.

Moved by Ald. Merkes seconded by Ald. Wisneski to direct staff to prepare an engineering study.
Discussion.
Motion withdrawn.
DPW Radtke should contact Town of Menasha for more information on the situation at this intersection.
- IV. Recommendation to Remove Prohibited Left Turn at Tayco Street and Water Street

PC Stanke explained the area has changed and is less obstructed since the Prohibited Left Turn sign was first installed. A No Left Turn sign is no longer required at that intersection.

CA/HRD Brandt explained the sign is not located in the proper place. It is confusing to motorists.

Moved by Ald. Merkes seconded by Ald. Hendricks to draft an ordinance.
Motion carried on voice vote.
- V. Recommendation to Award:
- A. Cover-All of Wisconsin, LLC; Contract Unit No. 2006-09; Public Works Salt Storage Facility; \$131,503.00

Comp/Treasurer Stoffel explained the final cost of the salt storage shed will be less than budgeted. The difference will be put towards debt reduction.
- VI. Reduction of Street Light Fixtures along Mill Street, Center Street and the Riverwalk (Motion from November 9, 2006 Common Council Budget Review Meeting).

Ald. Taylor claimed the action to reduce street light fixtures during a budget review meeting was in violation of the open meetings law. CA/HRD Brandt advised that in his opinion it did not violate of the open meetings law and directed Ald. Taylor to file a complaint with the District Attorney's office.
- VII. Adjournment

Moved by Ald. Michalkiewicz seconded by Ald. Pack to adjourn at 7:16 p.m.
Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk

CITY OF MENASHA
BOARD OF PUBLIC WORKS
Third Floor Council Chambers
140 Main Street, Menasha
Monday, December 18, 2006
MINUTES

- I. Meeting called to order by Chairman Taylor at 6:35 p.m.
Present: Ald. Eckstein, Michalkiewicz, Chase, Merkes, Taylor, Wisneski, Pack, Hendricks.
Also Present: Mayor Laux, CA/HRD Brandt, PC Stanke, FC Vander Wyst, DPW Radtke, CDD Keil,
Comp/Treasurer Stoffel, Clerk Galeazzi, and the Press.
- II. Change Order:
- A. Carl Bowers & Sons Construction Co. Inc.; Sanitary Sewer and Water Main Extension Project;
Contract Unit No. 2005-06; DEDUCT \$3,571.50 (Change Order No. 2 and Final)
No Questions or Discussion.
- B. Vinton Construction Co.; River Street Relocation Roadway Construction; Contract Unit No. 2005-06;
ADD; \$5,526.25 (Change Order No. 1)
- DPW Radtke explained part of the change order amount was for the time it took to move road 5 feet
away from the building that resulted in the trim crew having to wait to complete their project.
- III. Payments:
- A. Carl Bowers & Sons Construction Co. Inc.; Sanitary Sewer and Water Main Extension
Project; Contract Unit No. 2005-06; \$5,711.13 (Payment No. 3 and Final)
No Questions or Discussion.
- B. Vinton Construction Co.; River Street Relocation Roadway Construction;
Contract Unit No. 2006-06; \$26,245.23 (Payment No. 4)
No Questions or Discussion.
- C. Dorner, Inc.; Nature's Way; Contract Unit No. 2006-08; \$130,339.05 (Payment No. 1)
No Questions or Discussion.
- D. Carl Bowers & Sons Construction Co., Inc.; Province Terrace; Contract Unit No. TIF 9 2006-07;
\$301,014.48 (Payment No. 1)
No Questions or Discussion.
- IV. Expiration of 90 Day Trial Period for 4-Way Stop Traffic Control at Deerhaven Dr. and Southfield Dr.

DPW Radtke recommends removing the 4-way stop signs and performing a traffic engineering study
at this intersection to see if it warrants a 4-way stop. Wisconsin municipalities are required to adhere
to the guidelines established in the Manual of Uniform Traffic Control Devices. He has received
responses to the notice that went out to residents in this area regarding the expiration of the 90-day
trial. Five responses were in support of the 4-way stop sign and six did not support a 4-way stop sign
at this intersection.

Chairman Taylor opened the discussion for the people in the gallery to speak.

Gary O'Dell, 1310 Southfield Drive. The reason for putting the stop signs up was to reduce speeding,
it hasn't help, still have people speeding on Southfield; should install speed bumps.

Cal Tesch, 1242 Southfield Drive. The stop signs have reduced speeding on Southfield.

Lynn Nichols, 1225 Southfield Drive. The stop signs have helped reduced speeding.

6:50p.m. - recessed for public hearing

6:51p.m. - reconvened

IV. Expiration of 90 Day Trial Period for 4-Way Stop Traffic Control at Deerhaven Dr. and Southfield Dr. (Cont'd)

Caroline Breier, 1202 Southfield Drive. The stop signs have helped reduced speeding.

DPW Radtke explained a traffic engineering study could be done without removing the stop signs. However, it would not be an accurate study to show the speeding problem.

Discussion ensued on installing the stop signs before performing the traffic engineering study in the first place was for safety purposes.

6:55p.m. – recessed for public hearing.

7:07p.m. – reconvened.

V. Expiration of 90 Day Trial Period for 4-Way Stop Traffic Control at First Street and Appleton Street; 500 – 600 Blocks of First Street

Chairman Taylor opened the discussion for the people in the gallery to speak.

Craig Wussow, 608 First Street. Support 4-way stop; other people in neighborhood also support 4-way stop.

Greg Jones, 600 First Street. Support 4-way stop; has made big difference with traffic on First St. If signs pulled know, may make it more confusing to motorist.

Ann-Marie Junion, 613 First Street. Way do study know? Neighbors have seen benefit with having 4-way stop sign at this intersection.

Chairman Taylor reported on responses received from notice sent to residents in the area of First Street and Appleton Street. All four people that responded support a 4-way stop sign at the intersection of First Street and Appleton Street.

VI. Request for Traffic Control Signage at the Intersection of Wittmann Drive and Parkside Drive

DPW Radtke explained he has contacted the Town of Menasha Street Superintendent and he was told the Town would like the request for a traffic control sign to go through its appropriate board for consideration and any follow up action. The Town Street Superintendent with report back after their Board meets on this item.

VII. Adjournment

Moved by Ald. Wisneski seconded by Ald. Pack to adjourn at 7:29 p.m.

Motion carried on voice vote.

Deborah A. Galeazzi
City Clerk